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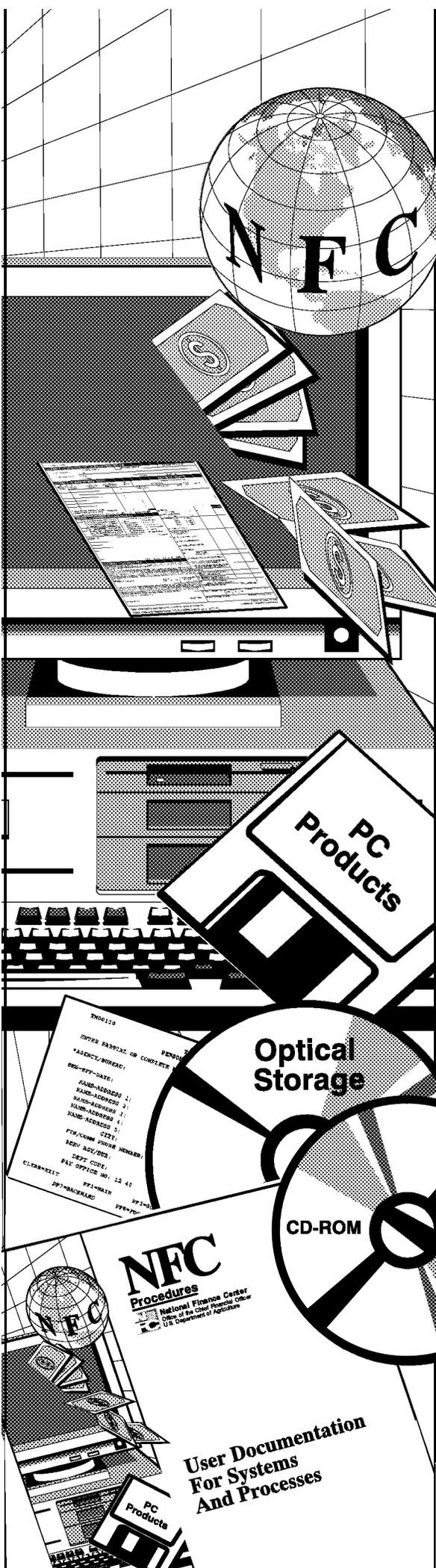
April 2001

Payroll/Personnel Report Generator System (CULPRPT)

TITLE I
Payroll/Personnel Manual

CHAPTER 20
Reports

SECTION 1
Payroll/Personnel Report Generator System (CULPRPT)



User Documentation
For Systems
And Processes

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| | |
|---------------------|--------------|
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Latest Update Information

Title I Bulletin 01-2, Addition of SRV AGCY and POI Fields, dated April 25, 2001, and Bulletin 99-3, New CULPRPT Report, CULP0048, Employees Updating Their Own Payroll And Personnel Transaction, dated December 20, 1999 notified holders of Title I, Payroll/Personnel Manual, about a new CULPRPT Report CULP0048, Employees Updating Their Own Payroll and Personnel Transactions and the affect of these changes on the CULPRPT procedure.

Listed below is a summary of the changes to the CULPRPT procedure:

| Description of Change | Page |
|---|-------------|
| Adds CULPRPT Report CULP0048 to the Table of Contents | ii |
| Adds a brief description and a copy of CULPRPT Report CULP0048 to the Exhibits Section of the procedure | 44 |
| Adss CULPRPT Report, CULP0048 to the index | Index- 2 |

Changes are identified by “▶◀”.

Payroll/Personnel Manual
Payroll/Personnel Remote Entry System

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About This Procedure

This procedure provides instructions for accessing and operating the Payroll/Personnel Report Generator System (CULPRPT). The following information will help you use the procedure more effectively and locate further assistance if needed.

How The Procedure Is Organized

Primary sections, page numbering, and the amendment process are described below:

[System Overview](#) and [System Access](#) describe what the system is used for, provides access security information, and instructions for accessing the system.

[Operating Features](#) describes the system's design and how to use its operating features.

The [CULPRPT Menu](#) gives instructions for selecting the submenus and the reports available through the submenus.

[Selecting Reports](#) gives instructions for specifying the output criteria.

[Exhibits](#) includes examples of all CULPRPT reports and a brief description of the report.

[Appendix](#) includes a list of CULPRPT reports by subject matter.

Pages are numbered consecutively at the bottom from the [About This Procedure](#) through the [Exhibits](#). If the procedure is amended, point pages (e.g., 12.1, 12.2, etc.) are used as needed to accommodate additional pages. All amended pages are marked at the bottom with the amendment number and date. If you begin receiving this procedure after it has been amended, you will receive the original copy with all amendments. Remove and insert pages according to the attached Page Control Chart so that your procedure is current.

You may occasionally receive bulletins to supplement information in this procedure. Each bulletin should be filed in front of the procedure and retained until the expiration date shown at the bottom of the bulletin.

All bulletins issued for this procedure after January 1, 1998, will be available on the Internet at the NFC home page (www.nfc.usda.gov).

What Conventions Are Used

This procedure uses the following conventions:

- Messages displayed by the system are printed in *italics*. Example: The message *Submitting Reports For Entire Region* is displayed.

- Field specifications are also printed in italics. Example **Enter User ID** *required, alphanumeric; 8 positions max*. Key in your assigned user ID (e.g., **NF999**).
- Data that is system generated or that you must key in exactly as shown is printed in **bold italics**. Example **Key in I**.
- Figure references printed in bold link the figures with the text. Example: The Reports screen (**Figure 22**) is displayed.
- References to sections within the procedure are printed in bold as shown here. Example: See **Selecting Reports** –
- Keyboard references are printed in brackets. Example: Press [Enter].
- Optional actions at the end of a processing function are preceded by square bullets. Example:
 - To exit the system, press [PF9].
- Important extra information is identified as a note. Example:



Enter only one code.

Who To Contact For Help

For questions about payroll/personnel policies and regulations, contact your Committee For Agriculture Payroll/Personnel System (CAPPS) representative.

For questions about National Finance Center (NFC) processing, contact the Payroll/Personnel Operations Section at **504-255-4630** .

For access to CULPRPT, contact your agency's ADP security officer.

For other questions about the system (including help with unusual conditions), contact Information Center personnel at **504-255-5230** .

For questions about this procedure, contact the Directives and Analysis Branch at **504-255-5322** .

System Overview

The Payroll/Personnel Report Generator System (CULPRPT) procedure provides instructions for accessing and using CULPRPT. CULPRPT is a computerized batch processing system which utilizes information contained in the NFC Payroll/Personnel System database to generate preformatted reports on an “as needed” basis. Agencies can retrieve specific data for their employees in predefined report formats. The CULPRPT reports currently available to all agencies are categorized as follows:

Payroll/Personnel Reports. Used to select Payroll/Personnel reports.

PACT/PRES Reports. Used to select PACT/PRES reports.

Error Suspense Reports. Used to select error suspense reports.

Each of the CULPRPT report categories has a selection menu. The selection menu provides a list of all reports (by report number and title) that are available within that category. The selection menus can be accessed on your PC by following the Sign-On instructions in this procedure. A report description may be requested and viewed at your PC. Also provided in [Appendix A](#) is a listing of reports by subject matter.

This procedure contains an illustration of each report accompanied by a brief summary of its contents and significant characteristics. A brief description and example of each significant characteristic follows.



Note

All illustrations have been altered to change employee names and social security numbers in accordance with the Privacy Act Statement.

Brief Description. Used to give an explanation and purpose of the report. Example: Provides a list of Civil Service Retirement (CSRS) employees currently eligible to retire. For Federal Employees Retirement System (FERS) employees, see Report P0153.

Sequence of Data. Used to identify the order by which data on the report is arranged. Example: Personnel office identifier (POI), service computation date (SCD).

Report Updated. Used to identify when the information on the report is updated. Example: After Personnel Edit Subsystem (PINE) is executed.



Note

Reports containing sensitive data, e.g., employee name, social security number, etc., are restricted. Reports containing race and national origin data, require additional security access. To obtain access to these reports, contact your agency security officer.

System Interface

CULPRPT interfaces with the Bi-Weekly Examination Analysis and Reporting (BEAR). BEAR is an end-of-pay-period report system sweep and a beginning-of-pay-period set up in preparation for the upcoming processing pay period. It generates various types of end-of-pay-period output and updates CULPRPT reports.

Other Reporting

Customized Executive Analysis System

The Customized Executive Analysis System (CEAS) allows users to produce predefined and customized reports by employee name, organizational levels, and race and national origin by retrieving data from the Payroll/Personnel System. For detailed instructions about CEAS, see Title I, Chapter 20, Section 7, Customized Executive Analysis System (CEAS) procedure.

FOCUS

FOCUS. Ad hoc reporting is available through the FOCUS Reporting System. For detailed information on FOCUS reporting, see Title VI, Chapter 5, Section 4, FOCUS Reporting System procedure.

Reduction In Force

Reduction In Force (RIF) is used to create batch reports for an agency planning a RIF. These reports group employees in the same competitive areas, employing offices, etc., using service time to determine seniority within the agency. For detailed information about RIF, see Title I, Chapter 20, Section 3, Reduction In Force procedure.

Remote Forms Queuing System

Remote Forms Queuing System (RFQS) allows users to view and/or print, at remote site destinations, certain payroll and personnel output forms and reports generated by NFC. For detailed information about RFQS, see Title I, Chapter 20, Section 2, Remote Forms Queuing System procedure.

System-Generated Recurring Reports

The Payroll/Personnel System generates recurring reports relating to pay, leave, employment status, etc. These reports are produced from information stored in the database. For detailed information about and illustrations of these reports, see Title I, Chapter 20, Section 5, Payroll/Personnel Output procedure.

TMGT Table 022, Payroll/Personnel Document Reports

Users of the Table Management System (TMGT) can request recurring automatic generation and remote printing of PACT/PRES Reports and Error Suspense Reports through Table TM022, Payroll/Personnel Document Reports. TM022 will automatically alert CULPRPT to execute the reports after each PINE pass is executed. For detailed instructions on requesting generation of these reports through TM022, see Title I, Chapter 2, Table Management System (TMGT) procedure.

Requesting a New Report

To request development of a new report or modification of an existing report, obtain approval through appropriate agency personnel. Then submit a sample of the new or modified report with instructions to:

Office of Human Resources Management, USDA
APSD, Room 344-W, Jamie L. Whitten Federal Building
AG Stop 9602
Washington, DC 20250

System Access

To access CULPRPT, you must (1) have authorized security clearance and (2) use a PC that is connected to the mainframe computer located at NFC. This section refers you to information on access security and gives specific sign-on/sign-off instructions.

CULPRPT is resident on the mainframe computer at NFC. To access the mainframe, use your telecommunications network (e.g., FTS2000, etc.). For information about connecting and disconnecting from your telecommunications network, see the instructions provided with your specific network.

Access security is designed to prevent unauthorized use of systems and databases. For information about access security, including user identification numbers (user ID's), passwords, and obtaining access to a specific system, see the Remote Site Usage procedure, Title VI, Chapter 2, Section 1.

Sign-On

To access CULPRPT, display the NFC banner screen (**Figure 1**) on your PC and respond to the prompts as described below.

```
=====
== 07/27/98          SNAMOD2          T3139029          PF1=HELP  ==
=====
==              NN      NN          FFFFFFFF          CCCCCCCC  ==
==             NNN     NN          FFFFFFFF          CCCCCCCC  ==
==            NNNN    NN           FF              CC          ==
==           NN NN NN   FFFFFFFF          CC          ==
==          NN  NNNN   FFFFFFFF          CC          ==
==         NN   NNN   FF              CCCCCCCC  ==
==        NN    NN   FF              CCCCCCCC  ==
==
== =====
==          National Finance Center          =====
==          Office of the Chief Financial Officer          ==
==          United States Department of Agriculture          ==
==          =====
==          For Authorized Use Only
== ENTER USER ID =           PASSWORD =           NEW PASSWORD = 
==
==          ENTER APPLICATION NAME =           OR PRESS ENTER FOR MENU
==
==
=====
```

Figure 1. NFC Banner Screen

-
- | | |
|--|---|
| <p>1 Enter User ID <i>Required, alphanumeric 8 positions max.</i></p> | Key in your assigned user ID (e.g., NF999). |
| <p>2 Password <i>Required, alphanumeric 6 to 8 positions</i></p> | Key in your password. Your password is not displayed on the screen. [Tab] to the next prompt. |
| <p>3 New Password <i>Conditional, alphanumeric 6 to 8 positions</i></p> | This prompt is required when your current password has expired. Key in your new password as the system requests. You may also use this field to change your password at any time, but not more than once daily. |
| <p>4 Enter Application Name <i>Required, alpha 9 positions max.</i></p> | Key in CULPRPT and press [Enter]. |
-

The Report Generator System screen is displayed, except when NFC needs to communicate special system function messages. In this case, the Electronic Access Bulletin Board is displayed. Read the message(s) shown and press [Enter]. The NFC Menu (**Figure 2**) is displayed.

```

=====
== 07/27/98      SNAMOD2      MENU for NFC03      T3139029      13:08:10  CT  ==
=====
==
==  SELECT ONE:
==
==   1. PAYROLL/PERSONNEL SYSTEMS
==   2. FINANCIAL INFORMATION SYSTEMS
==   3. PROPERTY MANAGEMENT INFORMATION SYSTEMS
==   4. ADMINISTRATIVE INFORMATION SYSTEMS
==   5. DEVELOPMENT SYSTEMS <NFC ONLY>
==   6. DATA BASE TEST SYSTEMS <NFC ONLY>
==   7. MISSION ASSIGNMENT TRACKING SYSTEM <GAO ONLY>
==   8. DIRECTIVES BULLETIN BOARD
== ENTER APPLICATION NAME OR SELECTION NUMBER ==> CULPRPT      PF11 = EXIT
=====
==                               MESSAGE BOARD
==
=====
=====
    
```

Figure 2. NFC Menu

Press [Enter] to continue.



You may also select Option 8, Directives Bulletin Board, on the NFC Menu, to view additional payroll/personnel related messages. (See Title VI, Systems Access Manual, Bulletin 94-1, Directives Bulletin Board, Dated January 24, 1994.)

The Report Generator System screen (**Figure 3**) is displayed.

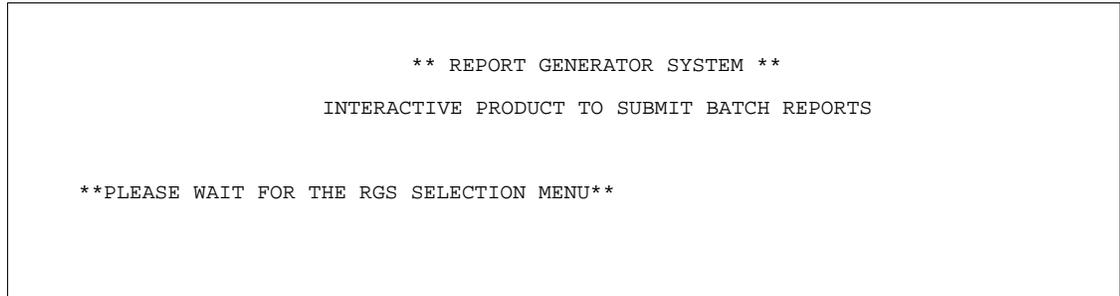


Figure 3. Report Generator System Screen

No entry is required. The Report Generator System Primary Selection Menu is displayed.

Sign-Off

To exit CULPRPT, press [PF12] at any screen. The Ready prompt (**Figure 4**) is displayed.

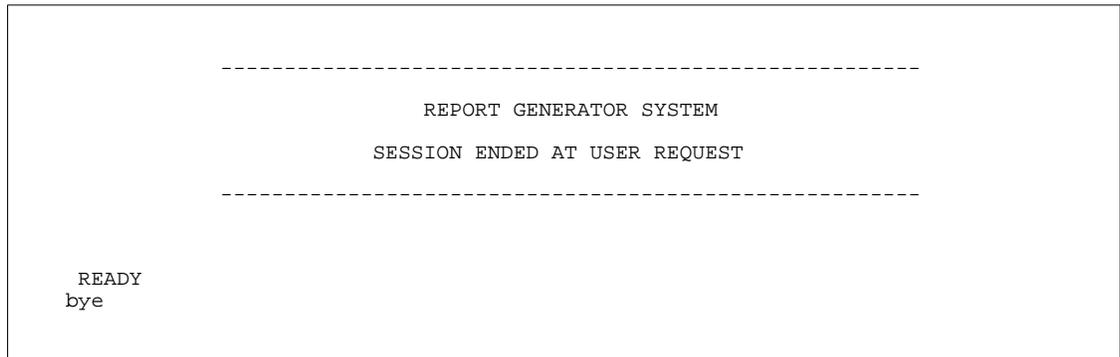


Figure 4. Ready Prompt

Key in *bye* and press [Enter].

The NFC Menu is displayed. You are now disconnected from CULPRPT. However, you are still connected to the mainframe and may select another application from the NFC Menu.

To disconnect from the mainframe, press [PF11] or a compatible function key. The NFC banner screen is displayed.

If you do not intentionally disconnect from the mainframe, you are automatically disconnected after your PC is inactive for a relatively short time.



Note

To avoid unnecessary charges disconnect from your telecommunications network immediately after a session is terminated.

Operating Features

CULPRPT is an online report generator system that allows users to view and/or request printing of reports formulated from data contained in the NFC Payroll/Personnel System.

System Design

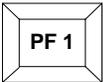
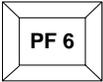
CULPRPT is designed with menu and key field selections. The menu lists three selections that are report categories and a selection to exit. Each selection provides a secondary menu that lists all reports in that category. Each report has a Selection Criteria screen that provides key fields used to submit a specific report for output.

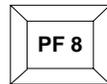
Function Keys

The program function keys are used to execute functions and display specific screens in the system. They are usually identified by PA (program attention), PF (program function), SF (special function), or SP (special program), depending on the equipment being used. Other function keys are [Enter], [Clear], and [Tab]. For instructions on your equipment usage, see the manufacturer's operating guide or consult your agency ADP staff.

The functions of applicable PF keys and other function keys in CULPRPT are displayed to the right of each screen. Several of these keys have multiple functions.

All CULPRPT function keys are described below:

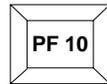
| Key | Function |
|---|--|
|  | Used to display the Report Generator System Primary Selection Menu at the submenu screens. |
| | Used to return to the previous screen at the Selection Criteria screens and the Help screens. |
|  | Used to display the Help screen. |
|  | Used to display the Interactive System Productivity Facility (ISPF) J.1 utility. The ISPF utility is used to view the report before printing and to check the status of each job to determine if it is awaiting execution, being executed, or awaiting output. |
|  | Used to display the previous menu page. |



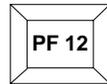
Used to display the next menu page.



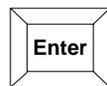
Used to display VTAM Printer Support System (VPS) Monitor and Control Facility (VMCF) Primary Option Menu screen. VMCF is used to monitor and control VPS specifically defined 3270 type printers.



Used to display a description of a specific report.



Used to clear the screen to exit the system.



Used to submit a specified report for output.

Report Access Authority

To submit a report for output, a user must have authority for that particular report at the level requested.

If a user requests a report at an unauthorized level, one of the following messages is displayed:

Not Authorized Access - No Subschema

Not Authorized Access - Invalid Subschema

Not Authorized Access - Sensitive Data Subschema

Not Authorized Access - Invalid Security Level

Contact your agency security officer to obtain the appropriate access.

Help Screens

Help screens are available for the key fields and data elements displayed on the CULPRPT screens. Help screens display a list of valid codes and/or narrative description of each field. To display a Help screen, press [PF5] at any screen. See (Figure 5) for an example.

```
***** REPORT SELECTION MENU HELP SCREEN *****
                                                                    PF1 = PREV
                                                                    PF5 = HELP

THERE IS ONE DESIGNATED AREA IN WHICH TO ENTER THE REPORT NUMBER.
THE OTHER CONTROL FUNCTIONS ARE ACCOMPLISHED BY THE PF KEYS.

REPORT ID# _____

PF1 - RETURN TO MAIN/PREVIOUS MENU
PF5 - DISPLAY HELP SCREENS
PF6 - ISPF J.1 UTILITY
PF7 - LIST THE PRIOR MENU PAGE
PF8 - LIST THE NEXT MENU PAGE
PF9 - USE VTAM PRINT SPOOLER UTILITY
RPT# PF10 - DESCRIPTION OF THE SPECIFIED REPORT
PF12 - EXIT THE CULPRPT SYSTEM
RPT# ENTR - SUBMIT THE SPECIFIED REPORT

*****
```

Figure 5. Help Screen (example is from the Report Selection Menu Help screen)

Press [PF1] to return to the previous screen.

CULPRPT Menu

After you access CULPRPT, the Report Generator System (RGS) Primary Selection Menu (**Figure 6**) is displayed.

```
*****  
-- REPORT GENERATOR SYSTEM PRIMARY SELECTION MENU (P) --  
*****  
PF5 = HELP  
PF6 = J.1  
PF9 = VPS  
PF12= EXIT  
  
- (1) PAYROLL/PERSONNEL REPORTS  
- (2) PACT/PRES REPORTS  
- (3) ERROR SUSPENSE REPORTS  
- (R) RETURN TO TSO ENVIRONMENT  
  
Position cursor by selection or  
enter selection/report number, then press <ENTER> _____  
*****
```

Figure 6. Report Generator System Primary Selection Menu

The menu provides three submenus for selecting reports for output.

Below is a brief description of each submenu:

- 1. Payroll/Personnel Reports.** Used to select Payroll/Personnel reports which are produced from information stored in the Payroll/Personnel System database. This information include current employee data relating to pay, employment, leave, organizational structure, position, etc. Report numbers begin with **P**.
- 2. PACT/PRES Reports.** Used to select the Personnel Action Processing System (PACT)/Payroll/Personnel Processing System (PRES) reports which are produced from personnel actions entered in PACT and payroll documents entered in PRES. Report numbers begin with **E**.
- 3. Error Suspense Reports.** Used to select error suspense reports which list documents that are in the Suspense Inquiry and Correction System (SINQ) because they failed the PINE edits. PINE edits and audits entries on the Payroll/Personnel database. Report numbers begin with **U**.



Note

Error suspense report numbers that begin with U67 exhibit information gathered from personnel and position data entered into a front-end systems interface. For additional information, see Title I, Chapter 22, Front-End System Interface (FESI) procedure.

Error suspense report numbers that begin with U68 exhibit information gathered from personnel and payroll data entered in Employee Express.

To select a report, use one of the following methods:

- If you do not know the number of the report you need, key in the submenu selection number at the Enter Selection/Report Number prompt or [Tab] to the selection number and press [Enter]. The selection reports submenu (**Figure 7**) is displayed.

```

***** PAYROLL/PERSONNEL REPORTS *****
REPORT ID#      _____
                                     PF1 = MAIN
                                     PF5 = HELP
                                     PF6 = J.1
                                     PF7 = BACK
                                     PF8 = FORW
                                     PF9 = VPS
                                     PF10= DESC
                                     PF12= EXIT
                                     ENTR= PROCES

-ID#- -TITLE-
P0001 EMPLS ELIGIBLE TO RETIRE CURRENTLY (CSRS ONLY)
P0002 EMPLS ELIGIBLE TO RETIRE WITHIN 1 YEAR (CSRS ONLY)
P0003 EMPLS ELIGIBLE TO RETIRE WITHIN 2 YEARS (CSRS ONLY)
P0004 EMPLS ELIGIBLE TO RETIRE WITHIN 3 YEARS (CSRS ONLY)
P0005 EMPLS ELIGIBLE TO RETIRE WITHIN 4 YEARS (CSRS ONLY)
P0006 EMPLS ELIGIBLE TO RETIRE WITHIN 5 YEARS (CSRS ONLY)
P0007 ROSTER OF EMPLOYEES (HIGH SPEED PRINTER OUTPUT)
P0008 STAT - AGE AND LENGTH OF SERVICE SURVEY
P0009 LENGTH OF SERVICE
P0010 EMPLOYEES BY OCCUPATION AND LOCATION
P0011 FULL TIME EMPLOYEES ON THE ROLL
P0012 ROSTER OF EMPLOYEES (80 COLUMN OUTPUT)
P0013 ACTIVE FULL-TIME EMPLS - T+A NOT RECEIVED BY NFC

***** SCREEN 1 OF 13 *****

```

Figure 7. Example Of A Reports Submenu (example is from the Payroll/Personnel Reports)

To view a report description, key in the report number at the Report ID# prompt on any one of the selected submenu screens and press [PF10]. The Description For Report screen (**Figure 8**) is displayed.

```

***** DESCRIPTION FOR REPORT P0001 *****
                                     PF1 = PREV

P0001: EMPLOYEES ELIGIBLE TO RETIRE CURRENTLY (CSRS ONLY)

LISTING OF THE PAY PLAN, SERIES, GRADE, NAME, TITLE, SOCIAL SECURITY
NUMBER, BIRTH DATE, SCD FOR RETIREMENT, CURRENT AGE, LENGTH OF SERV,
ORGANIZATIONAL CODES AND DUTY STATION CODES BY AGENCY, BY SUBMITTING
OFFICE, BY SERIES, AND GRADE OF CSRS EMPLOYEES WHO ARE ELIGIBLE TO
RETIRE CURRENTLY.

*****

```

Figure 8. Description For Report Screen (example is from P0001)

Press [PF1] to return to the previous screen.

- If you know the number of the report you need, key in the report number and press [Enter]. The applicable Selection Criteria screen is displayed.

Instructions follow for completing the Selection Criteria screen.

Selecting Reports

Report options in CULPRPT are used to specify the output criteria for selected reports. Use the instructions below for all report selections.

To select a report option, key in the applicable report number at the Selection/Report Number prompt or at the Report ID# prompt on the applicable report submenu (**Figure 7**). Press [Enter]. The Selection Criteria screen for the report selected (**Figure 9**) is displayed.

```
***** SELECTION CRITERIA FOR P0001 *****
                                           PF1 = PREV
                                           PF5 = HELP
                                           PF12= EXIT
*FILL IN YOUR JCL REQUIREMENTS. DEFAULTS ARE DISPLAYED*
USER NAME TO BE ON JCL                123ABCWILLIAMS_
REMOTE DESTINATION                    U1_____
LAST CHARACTER OF JOB NAME            C
SYSTEM OUTPUT CLASS                   A
NUMBER OF COPIES NEEDED               1
SUBMIT JOB AFTER BEAR RUNS           N

*FILL IN SELECTION CRITERIA AND PRESS -ENTER- TO SUBMIT REPORT*
*****
```

Figure 9. Selection Criteria Screen (example is from P0001)

The following prompts appear on the Selection Criteria screens of all CULPRPT reports.

Respond to the prompts as follows:

-
- | | |
|--|---|
| User Name To Be On JCL <i>Required, alphanumeric 15 positions max.</i> | Key in the user's name or other information to identify the report destination. |
| Remote Destination <i>Required, alphanumeric 16 positions max.</i> | Key in the printer number where the report is to be printed. |
| Last Character Of Job Name <i>Optional, alpha field 1 position</i> | Key in A , B , or C to identify this report from other reports being requested. This character becomes the sixth character of the job name (e.g., NFC03A). If no entry is made, the system defaults to C . It is recommended that a unique sixth digit job name character be entered whenever the possibility exists that more than one report will be requested. If a character is not entered and the system defaults to C , when two reports are requested, both jobs would have the same job name. Since duplicate jobs cannot execute at the same time, one job would have to be completed before the system could start executing the other job. If the reports were given the job name characters A and B , they could execute simultaneously. |

| | |
|--|--|
| System Output Class <i>Optional, alpha</i> <i>1 position</i> | Key in A to direct output to a designated printer and to generate a hard copy computer printout of the report or X to direct the output to be held for viewing at the terminal. For detailed instructions on viewing a report prior to printing, see Interactive System Productivity Facility (ISPF) procedure, Title VI, Chapter 2, Section 2. If no entry is made, the system defaults to A . |
| Number Of Copies Needed <i>Optional, numeric</i> <i>1 position</i> | Key in the number of reports needed (1-5). If no entry is made, the system defaults to 1 . |
| Submit Job After BEAR Runs <i>Optional, alpha</i> <i>1 position</i> | Key in Y to place the report on hold until the processing of BEAR is complete. If no entry is made, the system defaults to N . |

All or a combination of the following fields may be displayed on the selection criteria screen depending on the particular report selected.

| | |
|---|--|
| Begin Pay Period Year/Number <i>Required, numeric</i> <i>4 positions</i> | Key in the year and pay period you wish the report to begin data coverage. |
| End Pay Period Year/Number <i>Required, numeric</i> <i>4 positions</i> | Key in the year and pay period you wish the report to end data coverage. |
| Month <i>Required, numeric</i> <i>2 positions</i> | Key in the month you wish the report to cover. |
| Month ___ Day ___ <i>Required, numeric</i> <i>2 positions</i> | Key in the month and day you wish the report to cover. |
| Occupational Series <i>Optional, numeric</i> <i>4 positions</i> | Key in the occupational series. |



Note

If no entry is made to the following fields, the system defaults to the user's maximum security access:

- Department Code
- Organization Agcy
- Organization Lev2
- Organization Lev3
- Organization Lev4
- Submitting Office Number
- Occupational Series

| | |
|---|---|
| Organization Agcy <i>Optional, alphanumeric</i> <i>2 positions</i> | Key in the agency code. |
| Organization Lev2 <i>Optional, numeric</i> <i>2 positions</i> | Key in the 2nd level of the organizational structure. |

| | |
|--|---|
| Organization Lev3 <i>Optional, numeric</i> <i>2 positions</i> | Key in the 3rd level of the organizational structure. |
| Organization Lev4 <i>Optional, numeric</i> <i>2 positions</i> | Key in the 4th level of the organizational structure. |
| Pay Period <i>Required, numeric</i> <i>2 positions</i> | Key in the pay period you wish the report to cover. |
| Pay Rate Determinant <i>Required, alphanumeric</i> <i>1 position</i> | Key in the pay rate determinant code. |
| Quarter Year <i>Required, numeric</i> <i>2 positions</i> | Key in the year of the quarter you wish the report to cover. |
| Quarter Number <i>Required, numeric</i> <i>1 position</i> | Key in the quarter you wish the report to cover. |
| Region Code (01-10), or Blank <i>Optional, numeric</i> <i>2 positions</i> | <p>Key in the region code. To request a report by region, key in the department code, servicing agency code, and region code. Press [Enter]. The message <i>Submitting Reports For Entire Region</i> is displayed.</p> <p>After the request is accepted, the reports submenu (Figure 7) is displayed. When the user requests a report by region, a specific report is generated for each personnel office identifier (POI) for which the user has access authority within the region. Users can request reports only for those regions and POI's for which they have access authority.</p> |
| Servicing Agency <i>Required, numeric</i> <i>2 positions</i> | Key in the code of the agency that services your office. |
| Submitting Office Number <i>Optional, numeric</i> <i>4 positions</i> | Key in the personnel office identifier. |
| Year <i>Required, numeric</i> <i>2 positions</i> | Key in the year you wish the report to cover. |
| Year ___ Month ___ <i>Required, numeric</i> <i>2 positions each</i> | Key in the year and month you wish the report to cover. |



When selecting an Error Suspense report, after keying in the report number, press [Enter]. The PINE Status screen (**Figure 10**) is displayed.

```
***** PINE STATUS *****  
  
PINE PASS 11 FOR PAY PERIOD 14  
HAS COMPLETED PROCESSING.  
-----  
THIS PASS WAS COMPLETED  
AT 14:32 (CST) ON 07/25/XXXX.  
THIS IS THE LAST PASS FOR PAY PERIOD 14.  
*****  
*** PRESS -ENTER- TO CONTINUE ***
```

Figure 10. PINE Status Screen

This screen advises the user of the status of the current pass of the PINE and the pay period for which the processing has been completed. No entry is required. Press [Enter]. The Selection Criteria screen is displayed.



When selecting any of the following reports, the T&A Status screen (**Figure 11**) is displayed.

- P0013 Active Full/Part-Time Employees - T&A's Not Received by NFC
- P0099 Error Analysis for T&A Processing
- P0152 Leave Error Report

```
***** T & A STATUS *****  
  
THE P0013 REPORT WAS LAST UPDATED  
ON 07/25/XXXX AT 15:30:48  
A NEW REPORT SHOULD BE REQUESTED (ONLY)  
IF YOUR CURRENT REPORT IS OUTDATED.  
*****  
*** PRESS -ENTER- TO CONTINUE ***
```

Figure 11. T & A Status Screen

This screen advises the user that the report was last updated on a specific date and time, and that a new report should be requested only if the current report is outdated.



When a user with more than one security access path code requests a Payroll/Personnel report for output, the Path Code Select screen (**Figure 12**) is displayed.

Valid codes are:

Path 1 =Security access by organizational structure

Path 2 =Security access by POI

When a user has only one security access path code, the Path Code Select screen will not appear. The system defaults to the user's assigned security access path code.

Direct questions about security access path codes to your agency security officer.

```

*****
REPORT GENERATOR SYSTEM                                PATH CODE SELECT
*****

PLEASE ENTER A SECURITY ACCESS PATH CODE (1 OR 2)

*****
    
```

Figure 12. Path Code Select Screen

After completing the applicable fields, press [Enter]. The specific report is submitted for output, and the reports submenu screen is displayed. To request another report, key in the report number at the Report# prompt and press [Enter]. The Selection Criteria screen is displayed, showing the data that was keyed in for the last request. To return to the RGS Primary Selection Menu screen, press [PF1].

Viewing The Print Status Of Reports

To view the status of a job, use one of the following methods:

- Press [PF6] at any menu or submenu screen. The Job List screen (**Figure 13**) is displayed.

```

-- (1)==> - Job List NFC03 Q=ALL C=ALL O=ALL D=ALL          ----- ROW 1 OF 9
SEL JOBNAME  JOBID  MC  ---QUEUE--- -RECORDS MAXRC  ADDITIONAL INFO  DEST  STEP
...  NFC03     T20925 Z  EXEC SYSB           548      MULTTEST 0:01.45  US05PROC
...  NFC03A    J19894 X  EXEC X (399)           10        27JUL98 12:30   U1
...  NFC03B    J19941 X  EXEC X (403)            16        27JUL98 12:32   U1
...  NFC03B    J19974 X  EXEC X (406)            16        27JUL98 12:33   U1
*****
***** BOTTOM OF DATA *****
COMMAND ==>
F1=HELP      F2=SPLIT    F3=END      F4=RETURN   F5=RFIND    F6=RCHANGE
F7=UP        F8=DOWN     F9=SWAP     F10=LEFT    F11=RIGHT   F12=RETRIEVE
    
```

Figure 13. Job List Screen

The Job List screen is a function of the Interactive System Productivity Facility (ISPF) J.1 utility. The ISPF utility is used to view the status of each job to

determine if it is awaiting execution, executing, or awaiting output. This utility also enables users to view the report at their PC's prior to printing if X was keyed in at the System Output Class prompt on the Selection Criteria screen. For detailed information about the ISPF utility, see Title VI, Chapter 2, Section 2, Interactive System Productivity Facility (ISPF) procedure. To return to the menu or submenu screen, key in =X at the command prompt, and press [Enter].

- After exiting CULPRPT (see Sign-Off instructions), key in *st* or *status* at the Ready prompt. A message is displayed indicating the status of the job. Whenever a job has completed execution, a message flashes on the PC to inform the user of the status of the job. If the user is not logged on to CULPRPT at the time the job execution is completed, the message is displayed the next time the user logs-on or exits any Time Sharing Option (TSO) application.

All messages are described below:

| Message | Description |
|--|--|
| Job NFC03C(JOB12345) Executing | Displayed when the job is being executed. |
| Job NFC03C(JOB12345) Waiting for Execution | Displayed when the job is waiting to be executed. |
| Job NFC03C(JOB12345) On Output Queue | Displayed when the job is waiting to be retrieved at a PC or waiting to be printed at an online or remote printer. |
| No Jobs Found Ready | Displayed when the job has executed and is no longer in the queue. |

Users with 3270 printers can monitor and control the printing of CULPRPT reports through the VTAM Printer Support System (VPS) Monitor and Control Facility (VMCF). Press [PF9] at any menu or submenu screen. The VMCF Primary Option Menu (**Figure 14**) is displayed.

```

----- VMCF PRIMARY OPTION MENU -----
OPTION  ===>
        PRINTER ===>
          1 - Enter VPS printer command
          2 - Display VPS printer list
          S - Display VPS printer summary
          T - VMCF Tutorial
          X - Terminate VMCF
Enter END command to terminate VMCF.
USERID   - NFC03
TERMINAL - MULTTEST
VPS NAME - VPS62
PROFILE  - NFC03
    
```

Figure 14. VMCF Primary Option Menu

For detailed information about VPS, see the ISPF procedure. To return to the menu or submenu screen, key in *end* at the Option prompt and press [Enter].

Users with other types of printers should follow their normal procedures to retrieve and print reports.

Exhibits

1. P0001, Employees Eligible To Retire Currently

Brief Description: Provides a list of Civil Service Retirement System (CSRS) employees currently eligible to retire. For Federal Employees Retirement System (FERS) employees, see Report P0153.

Sequence of Data: POI and SCD

Report Updated: After PINE is executed.

| REPORT ID: CULP0001 | | | | | | | | | | | PAGE 1 |
|--|---------------|----------------------------------|---------------|------------|----------|---------|-------------|-----|-------------------------------|-------------|--------|
| EMPLOYEES ELIGIBLE TO RETIRE CURRENTLY | | | | | | | | | | | |
| AS OF XX/XX/XX | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| AGENCY CA - BOARD OF CONTRACT APPEALS | | | | | | | | | | | |
| 2ND LEV 00 - BOARD OF CONTRACT APPEALS | | | | | | | | | | | |
| PP- SER-GR | NAME | OFFICIAL TITLE | SSN | BIRTH DATE | SCD-RET | EMP OFF | CURRENT AGE | LOS | ORG-STRUCTURE LEVELS 2 THRU 8 | DUTY STA | |
| CA-0005-01 | SMITH JANE | ADMINISTRATIVE JUDGE | 000-00-0000 | 01/22/37 | 12/03/62 | 0000 | 60 | 34 | 00-00-0000-00000000 | 11-0000-001 | |
| GS-0950-11 | WILLIAMS JOHN | PARALEGAL SPECLST | M 000-00-0000 | 12/18/36 | 04/02/65 | 0000 | 60 | 32 | 00-00-0000-00000000 | 11-0000-001 | |
| CA-0005-03 | SMITH MIKE | ADMINISTRATIVE JUDGE | 000-00-0000 | 12/27/36 | 06/06/66 | 0000 | 60 | 31 | 00-00-0000-00000000 | 11-0000-001 | |
| CA-0005-02 | JONES MARY | ADMINISTRATIVE JUDGE VICE CHAIRM | M 000-00-0000 | 05/17/29 | 04/26/74 | 0000 | 68 | 23 | 00-00-0000-00000000 | 11-0000-001 | |
| TOTAL EMPLOYEES FOR LEVEL 2 | | | 4 | | | | | | | | |

2. P0002, Employees Eligible To Retire Currently Or Within 1 Year

Brief Description: Provides a list of CSRS employees eligible to retire within 1 year. For FERS employees, see Report P0154.

Sequence of Data: POI and SCD

Report Updated: After PINE is executed.

| REPORT ID: CULP0002 | | | | | | | | | | | PAGE 1 |
|---|---------------|----------------------|---------------|------------|----------|---------|-------------|-----|-------------------------------|-------------|--------|
| EMPLOYEES ELIGIBLE TO RETIRE CURRENTLY OR WITHIN 1 YEAR | | | | | | | | | | | |
| AS OF XX/XX/XX | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| AGENCY CA - BOARD OF CONTRACT APPEALS | | | | | | | | | | | |
| 2ND LEV 00 - BOARD OF CONTRACT APPEALS | | | | | | | | | | | |
| PP- SER-GR | NAME | OFFICIAL TITLE | SSN | BIRTH DATE | SCD-RET | EMP OFF | CURRENT AGE | LOS | ORG-STRUCTURE LEVELS 2 THRU 8 | DUTY STA | |
| GS-0986-00 | DOE JANE | LEG TECHNCN | 000-00-0000 | 08/19/42 | 01/27/60 | 0000 | 54 | 37 | 00-00-0000-00000000 | 11-0000-001 | |
| CA-0005-01 | JOHNSON MARY | ADMINISTRATIVE JUDGE | 000-00-0000 | 01/22/37 | 12/03/62 | 0000 | 60 | 34 | 00-00-0000-00000000 | 11-0000-001 | |
| GS-0950-11 | WILLIAMS JOHN | PARALEGAL SPECLST | M 000-00-0000 | 12/18/36 | 04/02/65 | 0000 | 60 | 32 | 00-00-0000-00000000 | 11-0000-001 | |
| CA-0005-03 | SMITH JACK | ADMINISTRATIVE JUDGE | 000-00-0000 | 12/27/36 | 06/06/66 | 0000 | 60 | 31 | 00-00-0000-00000000 | 11-0000-001 | |
| TOTAL EMPLOYEES FOR LEVEL 2 | | | 4 | | | | | | | | |

3. P0003, Employees Eligible To Retire Currently Or Within 2 Years

Brief Description: Provides a list of CSRS employees eligible to retire immediately or within 2 years. For FERS employees, see Report P0155.

Sequence of Data: POI and SCD

Report Updated: After PINE is executed.

| REPORT ID: CULP0003 | | EMPLOYEES ELIGIBLE TO RETIRE CURRENTLY OR WITHIN 2 YEARS | | | | | | | | | | PAGE 1 | |
|--|------------------------------------|--|------------|----------|---------|-----|-----|---------------------|---------------|-----------------|----------|--------|--|
| AS OF XX/XX/XX | | | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | |
| AGENCY CA - BOARD OF CONTRACT APPEALS | | | | | | | | | | | | | |
| 2ND LEV 00 - BOARD OF CONTRACT APPEALS | | | | | | | | | | | | | |
| NAME | | | | | | | | | | | | | |
| PP- SER-GR | OFFICIAL TITLE | SSN | BIRTH DATE | SCD-RET | OFF AGE | LOS | EMP | CURRENT | ORG-STRUCTURE | LEVELS 2 THRU 8 | DUTY STA | | |
| GS-0986-00 | DOE JANE | 000-00-0000 | 08/19/42 | 01/27/60 | 0000 | 54 | 37 | 00-00-0000-00000000 | 11-0000-001 | | | | |
| CA-0005-01 | LEG TECHNCN JOHNSON MARY | 000-00-0000 | 01/22/37 | 12/03/62 | 0000 | 60 | 34 | 00-00-0000-00000000 | 11-0000-001 | | | | |
| GS-0950-11 | ADMINISTRATIVE JUDGE WILLIAMS JOHN | M 000-00-0000 | 12/18/36 | 04/02/65 | 0000 | 60 | 32 | 00-00-0000-00000000 | 11-0000-001 | | | | |
| | PARALEGAL SPECLST | | | | | | | | | | | | |
| TOTAL EMPLOYEES FOR LEVEL 2 | | 3 | | | | | | | | | | | |

4. P0004, Employees Eligible To Retire Currently Or Within 3 Years

Brief Description: Provides a list of CSRS employees eligible to retire immediately or within 3 years. For FERS employees, see Report P0156.

Sequence of Data: POI and SCD

Report Updated: After PINE is executed.

| REPORT ID: CULP0004 | | EMPLOYEES ELIGIBLE TO RETIRE CURRENTLY OR WITHIN 3 YEARS | | | | | | | | | | PAGE 1 | |
|--|------------------------------------|--|------------|----------|---------|-----|-----|---------------------|---------------|-----------------|----------|--------|--|
| AS OF XX/XX/XX | | | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | |
| AGENCY CA - BOARD OF CONTRACT APPEALS | | | | | | | | | | | | | |
| 2ND LEV 00 - BOARD OF CONTRACT APPEALS | | | | | | | | | | | | | |
| NAME | | | | | | | | | | | | | |
| PP- SER-GR | OFFICIAL TITLE | SSN | BIRTH DATE | SCD-RET | OFF AGE | LOS | EMP | CURRENT | ORG-STRUCTURE | LEVELS 2 THRU 8 | DUTY STA | | |
| GS-0986-00 | DOE JANE | 000-00-0000 | 08/19/42 | 01/27/60 | 0000 | 54 | 37 | 00-00-0000-00000000 | 11-0000-001 | | | | |
| CA-0005-01 | LEG TECHNCN JOHNSON MARY | 000-00-0000 | 01/22/37 | 12/03/62 | 0000 | 60 | 34 | 00-00-0000-00000000 | 11-0000-001 | | | | |
| GS-0950-11 | ADMINISTRATIVE JUDGE WILLIAMS JOHN | M 000-00-0000 | 12/18/36 | 04/02/65 | 0000 | 60 | 32 | 00-00-0000-00000000 | 11-0000-001 | | | | |
| | PARALEGAL SPECLST | | | | | | | | | | | | |
| TOTAL EMPLOYEES FOR LEVEL 2 | | 3 | | | | | | | | | | | |

7. P0007, Roster Of Employees

Brief Description: Provides a two-column alphabetical list of employees with pertinent personnel information. For an 80-character, one-column list, see Report P0012.

Sequence of Data: Employee name

Report Updated: After PINE is executed.

| | | | | |
|--|--|--|-------------|---------|
| REPORT ID: CULP0007 | ROSTER OF EMPLOYEES | AS OF XX/XX/XX | PAGE | 1 |
| DEPT- AG | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | |
| XX-AARC AGCY- XX | ALT. AG. RESEARCH AND COMMERC | | | |
| LINE 1- EMPLOYEE NAME, SOCIAL SECURITY NUMBER | | | | |
| LINE 2- PAY PLAN, OCCUPATIONAL SERIES, OFFICIAL TITLE, SUBMITTING OFFICE | | | | |
| LINE 3- GRADE/STEP, BASE SALARY, TYPE APPT & EMPL, STATUS, TENURE, VETS PREFERENCE, MR NO. | | | | |
| LINE 4- ORGANIZATIONAL STRUCTURE LEVELS 2 THRU 5, DUTY STATION, IP NO. | | | | |
| LINE 5- BIRTH DATE, RETIREMENT SCD, LAST ENTERED PRESENT GRADE, SCD FOR WGL, SCD FOR RIF | | | | |
| NOTE- * TO LEFT OF PAY PLAN DENOTES ACCESSION < TO LEFT OF GRADE DENOTES SEPARATION | | | | |
| DOE, JANE M | 000-00-0000 | WILLIAMS, JOHN E | 000-00-0000 | |
| GS-0XXX SECRETARY (OA) | 4916 | GS-0XXX DEPUTY DIRECTOR | 4916 | |
| 09/06 36,960.00PA C F/T ACT | TG1 NONE 987655 | 15/04 83,528.00PA C F/T ACT | TG1 5 PT | 1234563 |
| 01-00-0000-00 WASHINGTON DC | 8765435 | 01-00-0000-00 WASHINGTON DC | | 123456A |
| 11/09/47 04/07/67 03/07/93 03/03/96 04/07/67 | | 11/12/48 05/15/94 07/23/95 07/20/97 04/25/94 | | |

8. P0008, Age & Length Of Service Survey

Brief Description: Provides the number of permanent full-time employees within a specific age bracket and length of service.

Sequence of Data: Pay plan, series, and grade

Report Updated: After PINE is executed.

| | | | | | | | | | | | | | | | | | | |
|--|----------|--------------------------------|----|----|----|----|----|------|-----|-------|-----|----|----|----|----|------|------|-----|
| REPORT ID | CULP0008 | AGE & LENGTH OF SERVICE SURVEY | | | | | | | | | | | | | | PAGE | 1 | |
| PFT EMPLOYEES AS OF XX/XX/XX | | | | | | | | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | | | | | |
| LESS | | | | | | | | | | | | | | | | | | |
| PP- SER-GR | AGE | YRS | 00 | 14 | 19 | 24 | 29 | OVER | LOS | AGE | YRS | 00 | 14 | 19 | 24 | 29 | OVER | LOS |
| GS-0318-06 | UNDER 25 | | | | | | | | | 55-59 | | | | | | | | |
| | 25-30 | | | | | | | | | 60-65 | | | | | | | | |
| | 31-40 | | | | | | | | | + 65 | | | | | | | | |
| | 41-49 | 1 | | | | | | | 1 | ALL | 1 | | | | | | | 1 |
| | 50-54 | | | | | | | | | | | | | | | | | |
| GS-0318-09 | UNDER 25 | | | | | | | | | 55-59 | | | | | | | | |
| | 25-30 | | | | | | | | | 60-65 | | | | | | | | |
| | 31-40 | | | | | | | | | + 65 | | | | | | | | |
| | 41-49 | | | | | | | | 1 | ALL | 1 | | | | | | | 1 |
| | 50-54 | | | | | | | | | | | | | | | | | 1 |

9. P0009, Report Of Length Of Service

- Brief Description:** Provides an alphabetical list of employees who will have 5, 10, 20, 25, 30, 35, or 40 years of service as of the month and year selected.
- Sequence of Data:** Employee name
- Report Updated:** After PINE is executed.

| | | | | | | | | |
|--|-------------------------|--|-----------|---------|-------------|-------------|----------------------------|-----------|
| REPORT ID: CULP0009 | | REPORT OF LENGTH OF SERVICE | | | | | PAGE 1 | |
| AS OF XX/XX/XX | | AND PROJECTED THRU LAST DAY OF JANUARY ,XXXX | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | |
| ORG STRUCTURE AGENCY = CA | | | | | | | LENGTH OF SERVICE 30 YEARS | |
| EMPLOYING OFFICE = 0000 | | | | | | | | |
| BOARD OF CONTRACT APPEALS | | ORGANIZATIONAL | | | | | DUTY | |
| LAST NAME | FIRST NAME | SCD-LV | STRUCTURE | | | **STATION** | YR MM | ***SSN*** |
| DOE | JANE | 06 06 66 | 00 00 | 0000 00 | 0000 001 11 | 30 07 | 000-00-0000 | |
| SMITH | JOHN | 06 06 66 | 00 00 | 0000 00 | | | 000-00-0000 | |
| TOTAL EMPLOYEES WITH | 30 YEARS OF SERVICE - : | 2 | | | | | | |

10. P0010, Employees By Occupation And Location

- Brief Description:** Provides the total number of permanent full-time and other employees by grade within the Washington, DC, Standard Metropolitan Statistical Area (SMSA), field areas, and all locations.
- Sequence of Data:** Series, pay plan, and grade
- Report Updated:** After PINE is executed.

| | | | | | | | | | | |
|--|-----|--------------------------------------|-------|-----|-------|-------|-----|---------------|-------|--|
| REPORT ID: CULP0010 | | EMPLOYEES BY OCCUPATION AND LOCATION | | | | | | PAGE 1 | | |
| AS OF XX/XX/XX | | AGENCY XX | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | |
| SERIES | | D.C. SMSA | | | FIELD | | | ALL LOCATIONS | | |
| PP + GRADE | PFT | OTHER | TOTAL | PFT | OTHER | TOTAL | PFT | OTHER | TOTAL | |
| 0318 SECY OA | | | | | | | | | | |
| PAY PLAN GS | | | | | | | | | | |
| GS 6 | 1 | | 1 | | | | 1 | | 1 | |
| GS 9 | 1 | | 1 | | | | 1 | | 1 | |
| GS TOTAL | 2 | | 2 | | | | 2 | | 2 | |
| SERIES 0318 TOTAL | 2 | | 2 | | | | 2 | | 2 | |
| 0341 ADMV OFFCR | | | | | | | | | | |
| PAY PLAN GS | | | | | | | | | | |
| GS 13 | 1 | | 1 | | | | 1 | | 1 | |
| GS TOTAL | 1 | | 1 | | | | 1 | | 1 | |
| SERIES 0341 TOTAL | 1 | | 1 | | | | 1 | | 1 | |

11. P0011, Full Time Employees On The Rolls

- Brief Description:** Provides a list of the number of full-time employees on the rolls in a particular city and state.
- Sequence of Data:** State and city
- Report Updated:** After PINE is executed.

| | | | |
|--|----------------------------------|----------------|-------------------|
| REPORT ID: CULP0011 | FULL TIME EMPLOYRES ON THE ROLLS | PAGE | 1 |
| AS OF XX/XX/XX | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | |
| AGENCY CODE | XX | | |
| STATE+ CITY | GS | WAGE SYSTEM | OTHER PAY PLAN |
| STATE DC | | | TOTAL |
| WASHINGTON | 6 | | 6 |
| TOTAL | 6 | | 6 |
| AGENCY TOTAL | 6 | | 6 |

12. P0012, Roster Of Employees

- Brief Description:** Provides an 80-character, one-column alphabetical list of employees with pertinent personnel information. For a two-column list, see Report P0007.
- Sequence of Data:** Employee name.
- Report Updated:** After PINE is executed.

| | | | |
|---|---------------------|----------|--------|
| REPORT ID: CULP0012 | ROSTER OF EMPLOYEES | PAGE | 1 |
| AS OF XX/XX/XX | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | |
| DEPT- AG | | | |
| AGCY- 00 | | | |
| LINE 1-EMPLOYEE NAME, SOCIAL SECURITY NUMBER | | | |
| LINE 2-PAY PLAN, OCCUPATIONAL SERIES, OFFICIAL TITLE, EMPLOYING OFFICE | | | |
| LINE 3-GRADE/STEP, BASE SALARY, TYPE APPT & EML, STATUS, TENURE, VET PREF MR-NO | | | |
| LINE 4-ORGANIZATIONAL STRUCTURE LEVELS 2 THRU 5, DUTY STATION, IP-NO | | | |
| LINE 5-DOB, SCD FOR CSR, LAST ENTERED PRESENT GRADE, SCD FOR WGI, SCD FOR RIF | | | |
| NOTE-* TO LEFT OF PAY PLAN MEANS ACCESSION, < TO LEFT OF GRADE MEANS SEPARATION | | | |
| DOE, JANE M | 000-00-0000 | | |
| GS-0343 PROG ANAL | | 0000 | |
| 11/01 37,507.00PA C F/T ACT | TG1 | NONE | S93003 |
| 70-20-0040-00 NEW ORLEANS LA | | 00000098 | |
| 11/25/56 01/24/87 03/30/97 03/30/97 01/24/87 | | | |

13. P0013, Active Full/Part-Time Employees - T&A's Not Received by NFC

Brief Description: Provides a list of active full/part-time employees whose T&A's were not received by NFC for the current processing pay period. It should be generated on the Tuesday, Wednesday, Thursday, and Friday mornings after all known T&A's have been electronically transmitted to NFC.

Sequence of Data: T&A contact point and social security number

Report Updated: After Time and Attendance Validation System (TIME) is executed.

| CULP0013 ACTIVE FULL/PART-TIME EMPLOYEES - T+AAS NOT RECEIVED BY THE NFC PAGE 1 | | | | | | | | | | |
|---|-------------|-----------|------------|---|------|-----------|----|-------|--------------------------|---------|
| T + A CONTACT POINT SEQUENCE | | | | | | | | | | |
| AS OF XX/XX/XX 01:31:29 | | | | | | | | | | |
| FOR PAY PERIOD 18 | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | |
| CONTACT POINT | SOC-SEC-NO. | LAST NAME | FIRST NAME | I | POI | LAST PAID | PP | GR/ST | TRANS STATUS | PHONE # |
| DM-11-0000-03-14 | 000-00-0000 | ANDREWS | JONSON | P | 0000 | 07/23/95 | GS | 04/04 | TRANSMITTED NOT- IN- TAB | |
| DM-11-0000-20-03 | 000-00-0000 | JOHNSON | ANDREW | R | 0000 | 08/17/97 | GS | 11/03 | TRANSMITTED 202-720-8250 | |
| DM-11-0000-20-03 | 000-00-0000 | WILLIAMS | JANE | Y | 0000 | 08/17/97 | GS | 09/00 | TRANSMITTED 202-720-8250 | |
| DM-11-0000-20-03 | 000-00-0000 | WILLIAMS | WILLIAMS | L | 0000 | 08/17/97 | GS | 11/01 | TRANSMITTED 202-720-8250 | |

14. P0014, Handicap Data White Collar Employees

Brief Description: Provides a list of the number and percentage of white collar employees within a specific grade range. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Handicap code

Report Updated: After PINE is executed.

| REPORT ID: CULP0014 HANDICAP DATA WHITE COLLAR EMPLOYEES PAGE 1 | | | | | | | | | | | | | | | | | |
|---|-------|------|-------|------|-------|-------|-------|------|-------|-----|-------|-----|-------|-----|-------|-----|-------|
| AS OF XX/XX/XX | | | | | | | | | | | | | | | | | |
| AGENCY 00 | | | | | | | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | | | | |
| HANDICAP | GS | GS | GS | GS | GS+GM | GS+GM | GS | ALL | TOTAL | | | | | | | | |
| CODE | 01-04 | % | 05-08 | % | 09-11 | % | 12-13 | % | 14-15 | % | 16-18 | % | + SES | % | OTHER | % | TOTAL |
| 01 | 5 | 19.2 | 00 | 38.5 | 3 | 11.5 | 7 | 26.9 | 1 | 3.8 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 26 |
| 05 | 148 | 00.1 | 669 | 45.4 | 247 | 16.8 | 361 | 24.5 | 43 | 2.9 | 4 | 0.3 | 0 | 0.0 | 0 | 0.0 | 1472 |
| 06 | 2 | 25.0 | 1 | 12.5 | 1 | 12.5 | 4 | 50.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 8 |
| 13 | 1 | 50.0 | 1 | 50.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 0 | 0.0 | 2 |
| 15 | 4 | 22.2 | 7 | 38.9 | 1 | 5.6 | 4 | 22.2 | 1 | 5.6 | 1 | 5.6 | 0 | 0.0 | 0 | 0.0 | 18 |

15. P0015, Handicap Data Blue Collar Employees

Brief Description: Provides a list of the number and percentage of blue collar employees within a specific grade range. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Handicap code

Report Updated: After PINE is executed.

| REPORT ID: CULP0015 | | | | | | | | | | | | | HANDICAP DATA BLUE COLLAR EMPLOYEES | | | | | | | | | | | | | PAGE 1 | |
|---------------------|----------|-----|----------|------|----------|------|----------|-----|----------|----|-----------|----|--|--|--|--|--|--|--|--|--|--|--|--|--|--------|--|
| | | | | | | | | | | | | | AS OF XX/XX/XX | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | AGENCY 00 | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | |
| HANDICAP CODE | WG 01-03 | % | WG 04-06 | % | WG 07-09 | % | WG 00-12 | % | WG 13-15 | % | ALL OTHER | % | TOTAL | | | | | | | | | | | | | | |
| 05 | 1 | 5.6 | 12 | 66.7 | 4 | 22.2 | 1 | 5.6 | 0 | .0 | 0 | .0 | 18 | | | | | | | | | | | | | | |
| 06 | 0 | .0 | 0 | .0 | 0 | .0 | 1 | 0.0 | 0 | .0 | 0 | .0 | 1 | | | | | | | | | | | | | | |
| 24 | 0 | .0 | 1 | 0.0 | 0 | .0 | 0 | .0 | 0 | .0 | 0 | .0 | 1 | | | | | | | | | | | | | | |
| 84 | 0 | .0 | 1 | 0.0 | 0 | .0 | 0 | .0 | 0 | .0 | 0 | .0 | 1 | | | | | | | | | | | | | | |
| ALL HANDICAPS | 0 | .0 | 2 | 0.0 | 0 | .0 | 0 | .0 | 0 | .0 | 0 | .0 | 2 | | | | | | | | | | | | | | |

16. P0016, Average Age + Length Of Service

Brief Description: Provides a list of the number of permanent full-time employees, their average age, and length of service for the Washington, DC, and field areas.

Sequence of Data: Series, pay plan, and grade

Report Updated: After PINE is executed.

| REPORT ID: CULP0016 | | | | | | | | | | | | | AVERAGE AGE + LENGTH OF SERVICE | | | | | | | | | | | | | PAGE 1 | |
|---------------------|------------------|----------------------|---------|---------|-------------|---------|---------|-------------|---------|---------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--------|--|
| | | | | | | | | | | | | | PFT EMPLOYEES AGENCY XX | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | AS OF XX/XX/XX | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | |
| | | -- D.C.METRO AREA -- | | | -- FIELD -- | | | -- TOTAL -- | | | | | | | | | | | | | | | | | | | |
| OCCUPATION | PAY PLAN + GRADE | NO OF EMP | AVG AGE | AVG LOS | NO OF EMP | AVG AGE | AVG LOS | NO OF EMP | AVG AGE | AVG LOS | | | | | | | | | | | | | | | | | |
| 0318 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GS-06 | | 1 | 46.0 | 8.0 | 0 | | | 1 | 46.0 | 8.0 | | | | | | | | | | | | | | | | | |
| GS-09 | | 1 | 49.0 | 30.0 | 0 | | | 1 | 49.0 | 30.0 | | | | | | | | | | | | | | | | | |
| SERIES TOTAL | | 2 | 47.5 | 19.0 | 0 | | | 2 | 47.5 | 19.0 | | | | | | | | | | | | | | | | | |

17. P0017, Number & Average Grade Of GS & Similar Employees

Brief Description: Provides a list of the number of GS and similar employees (GM, etc.) by type of appointment and work schedule.

Sequence of Data: Grade

Report Updated: After PINE is executed.

| REPORT ID: CULP0017 | | NUMBER & AVERAGE GRADE OF GS & SIMILAR EMPLOYEES | | | | | | | PAGE 1 | |
|--|--------|--|------|------|------|------|------|------|--------|--|
| AS OF XX/XX/XX | | | | | | | | | | |
| AGENCY XX | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | |
| GS & SIMILAR | PERM | TEMP | PERM | TEMP | PERM | TEMP | PERM | TEMP | TOTAL | |
| GRADE | FULL | FULL | PART | PART | INT | INT | INT | INT | | |
| TIME | TIME | TIME | TIME | TIME | TIME | TIME | TIME | TIME | | |
| 06 | 1 | | | | | | | | 1 | |
| 09 | 1 | | | | | | | | 1 | |
| 13 | 1 | | | | | | | | 1 | |
| 14 | 2 | | | | | | | | 2 | |
| 15 | 1 | | | | | | | | 1 | |
| TOTAL | 6 | | | | | | | | 6 | |
| AVER GRADE | 11.833 | | | | | | | | 11.833 | |

18. P0018, Percentage Of Employees Eligible To Retire Within The Next Five Years

Brief Description: Provides a list of the number and percentage of employees, within the agency, that are eligible to retire within the next five years. For a list sorted by pay plan and grade, see Report P0019.

Sequence of Data: Series and grade

Report Updated: After PINE is executed.

| REPORT ID: CULP0018 | | PERCENTAGE OF EMPLOYEES ELIGIBLE TO RETIRE | | | | | | | | PAGE 1 | |
|--|--------------------|--|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|----------|----------|--------|--|
| WITHIN THE NEXT FIVE YEARS | | | | | | | | | | | |
| EMPLOYMENT AS OF XX/XX/XX | | | | | | | | | | | |
| AGENCY XX | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| SER-GR | TOTAL UNDER CS RET | CURRENTLY ELIGIBLE | CURRENTLY OR WITHIN 1 YEAR | CURRENTLY OR WITHIN 2 YEARS | CURRENTLY OR WITHIN 3 YEARS | CURRENTLY OR WITHIN 4 YEARS | CURRENTLY OR WITHIN 5 YEARS | | | | |
| | | NO | NO | NO | NO | NO | NO | NO | NO | | |
| | | % | % | % | % | % | % | % | % | | |
| SERIES 0005 | | | | | | | | | | | |
| 0005-01 | 1 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | | |
| 0005-02 | 1 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | | |
| 0005-03 | 2 | 2 000.00 | 2 000.00 | 2 000.00 | 2 000.00 | 2 000.00 | 2 000.00 | 2 000.00 | 2 000.00 | | |
| TOTAL | 4 | 4 000.00 | 4 000.00 | 4 000.00 | 4 000.00 | 4 000.00 | 4 000.00 | 4 000.00 | 4 000.00 | | |
| SERIES 0950 | | | | | | | | | | | |
| 0950-11 | 1 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | | |
| TOTAL | 1 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | | |
| SERIES 0986 | | | | | | | | | | | |

19. P0019, Percentage Of Employees Eligible To Retire Within The Next Five Years

Brief Description: Provides a list of the number and percentage of employees, within the agency, that are eligible to retire within the next five years. For a list sorted by occupational series and grade, see Report P0018.

Sequence of Data: Pay plan and grade

Report Updated: After PINE is executed.

| REPORT ID: CULP0019 | | PERCENTAGE OF EMPLOYEES ELIGIBLE TO RETIRE WITHIN THE NEXT FIVE YEARS | | | | | | | | PAGE 1 | |
|--|--------------------|---|------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|--|--|--------|--|
| EMPLOYMENT AS OF XX/XX/XX | | | | | | | | | | | |
| AGENCY XX | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| PP-GR | TOTAL UNDER CS RET | CURRENTLY ELIGIBLE NO | CURRENTLY OR WITHIN 1 YEAR % | CURRENTLY OR WITHIN 2 YEARS % | CURRENTLY OR WITHIN 3 YEARS % | CURRENTLY OR WITHIN 4 YEARS % | CURRENTLY OR WITHIN 5 YEARS % | | | | |
| PAY PLAN CA | | | | | | | | | | | |
| CA-01 | 1 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | | | | |
| CA-02 | 1 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | | | | |
| CA-03 | 2 | 2 000.00 | 2 000.00 | 2 000.00 | 2 000.00 | 2 000.00 | 2 000.00 | | | | |
| TOTAL | 4 | 4 000.00 | 4 000.00 | 4 000.00 | 4 000.00 | 4 000.00 | 4 000.00 | | | | |
| PAY PLAN GS | | | | | | | | | | | |
| GS-09 | 1 | | | | | | | | | | |
| GS-00 | 1 | | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | | | | |
| GS-11 | 1 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | 1 000.00 | | | | |

20. P0020, Handicap By Type Of Occupation

Brief Description: Provides a list of the number and percentage of employees for each PATCO (professional, administrative, technical, clerical, and other) occupational category code. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Handicap code

Report Updated: After PINE is executed.

| REPORT ID: CULP0020 | | HANDICAP BY TYPE OF OCCUPATION AS OF XX/XX/XX | | | | | | | | | | | | PAGE 1 | | |
|--|------|---|-----|------|------|------|------|------|-------------|-----|------------|----|----------|--------|-------------|------|
| AGENCY 00 | | | | | | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | | | |
| HANDICAP | PROF | % | ADM | % | TECH | % | CLER | % | OTHER WHITE | % | SUPVR BLUE | % | LDR BLUE | % | NONSUP BLUE | % |
| 01 | 4 | 13.8 | 00 | 34.5 | 9 | 31.0 | 6 | 20.7 | 0 | .0 | 0 | .0 | 0 | .0 | 0 | .0 |
| 05 | 144 | 9.3 | 542 | 34.9 | 628 | 40.4 | 216 | 13.9 | 7 | .5 | 0 | .0 | 0 | .0 | 18 | 1.2 |
| 06 | 1 | 11.1 | 4 | 44.4 | 0 | .0 | 3 | 33.3 | 0 | .0 | 0 | .0 | 0 | .0 | 1 | 11.1 |
| 13 | 0 | .0 | 0 | .0 | 1 | 50.0 | 1 | 50.0 | 0 | .0 | 0 | .0 | 0 | .0 | 0 | .0 |
| 15 | 1 | 5.6 | 6 | 33.3 | 6 | 33.3 | 4 | 22.2 | 1 | 5.6 | 0 | .0 | 0 | .0 | 0 | .0 |

21. P0021, Position Planning And Control

- Brief Description:** Provides a list of the number of permanent full-time, other full-time, part-time, and intermittent employees that are subject to ceiling limitations, on furlough, and LWOP.
- Sequence of Data:** Pay plan and grade
- Report Updated:** After PINE is executed.

| | | | | | | | | | | | | | | |
|--|--|--|---|--|-------------------------------|---|--|--|--|--------|--|--|--|--|
| ID: CULP0021 | | | | | POSITION PLANNING AND CONTROL | | | | | PAGE 1 | | | | |
| AS OF XX/XX/XX | | | | | | | | | | | | | | |
| AGENCY XX | | | | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | |
| | | | | | OTHER | | | | | ALT | | | | |
| | | | | | FT | | | | | PT + | | | | |
| | | | | | INT | | | | | | | | | |
| TYPE OF POSITION | | | | | | | | | | | | | | |
| GENERAL SCHEDULE | | | | | | | | | | | | | | |
| GS 06 | | | 1 | | | 1 | | | | | | | | |
| GS 09 | | | 1 | | | 1 | | | | | | | | |
| GS 13 | | | 1 | | | 1 | | | | | | | | |
| GS 14 | | | 2 | | | 2 | | | | | | | | |
| GS 15 | | | 1 | | | 1 | | | | | | | | |
| TOTAL GS | | | 6 | | | 6 | | | | | | | | |

22. P0022, RIF Register Competitive Service - Supervisors & Nonmanagers

- Brief Description:** Provides a list of supervisors and nonmanagers in competitive service with pertinent personnel information.
- Sequence of Data:** Series and pay plan
- Report Updated:** After PINE is executed.

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------------|--|--|---------|--|--|-------------------------------|--|--|----------|----------------------------------|--|----|--|--|--|--|--|-----|--|--------|------|--|--|----------|--|-----|--|-----|--|-------------|--|
| REPORT ID: CULP0022 | | | | | | | | | | RIF REGISTER COMPETITIVE SERVICE | | | | | | | | | | PAGE 3 | | | | | | | | | | | |
| | | | | | | | | | | | | | | | AS OF XX/XX/XX | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | | | |
| OCCUPATIONAL SERIES 0201 | | | | | | | | | | | | | | | PERSONNEL MANAGEMENT | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | SUPERVISORS & NONMANAGERS | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | PAY PLAN GS FULL TIME | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | BIRTH | | | | | | | | | | | | | | | SERVICE AS | |
| | | | | | | | | | | | | | | | DATE GR TENURE VET PERF | | | | | | | | | | | | | | | OF XX/XX/XX | |
| | | | | | | | | | | | | | | | SCD-RIF | | | | | | | | | | | | | | | YRS MOS | |
| NAME | | | SSN | | | OFFICIAL TITLE | | | DATE | | | GR | | | TENURE | | | VET | | | PERF | | | SCD-RIF | | YRS | | MOS | | | |
| ANDREW | | | WILSON | | | 000-00-0000 SUPV MGMT SPECLST | | | 01/11/44 | | | 13 | | | 1 | | | A | | | FS | | | 12/04/XX | | 27 | | 00 | | | |
| JONES | | | WILLIAM | | | 000-00-0000 SUPV MGMT SPECLST | | | 04/28/44 | | | 13 | | | 1 | | | B | | | S | | | 04/06/XX | | 27 | | 6 | | | |
| SMITH | | | JOHNSON | | | 000-00-0000 SUPV MGMT SPECLST | | | 06/04/53 | | | 12 | | | 1 | | | B | | | O | | | 09/20/XX | | 21 | | | | | |
| SMITHS | | | WILLIAM | | | 000-00-0000 SUPV MGMT SPECLST | | | 08/21/54 | | | 12 | | | 1 | | | B | | | S | | | 00/00/XX | | | | | | | |

23. P0023, RIF Register Competitive Service - Nonsupervisors & Nonmanagers

Brief Description: Provides an alphabetical list of nonsupervisors and nonmanagers in competitive service within a specified occupational series and pay plan.

Sequence of Data: Employee name

Report Updated: After PINE is executed.

| REPORT ID: CULP0023 | | | | | | | | | | RIF REGISTER COMPETITIVE SERVICE | | PAGE 3 | | | | | |
|---|---------|-------------|-------------------|--|--|----------|----|--------|------|--|----------|--------|-----|-------------|--|------------|--|
| AS OF XX/XX/XX | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | |
| OCCUPATIONAL SERIES 0201 PERSONNEL MANAGEMENT | | | | | | | | | | NONSUPERVISORS & NONMANAGERS | | | | | | | |
| | | | | | | | | | | PAY PLAN | | GS | | FULL TIME | | | |
| | | | | | | | | | | BIRTH | | VET | | PERF | | SERVICE AS | |
| NAME | | SSN | OFFICIAL TITLE | | | DATE | GR | TENURE | PREF | RATING | SCD-RIF | YRS | MOS | OF XX/XX/XX | | | |
| JOHNS | ANDREW | 000-00-0000 | PERS MGMT SPECLST | | | 01/11/44 | 13 | 1 | A | FS | 12/04/XX | 27 | 00 | | | | |
| JONES | WILLIAM | 000-00-0000 | PERS MGMT SPECLST | | | 04/28/44 | 13 | 1 | B | S | 04/06/XX | 27 | 6 | | | | |
| SMITH | JOHNSON | 000-00-0000 | PERS MGMT SPECLST | | | 06/04/53 | 12 | 1 | B | O | 09/20/XX | 21 | | | | | |
| SMITHS | WILLIAM | 000-00-0000 | PERS MGMT SPECLST | | | 08/21/54 | 12 | 1 | B | S | 00/00/XX | | | | | | |

24. P0024, RIF Register Competitive Service - Supervisory Trainees

Brief Description: Provides an alphabetical list of supervisory trainees in competitive service with pertinent personnel information and is sorted by occupational series and pay plan.

Sequence of Data: Employee name

Report Updated: After PINE is executed.

| REPORT ID: CULP0024 | | | | | | | | | | RIF REGISTER COMPETITIVE SERVICE | | PAGE 3 | | | | | |
|---|---------|-------------|-------------------|--|--|----------|----|--------|------|--|----------|--------|-----|-------------|--|------------|--|
| AS OF XX/XX/XX | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | |
| OCCUPATIONAL SERIES 0201 PERSONNEL MANAGEMENT | | | | | | | | | | SUPERVISORY TRAINEES | | | | | | | |
| | | | | | | | | | | PAY PLAN | | GS | | FULL TIME | | | |
| | | | | | | | | | | BIRTH | | VET | | PERF | | SERVICE AS | |
| NAME | | SSN | OFFICIAL TITLE | | | DATE | GR | TENURE | PREF | RATING | SCD-RIF | YRS | MOS | OF XX/XX/XX | | | |
| JOHNS | ANDREW | 000-00-0000 | SUPV MGMT ANALIST | | | 01/11/44 | 13 | 1 | A | FS | 12/04/XX | 27 | 00 | | | | |
| JONES | WILLIAM | 000-00-0000 | SUPV MGMT ANALIST | | | 04/28/44 | 13 | 1 | B | S | 04/06/XX | 27 | 6 | | | | |
| SMITH | JOHNSON | 000-00-0000 | SUPV MGMT ANALIST | | | 06/04/53 | 12 | 1 | B | O | 09/20/XX | 21 | | | | | |
| SMITHS | WILLIAM | 000-00-0000 | SUPV MGMT ANALIST | | | 08/21/54 | 12 | 1 | B | S | 00/00/XX | | | | | | |

33. P0033, Actual Work Force Profile

- Brief Description:** Provides a list of the total number of employees by sex, race and national origin, grade, and age. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.
- Sequence of Data:** Occupational series
- Report Updated:** After PINE is executed.

| | | | | | | | | | | | | |
|--|--------|---------------------------|---------------|---------------------|-----|---|-----|---|-----|---|-----|----|
| REPORT ID: | P0033 | ACTUAL WORK FORCE PROFILE | DATE XX/XX/XX | PAGE | 1 | | | | | | | |
| DATA CURRENT AS OF XX/XX/XX | | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | |
| ORG STRUCTURE AGCY = | 00 | ORG STRUCTURE LEV2 = | 01 | ACTUAL WORK FORCE = | 1 | | | | | | | |
| NAME OF UNIT(S) AND/OR FOREST(S) = CHIEF FINANCIAL OFFICER | | | | | | | | | | | | |
| JOB SERIES = 0301 | | | | | | | | | | | | |
| ===== | | | | | | | | | | | | |
| ACTUAL COMPOSITION | | | | | | | | | | | | |
| KIND OF | # OF | % OF | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| PEOPLE | PEOPLE | PEOPLE | ... | 0 | ... | 0 | ... | 0 | ... | 0 | ... | 0 |
| MALE | | | | | | | | | | | | |
| FEMALE | 1 | 000 | | | | | | | | | | |
| MINORITY | 1 | 000 | | | | | | | | | | |
| ===== | | | | | | | | | | | | |
| ACTUAL GRADE DISTRIBUTION | | | | | | | | | | | | |
| GS-4 | | | | | | | | | | | | |
| GS-5 | | | | | | | | | | | | |
| GS-6/7 | | | | | | | | | | | | |
| GS-8/9 | | | | | | | | | | | | |
| GS-00/11 | | | | | | | | | | | | |
| GS-12 | | | | | | | | | | | | |
| GS-13 | | | | | | | | | | | | |
| ===== | | | | | | | | | | | | |
| ACTUAL AGE DISTRIBUTION | | | | | | | | | | | | |
| 20-24 | | | | | | | | | | | | |
| 24-29 | | | | | | | | | | | | |

34. P0034, Women With Professional Degrees Not In Professional Series

- Brief Description:** Provides a list of women with professional degrees who are not in a professional occupational series.
- Sequence of Data:** Academic discipline code, educational level
- Report Updated:** After PINE is executed.

| | | | | | | | | |
|--|-------------------|--|----------|-----------|------------|--------------------------|-------|----------------------------|
| REPORT ID: | CULP0034 | WOMEN WITH PROFESSIONAL DEGREES NOT IN PROFESSIONAL SERIES | PAGE | 1 | | | | |
| DATA AS OF XX/XX/XX | | | | | | | | |
| SENSITIVE PERSONNEL DATA - USE IS RESTRICTED | | | | | | | | |
| AGENCY: | 05 | AGR. STAB. & CONSERVATION SERV. | | | | | | |
| ORG: STRUCTURE LEV2: | 04 | DEPUTY ADMIN. MANAGEMENT | | | | | | |
| ACADEMIC DISCIPLINE | EDUCATIONAL LEVEL | ORG LEV3 | ORG LEV4 | LAST NAME | FIRST NAME | OCCUPATIONAL SERIES CODE | GRADE | OFFICIAL TITLE OF POSITION |
| 114 | 13 | 04 | 0003 | DOE | JANE | 0560 | 12 | BUG ANAL |
| 114 | 13 | 00 | 0003 | JOHNSON | MARY | 0334 | 12 | COMPR SPECLST |
| 2202 | 17 | 00 | 0003 | SMITH | JEAN | 0334 | 11 | COMPR SPECLST |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

35. P0035, Age Survey - Permanent Employees

Brief Description: Provides a list of the total number of permanent employees within a specific age group.
Sequence of Data: Organizational structure
Report Updated: After PINE is executed.

| AGE SURVEY - PERMANENT EMPLOYEES | | | | | | | | | | | | PAGE | 1 |
|--|-------|--------|--------|--------|--------|--------|--------|--------|--------|--------|------|-----------|---|
| AS OF XX/XX/XX | | | | | | | | | | | | AGENCY XX | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | |
| UNIT | AGE | AGE 20 | AGE 25 | AGE 30 | AGE 35 | AGE 40 | AGE 45 | AGE 50 | AGE 55 | AGE 60 | | | |
| CODE | BELOW | THRU | AND | OVER | TOTAL | |
| ORG LEV2 - 01 | 20 | 24 | 29 | 34 | 39 | 44 | 49 | 54 | 54 | | | | |
| 00 | | | | 1 | | | 3 | 1 | 1 | | | 6 | |
| ORG LEV2 TOTAL | | | | 1 | | | 3 | 1 | 1 | | | 6 | |
| AGENCY TOTAL | | | | 1 | | | 3 | 1 | 1 | | | 6 | |

36. P0036, Distribution Of Potential IPA Candidates

Brief Description: Provides the total number of potential Intergovernmental Personnel Act (IPA) candidates within each occupational group in a region.
Sequence of Data: Duty station
Report Updated: After PINE is executed.

| DISTRIBUTION OF POTENTIAL IPA CANDIDATES | | | | | | | | | | | | 08/11/97 | PAGE | 2 |
|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--|-------|---|
| AS OF XX/XX/XX | | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | |
| XXXXXXXXXXXXXXXXXXXXXX | | | | | | | | | | | | | | |
| FIELD ORGANIZATION | | | | | | | | | | | | | | |
| O C C U P A T I O N A L G R O U P S | | | | | | | | | | | | | | |
| DUTY STATION | OUTDR | ENTO- | PLANT | RANGE | FORE- | FRSTR | SOIL | FSHRY | WLDLF | LDSCP | CIVIL | HYDR- | GEOL- | |
| | RECR | MOLO- | PATH- | CONS- | STER | TECH | SCEI- | BIOL- | BIOL- | ARCH- | ENGR | OLOG- | OGIST | |
| | PLNNR | GIST | LGST | RVST | | | NTIST | OGIST | OGIST | ITECT | | IST | TOTAL | |
| SAN FRANCISCO, CA | | 1 | 2 | 1 | | | 3 | | | | | | 7 | |

37. P0037, Occupational Distribution Of Non-Temp Employees

Brief Description: Provides the total number and percentage of nontemporary employees within each grade and sex category.

Sequence of Data: Series and grade

Report Updated: After PINE is executed.

| | | | | | | | | | | | |
|--|--|---|--|---------|--|----------|--|-------|--|---|--|
| REPORT ID: CULP0037 | | OCCUPATIONAL DISTRIBUTION OF NON-TEMP EMPLOYEES | | | | 07/30/97 | | PAGE | | 1 | |
| AS OF XX/XX/XX | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| 000 - XXXX | | | | | | | | | | | |
| 00 - XXXX | | | | | | | | | | | |
| SERIES | | GRADE | | MALE | | FEMALE | | TOTAL | | | |
| | | | | # % | | # % | | | | | |
| 0080 SECUR ADM | | 12 | | 1 000.0 | | 0 0.0 | | 1 | | | |
| SERIES TOTAL | | | | 1 000.0 | | 0 0.0 | | 1 | | | |
| 0086 SECURITY CLERICAL & ASSISTANCE | | 4 | | 0 0.0 | | 2 000.0 | | 2 | | | |
| SERIES TOTAL | | | | 0 0.0 | | 2 000.0 | | 2 | | | |

38. P0038, Advancement Patterns Of Permanent GS & GM Employees

Brief Description: Provides a list of the average number of years on the rolls, years in grade, and average age of GS and GM employees within each grade.

Sequence of Data: Series and descending grade

Report Updated: After PINE is executed.

| | | | | | | | | | | | |
|--|--|---|--|---------------------|--|------------------|--|---------|--|-------|--|
| REPORT ID: CULP0038 | | ADVANCEMENT PATTERNS OF PERMANENT GS & GM EMPLOYEES | | | | 07/30/97 | | PAGE | | 1 | |
| AS OF XX/XX/XX | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| ORG STRUCTURE AGENCY = 00 - XXXX | | | | | | | | | | | |
| ORG STRUCTURE LEV2 = 00 - XXXX | | | | | | | | | | | |
| | | AVG # | | AVG # | | | | COUNT | | | |
| SERIES | | GRADE | | CAL YEARS ON ROLLS* | | YEARS IN GRADE** | | AVG AGE | | TOTAL | |
| 0080 SECUR ADM | | 12 | | 30.00 | | 11.00 | | 51 | | 1 | |
| TOTAL SERIES | | | | 30.00 | | 11.00 | | 51 | | | |
| 00086 SECURITY CLERICAL & ASS | | 04 | | 14.50 | | .00 | | 40 | | 2 | |
| TOTAL SERIES | | | | 14.50 | | .00 | | 40 | | 2 | |
| 0201 PERSONNEL MANAGEMENT | | 14 | | 26.00 | | 7.00 | | 51 | | 1 | |
| | | 13 | | 23.33 | | 2.67 | | 51 | | 3 | |
| | | 12 | | 20.50 | | 9.50 | | 43 | | 2 | |
| | | 11 | | 12.33 | | 1.00 | | 39 | | 3 | |
| | | 07 | | 3.00 | | .00 | | 42 | | 1 | |

39. P0039, New Hires And Promotions For Fiscal Year 19XX

Brief Description: Provides a list of the total number of permanent GM and GS employees within each grade who were hired or promoted during the fiscal year.

Sequence of Data: Organizational structure and grade

Report Updated: After PINE is executed.

| | | | | | | | | |
|------------------------------|------------|--|------------------------|------------------|------------------|------|---|--|
| REPORT ID: CULP0039 | | NEW HIRES AND PROMOTIONS FOR FISCAL YEAR 1997 | | | | PAGE | 1 | |
| | | AS OF XX/XX/XX | | | | | | |
| | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | |
| ORG STRUCTURE AGENCY = | XX - XXXXX | | | | | | | |
| ORG STRUCTURE LEV2 = | 01 - XXXX | | | | | | | |
| ORG STRUCTURE LEV3 = | 00 - XXXX | | | | | | | |
| LEV4 | GRADE | NEW HIRES | COMPETITIVE PROMOTIONS | OTHER PROMOTIONS | TOTAL PROMOTIONS | | | |
| | 06 | 1 | | | | | | |
| | 14 | | | 1 | 1 | | | |
| 4TH LEV TOTALS | | 1 | | 1 | 1 | | | |
| ORG STRUCTURE 3RD LEV TOTALS | | 1 | | 1 | 1 | | | |
| ORG STRUCTURE 2ND LEV TOTALS | | 1 | | 1 | 1 | | | |

40. P0040, Occupational Distribution Of Permanent Employees

Brief Description: Provides a list of the total number of permanent full-time, intermittent, and part-time employees in pay plans WG, WL, and WS.

Sequence of Data: Series and pay plan

Report Updated: After PINE is executed.

| | | | | | | | | |
|--|-------------------------|--|-------|--------------|-----|-------------|-----|-------|
| REPORT ID: CULP0040 | | OCCUPATIONAL DISTRIBUTION OF PERMANENT EMPLOYEES | | | | PAGE | 1 | |
| | | AS OF XX/XX/XX | | | | BY PAY PLAN | | |
| | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | |
| ORG STRUCTURE AGENCY = | XX - XXXX | | | | | | | |
| ORG STRUCTURE LEV2 = | 00 - XXXX | | | | | | | |
| SERIES | PAY PLAN | FULL-TIME | | INTERMITTENT | | PART-TIME | | TOTAL |
| | | MAL | FEM | MAL | FEM | MAL | FEM | |
| 5703 | MOTOR VEHICLE OPERATING | WG | 4 | | | | | 4 |
| | | WS | 1 | | | | | 1 |
| | | OCCUPATIONAL SERIES 5703 TOTAL | | | | | | 5 |
| 6007 | MATERIALS HANDLING | WG | 4 | | | | | 4 |
| | | WL | 1 | | | | | 1 |
| | | OCCUPATIONAL SERIES 6007 TOTAL | | | | | | 5 |
| COUNT OF WG, WL, & WS FOR ORG STRUCTURE LEV2 | | 70 | TOTAL | | | | 00 | |

41. P0041, Occupational Distribution Of Permanent "GS" & "GM" Employees

Brief Description: Provides a list of the total number of permanent full-time, intermittent, and part-time employees in pay plans GS and GM within each grade.

Sequence of Data: Series and grade

Report Updated: After PINE is executed.

| REPORT ID: CULP0041 | | OCCUPATIONAL DISTRIBUTION OF PERMANENT YGSY & YGM Y EMPLOYEES | | | | | | | | | | DATE 07/30/97 PAGE 1 | |
|--|--------------------------|---|-----|--------------|-----|-----------|-----|-------|--|--|--|----------------------|--|
| | | AS OF XX/XX/XX BY GRADE | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | |
| ORG STRUCTURE AGENCY = 00 - XXXX | | | | | | | | | | | | | |
| ORG STRUCTURE LEV2 = 00 - XXXX | | | | | | | | | | | | | |
| SERIES | GRADE | WAE AND | | | | | | TOTAL | | | | | |
| | | FULL-TIME | | INTERMITTENT | | PART-TIME | | | | | | | |
| | | MAL | FEM | MAL | FEM | MAL | FEM | | | | | | |
| 0080 | SECUR ADM | 12 | 1 | | | | | 1 | | | | | |
| | | | | | | | | ----- | | | | | |
| | | OCCUPATIONAL SERIES 0080 TOTAL | | | | | | 1 | | | | | |
| 0086 | SECURITY CLERICAL & ASSI | 04 | | 1 | | 1 | | 2 | | | | | |
| | | | | | | | | ----- | | | | | |
| | | OCCUPATIONAL SERIES 0086 TOTAL | | | | | | 2 | | | | | |
| 0201 | PERSONNEL MANAGEMENT | 07 | | 1 | | | | 1 | | | | | |
| | | 11 | | 3 | | | | 3 | | | | | |
| | | 12 | 1 | | | 1 | | 2 | | | | | |
| | | 13 | 3 | | | | | 3 | | | | | |
| | | 14 | 1 | | | | | 1 | | | | | |

42. P0042, Occupational Distribution Of Permanent (GS, GM, WL, WG, WS) Employees

Brief Description: Provides a list of the total number of permanent employees within a forest unit in pay plans GS, GM, WL, WG, and WS.

Sequence of Data: Series

Report Updated: After PINE is executed.

| REPORT ID: CULP0042 (FS) | | OCCUPATIONAL DISTRIBUTION OF PERMANENT (GS, GM, WL, WG, WS) EMPLOYEES | | | | | | | | | | | | | | | | DATE 07/30/97 PAGE 1 | | | |
|--|--------------------------|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----------------------|----|----|----|
| | | WITHIN LEVEL 3 ORG STRUCTURE AS OF XX/XX/XX | | | | | | | | | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | | | | | | | | |
| ORG STRUCTURE AGENCY = 00 - XXXX | | | | | | | | | | | | | | | | | | | | | |
| ORG STRUCTURE LEV2 = 00 - XXXX | | | | | | | | | | | | | | | | | | | | | |
| SERIES | | F O R E S T S / U N I T S | | | | | | | | | | | | | | | | TOTAL | | | |
| | | AN | CL | EL | IN | KL | LS | LP | MN | MO | 6R | PL | SB | SQ | ST | SR | SS | | TA | LT | RO |
| 0080 | SECUR ADM | | | 1 | | | | | | | | | | | | | | | | | 1 |
| 0086 | SECURITY CLERICAL & ASSI | | | 2 | | | | | | | | | | | | | | | | | 2 |
| 0201 | PERSONNEL MANAGEMENT | | | 00 | | | | | | | | | | | | | | | | | 00 |
| 0203 | PERSONNEL CLERICAL AND A | 11 | | 11 | | | | | | | | | | | | | | | | | 22 |
| 0212 | PERSONNEL STAFFING | | | 1 | | | | | | | | | | | | | | | | | 1 |
| 0230 | EMPLOYEE RELATIONS | | | 3 | | | | | | | | | | | | | | | | | 3 |
| 0233 | LABOR RELATIONS | | | 1 | | | | | | | | | | | | | | | | | 1 |
| 0235 | EMPLOYEE DEVELOPMENT | | | 1 | | | | | | | | | | | | | | | | | 1 |
| 0260 | EQUAL EMPLOYMENT OPPORTU | | 3 | | | | | | | | | | | | | | | | | | 3 |
| 0301 | MISCELLANEOUS ADMINISTRA | | | 3 | | | | | | | | | | | | | | | | | 3 |
| 0303 | MISCELLANEOUS CLERK & AS | 17 | | 1 | | | | | | | | | | | | | | | | | 18 |

43. P0043, Roster Of Part-Time Employees

Brief Description: Provides a list of part-time employees within a specified organizational structure. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Employee name within each organizational level

Report Updated: After PINE is executed.

| REPORT ID: CULP0043 | | | | | | | | | | | | ROSTER OF PART-TIME EMPLOYEES AS OF XX/XX/XX | | | | | | | | | | | | PAGE 2 | |
|---|------------|------------|------|-----|----------|-----|----|-----|----|------|-------|--|--|--|--|--|--|--|--|--|--|--|--|--------|--|
| AGENCY = 00 - OFFICE OF THE CHIEF FINANCIAL OFFICER | | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | |
| LEV2 = 70 - NATIONAL FINANCE CENTER | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | OCC. | | ENT | | MGD | | HCD | | SPEC | | ACC | | | | | | | | | | | | | |
| LEV3 | LAST NAME | FIRST NAME | SER. | GR | DT | AGE | CD | CD | CD | T-A | PP/YR | OFFICIAL TITLE | | | | | | | | | | | | | |
| 01 | SMITH | WILLIAMS | 0343 | 11 | 12/02/00 | 41 | E | 05 | 00 | 01 | 08-76 | MGMT ANAL | | | | | | | | | | | | | |
| 03 | WILLIAMSON | ANDREW | 0086 | 04 | 01/19/97 | 40 | E | 05 | 00 | 01 | 24-94 | SECUR CLK OA | | | | | | | | | | | | | |
| 03 | JOHN | JANE | 0544 | 05 | 04/27/97 | 29 | C | 05 | 00 | 01 | 07-95 | TIME & LV CLK OA | | | | | | | | | | | | | |
| 00 | ANDREW | WILLIAM | 0334 | 13 | 04/30/95 | 34 | C | 05 | 00 | 01 | 19-86 | COMPR SPECLST | | | | | | | | | | | | | |
| 00 | ANDREWS | JONES | 0334 | 13 | 06/05/88 | 52 | E | 05 | 00 | 01 | 01-85 | COMPR SPECLST | | | | | | | | | | | | | |

44. P0044, Continuing Employees Eligible For Retirement

Brief Description: Provides an alphabetical list of continuing employees eligible for retirement for a calendar year within a specified organizational structure.

Sequence of Data: Employee name

Report Updated: After PINE is executed.

| REPORT ID: CULP0044 | | | | | | | | | | | | CONTINUING EMPLOYEES ELIGIBLE FOR RETIREMENT | | | | | | | | | | | | DATE XX/XX/XX PAGE 1 | |
|--|------|---------|-----------|------------|------|------|----------|----------|---------|-------|-------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| ORG STRUCTURE AGENCY = CA - BOARD OF CONTRACT APPEALS | | | | | | | | | | | | IN CALENDAR YEAR XX | | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | |
| ORG STRUCTURE LEV2 = 00 - BOARD OF CONTRACT APPEALS | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | SUB-PAY | | | | OCC. | | BIRTH | | | | EARLIEST | | | | | | | | | | | | | |
| UNIT | UNIT | PLAN | LAST NAME | FIRST NAME | SER. | GR | DATE | DATE | SCD-RET | 55-30 | 60-20 | 62-5 | | | | | | | | | | | | | |
| 00 | 0000 | CA | JOHNSON | JANE | 0005 | 03 | 12/27/36 | 06/06/66 | 60-30 | | | | | | | | | | | | | | | | |
| 00 | 0000 | CA | SMITH | WILLIAMS | 0005 | 02 | 05/17/29 | 04/26/74 | 67-22 | | | | | | | | | | | | | | | | |
| 00 | 0000 | GS | WILLIAM | ANDREW | 0950 | 11 | 12/18/36 | 04/02/65 | 60-31 | | | | | | | | | | | | | | | | |
| TOTAL EMPLOYEE COUNT OF ORG STRUCTURE LEV2 CODE 00 = | | | | | | | | | | | | 1 | | | | | | | | | | | | | |
| TOTAL EMPLOYEE COUNT OF ORG STRUCTURE AGENCY CODE CA = | | | | | | | | | | | | 1 | | | | | | | | | | | | | |

45. P0045, Pay Plan - Grade Summation Report

- Brief Description:** Provides a summary of the total number of employees per pay plan and average grade within an organizational structure.
- Sequence of Data:** Pay plan and descending grade
- Report Updated:** After PINE is executed.

| STRUCTURE | PAY PLAN | GRADE | COUNT OF EMPLOYEES |
|--|----------|-------|--------------------------|
| ORG STRUCTURE AGENCY = XX - ALTERNATIVE AGRICULTURE RESEARCH AND COM | | | |
| ORG STRUCTURE LEV2 = 1 - XXXX | | | |
| ORGANIZATIONAL | | | |
| LEV3 | GS | 15 | 1 |
| | | 14 | 2 |
| | | 13 | 1 |
| | | 09 | 1 |
| | | 06 | 1 |
| TOTAL EMPLOYEES FOR PAY PLAN = | | | 6 |
| TOTAL EMPLOYEES FOR ORGANIZATIONAL STRUCTURE 3RD LEV = | | | 6 |
| TOTAL EMPLOYEES FOR ORGANIZATIONAL STRUCTURE 2ND LEV = | | | 6 |
| TOTAL EMPLOYEES FOR ORGANIZATIONAL STRUCTURE AGENCY = | | | 6 |
| | | | ** AVERAGE GRADE = 11.83 |

46. P0046, Roster Of Employees

- Brief Description:** Provides an alphabetical list of employees with pertinent personnel information and is sorted by organizational structure.
- Sequence of Data:** Employee name
- Report Updated:** After PINE is executed.

| LEV3 | LAST NAME | FIRST NAME | TYPE APPT | BLK #55 | TYPE EMP | TITLE CODES (M-F) | TEN-URE CODE | SPEC EMP | SPEC PRGMS | APPOINTMENT AUTHORITY CODE FOR | NATURE OF ACTION CODES |
|---|-----------|------------|-----------|---------|----------|-------------------|--------------|----------|------------|--------------------------------|------------------------|
| 00 | DOE | JANE | 01 | Y | 01 | 1 | 1 | 00 | 00 | CS CERT NO. | 000 893 |
| 00 | JOHNSON | MARY | 02 | Y | 01 | 1 | 2 | 00 | 00 | WABE 60742S0 | 000 893 |
| 00 | JONES | TOM | 01 | Y | 01 | 1 | 1 | 00 | 00 | WA AF 1 0000 | 000 702 |
| 00 | SMITH | JOHN | 01 | Y | 01 | 2 | 1 | 00 | 00 | DIRHIRDTD3 23 87 | 000 893 |
| 00 | WILLIAMS | JANE | 01 | Y | 01 | 2 | 1 | 00 | 00 | REG 315.501 PROM | 000 892 |
| 00 | WILLIAMS | JOHN | 01 | Y | 01 | 2 | 1 | 00 | 00 | REG 315.401 | 000 882 |
| ORGANIZATIONAL STRUCTURE 2ND LEVEL TOTALS | | | | | | | | | | | |

50. P0051, Roster Of Employees

Brief Description: Provides an alphabetical list of employees and includes position information and official title.
Sequence of Data: Employee name
Report Updated: After PINE is executed.

| REPORT ID | CULP0051 | ROSTER OF EMPLOYEES | | | | | XX/XX/XX | PAGE | 1 |
|--|------------|---------------------------------|--------|---------|---------|-----------------|----------|------|---|
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | |
| ORGANIZATIONAL STRUCTURE AGENCY | XX | - ALT. AG. RESEARCH AND COMMERC | | | | | | | |
| ORGANIZATIONAL-STRUCTURE 2ND-LEVEL | 01 | - XXXX | | | | | | | |
| LAST NAME | FIRST NAME | IP-NO | MR-NO | LEVEL 3 | LEVEL 4 | OFFICIAL TITLE | | | |
| DOE | JANE | XD09955 | 009955 | 00 | 0000 | SECRETARY (OA) | | | |
| JOHNSON | MARY | X50203A | 650203 | 00 | 0000 | DEPUTY DIRECTOR | | | |
| JONES | JAMES | R0005X | R0351 | 00 | 0000 | PROG ANAL | | | |
| SMITH | JANE | R0005X | R0347 | 00 | 0000 | ADMV OFFCR | | | |
| SMITH | MARY | R0113X | R0408 | 00 | 0000 | SECY OA | | | |
| WILLIAMS | MIKE | R0111X | R0395 | 00 | 0000 | FNANCL ANAL | | | |
| LEV4 0000 | COUNT | 06 | | | | | | | |
| LEV3 00 | COUNT | 06 | | | | | | | |
| LEV2 01 | COUNT | 06 | | | | | | | |
| AGENCY XX | COUNT | 06 | | | | | | | |

51. P0052, Management Attainment Report

Brief Description: Provides the total number and percentages of employees in each race category and national origin. For cooperative employees, see Report P0063. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.
Sequence of Data: Organizational structure
Report Updated: After PINE is executed.

| REPORT ID | CULP0052 | MANAGEMENT ATTAINMENT REPORT | | | | | | | | | | | | | | PAGE | 1 |
|--|----------|------------------------------|------|----------|------------|-------------|----------|------------|-------|------|----------|------------|-------------|---------|-----------|-----------|-----|
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | | | | |
| ADMINISTRATIVE SERIES NON-WAGE | | | | | | | | | | | | | | | | | |
| AGENCY-CODE:00 | | | | | | | | | | | | | | | TOTAL MIN | TOTAL POP | |
| MALE | | FEMALE | | | | | | | | | | | | | | | |
| LEV2 | LEV3 | BLACK | HISP | IND/ALAS | ASIA/PACIF | GUAM/ HI/PR | MALE MIN | OTHER MALE | BLACK | HISP | IND/ALAS | ASIA/PACIF | GUAM/ HI/PR | FEM MIN | OTHER FEM | | |
| 01 | 00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| PERCENTAGES | | .0% | .0% | .0% | .0% | .0% | .0% | .0% | .0% | .0% | .0% | .0% | .0% | .0% | 000.0% | .0% | .0% |
| LEVEL-TOTAL | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| PERCENTAGES | | .0% | .0% | .0% | .0% | .0% | .0% | .0% | .0% | .0% | .0% | .0% | .0% | .0% | 000.0% | .0% | .0% |

52. P0053, Error Analysis By Contact Point

Brief Description: Provides a list of employees identifying electronic time and attendance edit errors corrected by NFC during the processing pay period. Additional security is required to generate this report because interface is made with the Time and Attendance Validation System (TIME). To obtain access, contact your agency security officer.

Sequence of Data: T&A contact point

Report Updated: After Bi-Weekly Examination Analysis and Reporting System (BEAR) is executed.

| CONTACT POINT | | E/O | NAME-LAST | F M | SSNO | TA | NO. | ERROR MESSAGE DESCRIPTION |
|----------------------------|------|----------|---------------|------------|------|-----|---|---------------------------|
| 00 22 1600 01 01 | 0000 | WILLIAMS | C G | 0000000000 | 14 | 267 | TC 50,CREDIT HOURS,USED EXCEEDS BALANCE | |
| | | | | | 14 | 395 | XXS OTHER THAN 7 OR 8-INELIG TO EARN CREDIT HOURS | |
| | | | | | 14 | 397 | CREDIT HOURS USED EXCEED BALANCE | |
| | 0000 | SMITH | J D | 0000000000 | 14 | 117 | ADVANCED LEAVE USED NOT CODED | |
| | | | | | 14 | 182 | INCORRECT LEAVE ACCURAL FOR PART-TIME EMP | |
| | 0000 | JONES | A A | 0000000000 | 14 | 181 | INCORRECT LEAVE ACCURAL FOR FULL-TIME EMP | |
| CONTACT POINT TOTAL T&A-S: | | 3 | TOTAL ERRORS: | 6 | | | | |

53. P0054, T&A Reject Percentage Report By Contact Point (Cumulative)

Brief Description: Provides a list of the number of rejected and percentage of transmitted T&A's, and total T&A's. Additional security is required to generate this report because interface is made with TIME. To obtain access, contact your agency security officer.

Sequence of Data: T&A contact point

Report Updated: After Time and Attendance Validation System (TIME) is executed.

| CONTACT POINT | | SCANNED T & A ŷ S | | | | TRANSMITTED T & A ŷ S | | | | TOTAL T & A ŷ S | | | |
|---------------|-------|-------------------|----------|-------------|-------|-----------------------|----------|-------------|-------|-----------------|----------|--|--|
| TOTAL T&A'S | VALID | REJECT | PER CENT | TOTAL T&A'S | VALID | REJECT | PER CENT | TOTAL T&A'S | VALID | REJECT | PER CENT | | |
| 0 | 0 | 0 | 0.0% | 11 | 00 | 1 | 9.0% | 11 | 00 | 1 | 9.0% | | |
| 0 | 0 | 0 | 0.0% | 9 | 7 | 2 | 22.2% | 9 | 7 | 2 | 22.2% | | |
| 0 | 0 | 0 | 0.0% | 32 | 30 | 2 | 6.2% | 32 | 30 | 2 | 6.2% | | |
| 0 | 0 | 0 | 0.0% | 5 | 5 | 0 | 0.0% | 5 | 5 | 0 | 0.0% | | |
| 0 | 0 | 0 | 0.0% | 11 | 11 | 0 | 0.0% | 11 | 11 | 0 | 0.0% | | |
| 0 | 0 | 0 | 0.0% | 20 | 20 | 0 | 0.0% | 20 | 20 | 0 | 0.0% | | |
| 0 | 0 | 0 | 0.0% | 15 | 13 | 2 | 13.3% | 15 | 13 | 2 | 13.3% | | |
| 0 | 0 | 0 | 0.0% | 31 | 28 | 3 | 9.6% | 31 | 28 | 3 | 9.6% | | |
| 0 | 0 | 0 | 0.0% | 11 | 11 | 0 | 0.0% | 11 | 11 | 0 | 0.0% | | |
| 0 | 0 | 0 | 0.0% | 3 | 3 | 0 | 0.0% | 3 | 3 | 0 | 0.0% | | |
| 0 | 0 | 0 | 0.0% | 00 | 00 | 0 | 0.0% | 00 | 00 | 0 | 0.0% | | |
| 0 | 0 | 0 | 0.0% | 20 | 20 | 0 | 0.0% | 20 | 20 | 0 | 0.0% | | |

60. P0061, Thrift Savings Plan Participation By Agency

Brief Description: Provides a list of the total number and percentage of employees eligible and participating in the thrift savings, participants' contributions, and agency contributions. For a report sorted by retirement plan and salary range, see Report P0062.

Sequence of Data: Retirement plan (FERS/CSRS)

Report Updated: After PINE is executed.

| REPORT ID: CULP0061 | | THRIFT SAVINGS PLAN PARTICIPATION BY AGENCY | | | | | | | | PAGE 1 | |
|--|----------|---|-----------|------|--------------|--------------|-------------|-----------------|-------------|-------------|-------|
| DATE XX/XX/XX | | PAY PERIOD 12 | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| | | EMPLOYEES | | | | PARTICIPANTS | | | % OF | | TOTAL |
| AGENCY | RET PLAN | ELIGIBLE | PARTICPTG | % | OWN CNTRBTNS | SVNG RATE | TOTAL BS-PY | AGENCY CNTRBTNS | TOTAL BS-PY | TSP FUNDS | |
| AARC | FERS | 6 | 4 | 66.7 | 933.92 | 8.8 | 8.0 | 530.88 | 4.6 | 1,464.80 | |
| | CSRS | 1 | 0 | .0 | .00 | .0 | .0 | .00 | .0 | .00 | |
| | ALL | 7 | 4 | 57.1 | 933.92 | 8.8 | 7.1 | 530.88 | 4.1 | 1,464.80 | |
| AMS | FERS | 1,726 | 1,169 | 67.7 | 005,544.68 | 6.8 | 5.6 | 73,161.79 | 3.9 | 178,706.47 | |
| | CSRS | 1,174 | 671 | 57.2 | 57,274.98 | 4.5 | 3.1 | .00 | .0 | 57,274.98 | |
| | ALL | 2,000 | 1,840 | 63.4 | 162,819.66 | 5.8 | 4.4 | 73,161.79 | 2.0 | 235,981.45 | |
| APHIS | FERS | 4,075 | 2,995 | 73.5 | 313,771.49 | 7.4 | 6.2 | 202,004.74 | 4.0 | 515,776.23 | |
| | CSRS | 2,764 | 1,765 | 63.9 | 159,762.27 | 4.7 | 3.3 | .00 | .0 | 159,762.27 | |
| | ALL | 6,839 | 4,760 | 69.6 | 473,533.76 | 6.2 | 4.7 | 202,004.74 | 2.0 | 675,538.501 | |

61. P0062, Report On Thrift Savings Plan Participation

Brief Description: Provides a list of the total number and percentage of employees eligible and participating in thrift savings, participants' contributions, and agency contributions. For a report sorted by retirement plan only, see Report P0061.

Sequence of Data: Retirement plan and salary range

Report Updated: After PINE is executed.

| REPORT ID: CULP0062 | | REPORT ON THRIFT SAVINGS PLAN PARTICIPATION | | | | | | | | PAGE 1 | |
|--|--------------|---|-----------|------|--------------|--------------|-------------|-----------------|-------------|------------|-------|
| DATE: XX/XX/XX | | PAY PERIOD 12 | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| AGENCY: 00 | | EMPLOYEES | | | | PARTICIPANTS | | | % OF | | TOTAL |
| RET-PLAN | SALARY RANGE | ELIGIBLE | PARTICPTG | % | OWN CNTRBTNS | SVNG RATE | TOTAL BS-PY | AGENCY CNTRBTNS | TOTAL BS-PY | TSP FUNDS | |
| FERS | 00 - 20K | 38 | 8 | 21.1 | 377.67 | 6.4 | 2.2 | 277.02 | 1.6 | 654.69 | |
| | 20 - 30K | 502 | 300 | 77.7 | 23,178.78 | 6.3 | 5.1 | 16,833.47 | 3.7 | 40,012.25 | |
| | 30 - 40K | 86 | 74 | 86.0 | 6,703.00 | 7.0 | 6.2 | 4,516.48 | 4.2 | 11,219.48 | |
| | 40 - 50K | 160 | 146 | 91.3 | 18,769.82 | 7.6 | 7.1 | 11,941.00 | 4.5 | 30,700.92 | |
| | 00 - 50K | 786 | 618 | 78.6 | 49,029.27 | 6.8 | 5.8 | 33,568.07 | 4.0 | 82,597.34 | |
| | 50K - UP | 134 | 126 | 94.0 | 22,597.73 | 8.3 | 7.9 | 13,401.63 | 4.7 | 35,999.36 | |
| | -TOTAL | 920 | 744 | 80.9 | 71,627.00 | 7.2 | 6.4 | 46,969.70 | 4.2 | 118,596.70 | |
| CSRS | 20 - 30K | 230 | 121 | 52.6 | 4,718.48 | 3.8 | 2.2 | .00 | .0 | 4,718.48 | |
| | 30 - 40K | 185 | 138 | 74.6 | 6,798.76 | 4.0 | 3.0 | .00 | .0 | 6,798.76 | |

62. P0063, Management Attainment Report (cooperative employees)

Brief Description: Provides a list of the total number and percentage of cooperative employees in each race category and national origin. For administrative series nonwage employees, see Report P0052. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Organizational structure

Report Updated: After PINE is executed.

| REPORT ID | | MANAGEMENT ATTAINMENT REPORT | | | | | | | | | | | | | | PAGE | | 1 | |
|-----------------|------|--|------|--------------|----------------|----------------|-------------|---------------|--------|--------|--------------|----------------|----------------|------------|--------------|--------|---|-------|--|
| AGENCY-CODE: 00 | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | TOTAL | | TOTAL | |
| MALE | | | | | | | | | | FEMALE | | | | | | MIN | | POP | |
| LEV2 | LEV3 | BLACK | HISP | IND/ ALAS | ASIA/ PACIF | GUAM/ HI/PR | MALE MIN | OTHER MALE | BLACK | HISP | IND/ ALAS | ASIA/ PACIF | GUAM/ HI/PR | FEM MIN | OTHER FEM | | | | |
| 50 | 00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | | 1 | | |
| PERCENTAGES | | .0% | .0% | .0% | .0% | .0% | .0% | .0% | 000.0% | .0% | .0% | .0% | .0% | 000.0% | .0% | 000.0% | 1 | | |
| LEVEL-TOTAL | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | | 1 | | |
| PERCENTAGES | | .0% | .0% | .0% | .0% | .0% | .0% | .0% | 000.0% | .0% | .0% | .0% | .0% | 000.0% | .0% | 000.0% | 1 | | |
| GRAND-TOTAL | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | | 1 | | |
| PERCENTAGES | | .0% | .0% | .0% | .0% | .0% | .0% | .0% | 000.0% | .0% | .0% | .0% | .0% | 000.0% | .0% | 000.0% | | | |

63. P0064, Employee's Effective-Date Of Union-Dues Withholding

Brief Description: Provides a list of employees with effective date of union dues withholding.

Sequence of Data: Social security number

Report Updated: After PINE is executed.

| REPORT ID | | EMPLOYEE'S EFFECTIVE-DATE OF UNION-DUES WITHHOLDING | | | | | | | | | | PAGE | | 1 | |
|--------------------|-----------|---|------------|------|----|--------|-------|------|----------|--|--|------|--|---|--|
| 3RD-LEVEL-CODE: 00 | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | |
| SSNO | LAST NAME | FIRST NAME | CITY | LEV4 | PP | OCC-SR | GRADE | BUS | DATE-EFF | | | | | | |
| 000-00-0000 | SMITH | JOHNS | WASHINGTON | 0000 | ES | 0505 | 00 | 8888 | 02-01-93 | | | | | | |
| 2ND-LEVEL:01 | | COUNT | 01 | | | | | | | | | | | | |

64. P0066, Age Survey As Of XX/XX/XX

- Brief Description:** Provides a list of the total number of GS and GM employees within each age group.
- Sequence of Data:** Grade
- Report Updated:** After PINE is executed.

| | | | | | | | | | | | | | | | | |
|---|---------------------------|-------|-------|-------|-------|-------|-------|------------|---------|----|---------|---------|----|------------|------------|---|
| REPORT ID: CULP0066 | AGE SURVEY AS OF XX/XX/XX | | | | | | | | | | | | | | PAGE | 1 |
| CAREER AND CAREER-CONDITIONAL GS & GM EMPLOYEES | | | | | | | | | | | | | | | | |
| IN OCCUPATIONAL SERIES 0303 | | | | | | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | | | |
| ORG STRUCTURE AGENCY = 00 - OFFICE OF THE CHIEF FINANCIAL OFFIC | | | | | | | | | | | | | | | | |
| ORG STRUCTURE LEV2 = 70 - NATIONAL FINANCE CENTER | | | | | | | | | | | | | | | | |
| | GRADE | UN-25 | 25-29 | 30-34 | 35-39 | 40-44 | 45-49 | G 50-54 | R 55 | 56 | O 57 | U 58 | 59 | P 60&OV | S TOTAL | |
| | 07 | | | 1 | | | | | | | | | | | 1 | |
| OCC. SERIES TOT | | | | 1 | | | | | | | | | | | 1 | |

65. P0067, Work Force Profile

- Brief Description:** Provides a list of the total number of GS and GM employees in professional, administrative, and technical occupational series by race and national origin. For a list sorted by state and series, see Report P0089. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.
- Sequence of Data:** Grade
- Report Updated:** After PINE is executed.

| | | | | | | | | | | | | |
|--|---------------|-----------------|---------------|-----------------|--------------|----------------|---------------|---------------|----------------|------------------|--------------------|---|
| REPORT ID | CULP0067 | | | | | | | | | | PAGE | 4 |
| WORK FORCE PROFILE | | | | | | | | | | | | |
| DATA AS OF XX/XX/XX | | | | | | | | | | | | |
| SERIES: 0343 | | | | | | | | | | | | |
| TITLE: MANAGEMENT & PROGRAM ANALYSIS | | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | |
| GRADE | WHITE MALE | WHITE FEMALE | BLACK MALE | BLACK FEMALE | HISP MALE | HISP FEMALE | ASIAN MALE | AM. FEMALE | AM.IND MALE | AM.IND FEMALE | TOTAL EMPLOYEES | |
| 13 | 1 | 1 | | | | | | | | | 2 | |
| 14 | | | | | | | | 1 | | | 1 | |
| ENTRY-TOTAL | | | | | | | | | | | | |
| MID-TOTAL | | | | | | | | | | | | |
| SENIOR-TOTAL | | 3 | | | | | | | | | | |
| SERIES-TOTAL | | 3 | | | | | | | | | | |

66. P0068, Cooperative Education Employees

Brief Description: Provides a list of cooperative education employees who have specific authorization. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Special Employment Programs (PGM) Code

Report Updated: After PINE is executed.

| LEV3 | LAST NAME | FIRST NAME | CSC-AUTH | OCC | SER | GR | ENT-GR-DT | DT | ACC | BLK #55 | TTL | TYPE | NTE-DT | SPEC PGMS | RNO |
|---|-----------|------------|-------------|-----|------|----|-----------|------|-----|---------|-----|------|----------|-----------|-----|
| 00 | JOHNSON | WILLIAM | REG 531.404 | | 0560 | 11 | 08-04-96 | 8521 | | Y | 1 | 01 | 00-00-00 | 74 | C |
| 2ND-LEVEL TOTAL | | | | | | | | | | | | | | | |
| NUMBER OF COOPERATIVE EDUCATION EMPLOYEES WITH SPECIAL PROGRAM CODE OF 62 0 | | | | | | | | | | | | | | | |
| NUMBER OF HIGH SCHOOL COOPERATIVE EDUCATION EMPLOYEES 0 | | | | | | | | | | | | | | | |
| NUMBER OF TWO-YEAR COOPERATIVE EDUCATION EMPLOYEES 1 | | | | | | | | | | | | | | | |
| NUMBER OF FOUR-YEAR COOPERATIVE EDUCATION EMPLOYEES 0 | | | | | | | | | | | | | | | |
| NUMBER OF GRADUATE COOPERATIVE EDUCATION EMPLOYEES 0 | | | | | | | | | | | | | | | |
| AGENCY TOTAL | | | | | | | | | | | | | | | |

67. P0069, Cooperative Education And Junior Fellowship Employees

Brief Description: Provides a list of cooperative education and junior fellowship employees who have specific OPM authorization. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Special Employment Programs (PGM) Code

Report Updated: After PINE is executed.

| LEV3 | LAST NAME | FIRST NAME | CSC-AUTH | OCC | SER | GR | ENT-GR-DT | DT | ACC | BLK #55 | TTL | TYPE | NTE-DT | SPEC PGMS | RNO |
|--|-----------|------------|----------------------|-----|------|----|-----------|------|-----|---------|-----|------|----------|-----------|-----|
| 03 | PATTERSON | SENNEH | SCH B 213.3202(A) HS | | 0326 | 04 | 04-14-97 | 9309 | | N | 1 | 09 | 04-13-98 | 73 | E |
| 2ND-LEVEL TOTAL | | | | | | | | | | | | | | | |
| NUMBER OF TWO-YEAR COOPERATIVE EDUCATION EMPLOYEES (SCH B213.3202C) 0 | | | | | | | | | | | | | | | |
| NUMBER OF FOUR-YEAR COOPERATIVE EDUCATION EMPLOYEES (SCH B213.3202A) 1 | | | | | | | | | | | | | | | |
| NUMBER OF GRADUATE COOPERATIVE EDUCATION EMPLOYEES (SCH B213.3202B) 0 | | | | | | | | | | | | | | | |
| NUMBER OF JUNIOR FELLOWSHIP EMPLOYEES (SCH A213.3002Q) 0 | | | | | | | | | | | | | | | |
| AGENCY TOTAL | | | | | | | | | | | | | | | |

72. P0074, Foreign Service Employees Eligible To Retire Currently Or Within 4 Years

Brief Description: Provides a list of foreign service employees eligible to retire currently or within 4 years.

Sequence of Data: POI

Report Updated: After PINE is executed.

| PP-SER-GR | OFFICIAL TITLE | SSN | BIRTH DATE | SCD-RET | OFF | CD | AGE | LOS | LEVELS 2 THRU 8 | DUTY STA |
|-----------------------------|----------------|---------------|------------|----------|------|----|-----|-----|---------------------|-------------|
| FE-0135-02 | SMITH JOHN | G 000-00-0000 | 05/24/36 | 01/02/61 | 0000 | 3 | 61 | 36 | 01-00-0000-00000000 | 11-0000-001 |
| FE-0135-01 | DOE JANE | T 000-00-0000 | 06/11/49 | 00/14/73 | 0000 | 3 | 48 | 23 | 01-00-0000-00000000 | 11-0000-001 |
| TOTAL EMPLOYEES FOR LEVEL 2 | | | | | | | | | | 2 |

73. P0075, Foreign Service Employees Eligible To Retire Currently Or Within 5 Years

Brief Description: Provides a list of foreign service employees eligible to retire currently or within 5 years.

Sequence of Data: POI

Report Updated: After PINE is executed.

| PP-SER-GR | OFFICIAL TITLE | SSN | BIRTH DATE | SCD-RET | OFF | CD | AGE | LOS | LEVELS 2 THRU 8 | DUTY STA |
|-----------------------------|----------------|---------------|------------|----------|------|----|-----|-----|---------------------|-------------|
| FE-0135-02 | DMITH JOHN | R 000-00-0000 | 05/24/36 | 01/02/61 | 0000 | 3 | 61 | 36 | 01-00-0000-00000000 | 11-0000-001 |
| FE-0135-01 | DOE JANE | U 000-00-0000 | 06/11/49 | 00/14/73 | 0000 | 3 | 48 | 23 | 01-00-0000-00000000 | 11-0000-001 |
| TOTAL EMPLOYEES FOR LEVEL 2 | | | | | | | | | | 2 |

74. P0076, Percentage Of Foreign Service Employees Eligible To Retire Within The Next Five Years

Brief Description: Provides a list of the total number and percentage of foreign service employees eligible to retire within the next 5 years.

Sequence of Data: Series and grade

Report Updated: After PINE is executed.

| REPORT ID: CULP0076 PERCENTAGE OF FOREIGN SERVICE EMPLOYEES ELIGIBLE TO RETIRE | | | | | | | | | | | PAGE 1 | | |
|--|--------------------|-----------------------|-------|-------------------------------|-------|--------------------------------|-------|--------------------------------|-------|--------------------------------|--|--------------------------------|-------|
| WITHIN THE NEXT FIVE YEARS | | | | | | | | | | | | | |
| EMPLOYMENT AS OF XX/XX/XX | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | |
| AGENCY 00 | | | | | | | | | | | | | |
| SER-GR | TOTAL UNDER CS RET | CURRENTLY ELIGIBLE NO | % | CURRENTLY OR WITHIN 1 YEAR NO | % | CURRENTLY OR WITHIN 2 YEARS NO | % | CURRENTLY OR WITHIN 3 YEARS NO | % | CURRENTLY OR WITHIN 4 YEARS NO | % | CURRENTLY OR WITHIN 5 YEARS NO | % |
| SERIES 0135 | | | | | | | | | | | | | |
| 0135-01 | 25 | 5 | 20.00 | 5 | 20.00 | 5 | 20.00 | 5 | 20.00 | 7 | 28.00 | 9 | 36.00 |
| 0135-02 | 25 | 4 | 16.00 | 5 | 20.00 | 6 | 24.00 | 6 | 24.00 | 9 | 36.00 | 11 | 44.00 |
| 0135-03 | 9 | | | 1 | 11.11 | 1 | 11.11 | 1 | 11.11 | 2 | 22.22 | 3 | 33.33 |
| TOTAL | 59 | 9 | 15.25 | 11 | 18.64 | 12 | 20.34 | 12 | 20.34 | 18 | 30.51 | 23 | 38.98 |
| SERIES 0318 | | | | | | | | | | | | | |
| 0318-05 | 2 | | | | | | | 1 | 50.00 | 1 | 50.00 | 1 | 50.00 |
| TOTAL | 2 | | | | | | | 1 | 50.00 | 1 | 50.00 | 1 | 50.00 |
| AGENCY WIDE | 61 | 9 | 14.75 | 11 | 18.03 | 12 | 19.67 | 13 | 21.31 | 19 | 31.15 | 24 | 39.34 |

75. P0077, Percentage Of Foreign Service Employees Eligible To Retire Within The Next Five Years

Brief Description: Provides a list of the total number and percentage of foreign service employees eligible to retire within the next 5 years.

Sequence of Data: Pay plan

Report Updated: After PINE is executed.

| REPORT ID: CULP0077 PERCENTAGE OF FOREIGN SERVICE EMPLOYEES ELIGIBLE TO RETIRE | | | | | | | | | | | PAGE 1 | | |
|--|--------------------|-----------------------|-------|-------------------------------|-------|--------------------------------|-------|--------------------------------|-------|--------------------------------|--|--------------------------------|-------|
| WITHIN THE NEXT FIVE YEARS | | | | | | | | | | | | | |
| EMPLOYMENT AS OF XX/XX/XX | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | |
| AGENCY 00 | | | | | | | | | | | | | |
| PP-GR | TOTAL UNDER CS RET | CURRENTLY ELIGIBLE NO | % | CURRENTLY OR WITHIN 1 YEAR NO | % | CURRENTLY OR WITHIN 2 YEARS NO | % | CURRENTLY OR WITHIN 3 YEARS NO | % | CURRENTLY OR WITHIN 4 YEARS NO | % | CURRENTLY OR WITHIN 5 YEARS NO | % |
| PAY PLAN FE | | | | | | | | | | | | | |
| FE-01 | 1 | | | | | | | | | | | | |
| FE-02 | 9 | 2 | 22.22 | 3 | 33.33 | 3 | 33.33 | 3 | 33.33 | 5 | 55.56 | 7 | 77.78 |
| FE-03 | 7 | | | 1 | 14.29 | 1 | 14.29 | 1 | 14.29 | 2 | 28.57 | 3 | 42.86 |
| TOTAL | 17 | 2 | 11.76 | 4 | 23.53 | 4 | 23.53 | 4 | 23.53 | 7 | 41.18 | 10 | 58.82 |
| PAY PLAN FO | | | | | | | | | | | | | |
| FO-01 | 24 | 5 | 20.83 | 5 | 20.83 | 5 | 20.83 | 5 | 20.83 | 7 | 29.17 | 9 | 37.50 |
| FO-02 | 16 | 2 | 12.50 | 2 | 12.50 | 3 | 18.75 | 3 | 18.75 | 4 | 25.00 | 4 | 25.00 |
| FO-03 | 2 | | | | | | | | | | | | |
| TOTAL | 42 | 7 | 16.67 | 7 | 16.67 | 8 | 19.05 | 8 | 19.05 | 11 | 26.19 | 13 | 30.95 |
| PAY PLAN FP | | | | | | | | | | | | | |
| FP-05 | 2 | | | | | | | 1 | 50.00 | 1 | 50.00 | 1 | 50.00 |
| TOTAL | 2 | | | | | | | 1 | 50.00 | 1 | 50.00 | 1 | 50.00 |
| AGENCY WIDE | 61 | 9 | 14.75 | 11 | 18.03 | 12 | 19.67 | 13 | 21.31 | 19 | 31.15 | 24 | 39.34 |

78. P0080, Active Employees Eligible For Horse Allowance

Brief Description: Provides an alphabetical list of employees eligible and receiving horse allowance with other pertinent personnel information.

Sequence of Data: Employee name

Report Updated: After PINE is executed.

| REPORT ID: CULP0080 ACTIVE EMPLOYEES ELIGIBLE FOR HORSE ALLOWANCE PAGE 1 | | | | | | | | | | | | | |
|--|------------|---|-------------|------|-------|------|------------------------|-----------------|----------------|--------------------------|--------------|--------|-----------|
| AS OF XX/XX/XX | | | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | |
| LAST NAME | FIRST NAME | M | SOC. | SEC. | NUM | PAY | GRD | OCCUP | ORGANIZATIONAL | ----- DUTY STATION ----- | TYPE | HORSE | |
| | | I | | | PLAN | | | SERIES | STRUCTURE | CITY NAME | STATE | OF | ALLOWANCE |
| | | | | CODE | CODES | | | | | ABBR. | EMPLOYMENT | AMOUNT | |
| JOHNS | ANDREW | A | 000-00-0000 | GS | 00 | 0704 | 34-50-31-0021-20050000 | LAREDO | | | TX FULL TIME | 161.33 | |
| SMITH | JON | | 000-00-0000 | GS | 08 | 0704 | 34-50-31-0021-20030000 | RIO GRANDE CITY | | | TX FULL TIME | 161.33 | |
| WILLIAMS | ANDREWS | F | 000-00-0000 | GS | 08 | 0704 | 34-50-31-0021-20040000 | ZAPATA | | | TX FULL TIME | 161.33 | |
| WILLIAMS | JANE | A | 000-00-0000 | GS | 08 | 0704 | 34-50-31-0021-20020000 | MISSION | | | TX FULL TIME | 161.33 | |

79. P0081, Permanent Women Foresters In North Reg "Region X"

Brief Description: Provides a list of women foresters in each region with other pertinent personnel information.

Sequence of Data: Organizational structure

Report Updated: After PINE is executed.

| REPORT ID CULP0081 PERMANENT WOMEN FORESTERS IN NORTH REG #REGION1# PAGE 1 | | | | | | | | | | | |
|--|------|------------|---|------------|----------------|-------|----------|-----------|-----------|---------------|--------|
| DATA AS OF XX/XX/XX | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| ENTERED | | | | | | | | | | | |
| LEV3 | LEV4 | FIRST NAME | I | LAST NAME | OFFICIAL TITLE | GRADE | CURRENT | ACCESSION | EDUCATION | INSTRUCTIONAL | DEGREE |
| | | | | | | GRADE | DATE | DATE | LEVEL* | PROGRAM | YEAR |
| 00 | 0011 | ANDREW | A | SMITHS | FORSTR | 12 | 09/06/92 | 8012 | 13 | 030501 | 82 |
| 00 | 0011 | JANE | F | WILLIAMSON | FORSTR | 12 | 02/21/93 | 0011 | 21 | 030501 | 00 |
| TOTAL NUMBER OF WOMEN FORESTERS IN UNIT 00 | | | | | 2 | | | | | | |
| * 13 = BA | | | | | | | | | | | |
| 17 = MA | | | | | | | | | | | |
| 21 = PHD | | | | | | | | | | | |

80. P0082, Employee Roster -- Labor Relations Codes -- Including Temporaries

Brief Description: Provides a list of employees and their labor relations code within a specific organizational structure and pay plan.

Sequence of Data: Descending grade

Report Updated: After PINE is executed.

| ORG LOCATION | | AGENCY | 00 - OFF OF THE CHIEF FINANCL OFFCR | IP-NO | LAST NAME | FIRST NAME | BUS CODE | SPV | PATCO CODE |
|-----------------------------|--------|--------------|-------------------------------------|-------|-----------|------------|----------|-----|------------|
| 00-0000-00000000 | LEV3-8 | PP-SERIES-GR | EG--0301--15 | 00000 | JONSON | WILLIAMSON | 8888 | 8 | A |
| 00-0000-00000000 | | GS--0343--15 | PROG ANAL | 00000 | SMITH | ANDREW | 8888 | 8 | A |
| 00-0000-00000000 | | GS--0318--11 | SECY OA | 00000 | SMITHS | ANDRE | 8888 | 8 | C |
| 00-0000-00000000 | | GS--0318--00 | SECRETARY STENO OA | 00000 | WILLKS | ANDREW | 7777 | 8 | C |
| TOTAL EMPLOYEES FOR LEVEL-4 | | | | 4 | | | | | |
| TOTAL EMPLOYEES FOR LEVEL-3 | | | | 4 | | | | | |
| TOTAL EMPLOYEES FOR LEVEL-2 | | | | 01 | 4 | | | | |

81. P0084, Roster Of Merit Pay Employees - Regional Office

Brief Description: Provides a list of Forest Service regional office merit pay employees with a grade 13 or above.

Sequence of Data: Organizational structure and descending grade

Report Updated: After PINE is executed.

| AGENCY: | DB | - OFF OF SMALL & DISADV BUS UTIL | | SS # | PAY PLAN | GRADE | STEP | SALARY | SUPV-POS | EMP-OFF |
|-----------------------------|------|----------------------------------|------------|-----------|----------|-------|------|----------|----------|---------|
| LEVEL-2: | 01 | - XXXX | | | | | | | | |
| LEV3 | LEV4 | LAST NAME | FIRST NAME | SS # | PAY PLAN | GRADE | STEP | SALARY | SUPV-POS | EMP-OFF |
| 00 | 0000 | SMITH | JOHN | 000000000 | GM | 15 | 00 | 86059.00 | 5 | 0000 |
| 00 | 0000 | WILLIAMS | JANE | 000000000 | GM | 14 | 00 | 75207.00 | 5 | 0000 |
| LEV3 TOTAL COUNT | | | 2 | | | | | | | |
| LEV2 TOTAL COUNT | | | 2 | | | | | | | |
| REGIONAL OFFICE TOTAL COUNT | | | 2 | | | | | | | |

82. P0085, Roster Of Merit Pay Employees

Brief Description: Provides a list of Forest Service field merit pay employees with a grade 13 or above.

Sequence of Data: Organizational structure and descending grade.

Report Updated: After PINE is executed.

| REPORT ID: CULP0085 | | ROSTER OF MERIT PAY EMPLOYEES | | | | | | | | PAGE 1 | |
|---|------|--|------------|-----------|----------|-------|------|----------|----------|---------|--|
| | | DATA AS OF XX/XX/XX | | | | | | | | | |
| | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | |
| AGENCY: DB - OFF OF SMALL & DISADV BUS UTIL | | | | | | | | | | | |
| LEVEL-2: 01 - XXXX | | | | | | | | | | | |
| LEV3 | LEV4 | LAST NAME | FIRST NAME | SS # | PAY PLAN | GRADE | STEP | SALARY | SUPV-POS | EMP-OFF | |
| 00 | 0000 | SMITH | JOHN | 000000000 | GM | 15 | 00 | 86059.00 | 5 | 0000 | |
| 00 | 0000 | WILLIAMS | JANE | 000000000 | GM | 14 | 00 | 75207.00 | 5 | 0000 | |
| ORG-LEV3 COUNT | | 2 | | | | | | | | | |
| LEV2 TOTAL COUNT | | 2 | | | | | | | | | |
| AGENCY TOTAL COUNT | | 2 | | | | | | | | | |

83. P0086, New Hires And Promotions For Selected Year 19XX

Brief Description: Provides a list of the number of new hires and promotions within a pay plan and occupational series for a selected year.

Sequence of Data: Descending grade

Report Updated: After PINE is executed.

| REPORT ID: CULP0086 | | NEW HIRES AND PROMOTIONS FOR SELECTED YEAR 1997 | | | | | | PAGE 1 | |
|--|-----------|--|-----------------|-----------------|--|--|--|--------|--|
| | | PERMANENT GS & GM EMPLOYEES - OCCUPATIONAL-SERIES: 0318 | | | | | | | |
| | | DATA AS OF XX/XX/XX ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | |
| AGENCY: XX - ALT. AG. RESEARCH AND COMMERC | | LEVEL-3: 00 - | | | | | | | |
| LEVEL-2: 01 - XXXX | | LEVEL-4: 0000 - | | | | | | | |
| GRADE | NEW HIRES | COMPETITIVE PROMOTION | OTHER PROMOTION | TOTAL PROMOTION | | | | | |
| 06 | 1 | | | | | | | | |
| LEV4 TOTAL | | 1 | | | | | | | |
| LEV3 TOTAL | | 1 | | | | | | | |
| OCC-SERIES-TOTAL | | 1 | | | | | | | |

86. P0089, Work Force Profile

Brief Description: Provides a list of the total number of GS and GM employees in each occupational series and grade by race and national origin. For a list sorted by series and grade, see Report P0067. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Descending grade

Report Updated: After PINE is executed.

| | | | | | | | | | | | |
|--|------------|-------------------------------|------------|--------------|-----------|-------------|----------------|------------------|-------------|---------------|-----------------|
| REPORT ID | CULP0089 | OFF OF THE CHIEF FNANCL OFFCR | | | | | | | | PAGE | 2 |
| WORK FORCE PROFILE | | | | | | | | | | | |
| DATA AS OF XX/XX/XX | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| STATE: | 11 | - DC | | | | | | | | | |
| SERIES: | 0318 | TITLE: SECRETARY | | | | | | | | | |
| GRADE | WHITE MALE | WHITE FEMALE | BLACK MALE | BLACK FEMALE | HISP MALE | HISP FEMALE | ASIAN AM. MALE | ASIAN AM. FEMALE | AM.IND MALE | AM.IND FEMALE | TOTAL EMPLOYEES |
| 07 | | 1 | | 4 | | | | | | | 5 |
| 00 | | 1 | | | | | | | | | 1 |
| 11 | | 1 | | | | | | | | | 1 |
| | | | | | | | | | | ENTRY-TOTAL | 5 |
| | | | | | | | | | | MID-TOTAL | 2 |
| | | | | | | | | | | SENIOR-TOTAL | |
| | | | | | | | | | | SERIES-TOTAL | 7 |

87. P0090, Seniority Listing

Brief Description: Provides a list of employees by tenure based on the accession date in each organizational structure. For a list sorted by descending grade, see Report P0124.

Sequence of Data: Accession date

Report Updated: After PINE is executed.

| | | | | | | | | | | |
|--|------------|--------|-------------------|-------------|----------------|------|-------------|---------------|----------------|---------------------------|
| REPORT ID: | CULP0090 | (FMHA) | SENIORITY LISTING | | | | | DATE XX/XX/XX | PAGE | 4 |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | |
| AGENCY FA - FARM SERVICE AGENCY | | | | | | | | | | |
| BARGAINING UNIT STATUS CODE | 0560 | LEVEL | 2 | 04 | - | XXXX | | | | |
| EMPLOYING OFFICE | 0000 | LEVEL | 3 | 01 | - | XXXX | | | | |
| | | LEVEL | 4 | 0000 | - | XXXX | | | | |
| LAST NAME | FIRST NAME | M | I | SSN | ACCESSION DATE | TYPE | ORG EMPL | LEVELS 5-8 | PAY PLAN GRADE | ***** R E M A R K S ***** |
| SMITHS | JOHNSON | S | | 000-00-0000 | XX/XX/XX | 1 | 02-03-03-00 | GS | 04 | |
| JOHN | ANDRE | W | | 000-00-0000 | XX/XX/XX | 1 | 02-03-03-00 | GS | 05 | |
| 8TH LEVEL TOTAL | | 2 | | | | | | | | |
| 7TH LEVEL TOTAL | | 2 | | | | | | | | |
| 6TH LEVEL TOTAL | | 2 | | | | | | | | |
| 5TH LEVEL TOTAL | | 2 | | | | | | | | |
| 4TH LEVEL TOTAL | | 2 | | | | | | | | |

88. P0091, Position Review List

Brief Description: Provides a list of employee names and official titles within a specific duty station.

Sequence of Data: Organizational structure

Report Updated: After PINE is executed.

| REPORT ID: CULP0091 | | | | | | | | | | POSITION REVIEW LIST AS OF XX/XX/XX | | | | | | | | | | PAGE 1 | |
|---------------------|-------------|-----------|-------|---|----------------|------------|--------|----|------------|-------------------------------------|----|-----|----|-----|----|---------|--|--|--|------------------|--|
| AGENCY 00 | | | | | | | | | | OFFICE OF THE CHIEF FINANCL OFFCR | | | | | | | | | | MNGR/SUPVR DATA | |
| ORG LEVEL 2 01 | | | | | | | | | | CHIEF FINANCIAL OFFICER | | | | | | | | | | | |
| ORG LEVEL 3 00 | | | | | | | | | | | | | | | | | | | | DUTIES JOB DESC | |
| ORG LEVEL 4 0000 | | | | | | | | | | | | | | | | | | | | EFF ORG ACCURATE | |
| IP NO | MR NO | LAST NAME | F | I | OFFICIAL TITLE | OCC | PP SER | GR | CITY | DUTY STATION | ST | YES | NO | YES | NO | REMARKS | | | | | |
| 001HQ | F00995 | SMITH | M | | PROG ANAL | GS 0343 15 | | | WASHINGTON | | DC | : | : | : | : | | | | | | |
| 001HQ | F00023 | SMITHS | N | | SECY OA | GS 0318 11 | | | WASHINGTON | | DC | : | : | : | : | | | | | | |
| 001HQ | F00295 | ANDREW | E | | CONSULTANT | EG 0301 15 | | | WASHINGTON | | DC | : | : | : | : | | | | | | |
| | ORG LEVEL 3 | 0000 | COUNT | 3 | | | | | | | | | | | | | | | | | |
| | ORG LEVEL 3 | 00 | COUNT | 3 | | | | | | | | | | | | | | | | | |
| | ORG LEVEL 2 | 01 | COUNT | 3 | | | | | | | | | | | | | | | | | |

89. P0092, New Career Appointments

Brief Description: Provides an alphabetical list of new career appointments for a fiscal year. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Organizational structure and descending grade

Report Updated: After PINE is executed.

| REPORT ID CULP0092 | | | | | | | | | | NEW CAREER APPOINTMENTS -- NATIONAL FINANCE CENTER | | | | | | | | | | -- FY 96 | | PAGE 3 | |
|--|------|------------|------------|---------|---------|----------|---------|-----|------|--|--------|--------------------|--------|--------|---------------|-----|--|--|--|----------|--|--------|--|
| AGENCY: 00 - OFFICE OF THE CHIEF FINANCIAL | | | | | | | | | | DATA AS OF XX/XX/XX | | | | | | | | | | | | | |
| LEVEL2: 70 - NATIONAL FINANCE CENTER | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | |
| LEV3 | LEV4 | FIRST NAME | LAST NAME | OCC. | PP SER. | GR | ENTERED | TOT | YR | TA | FED | PP | IP NO. | MR-NO. | OFFICAL TITLE | MGD | | | | | | | |
| | | | | | | | CURRENT | CD | SVC | CD | SVC | HIRED | | | | CD | | | | | | | |
| 03 | 0000 | JONES | WILLIAM JR | GS 1800 | 12 | 04/27/97 | 1 | 22 | 9521 | 00000000 | I00000 | INVSTGR | | | | E | | | | | | | |
| 03 | 0000 | SMITHS | WILLIAMS | GS 0203 | 06 | 04/27/97 | 1 | 00 | 9603 | 00000000 | S00000 | EMP DVLPMT ASST OA | | | | C | | | | | | | |
| | | LEV4 0000 | COUNT | 2 | | | | | | | | | | | | | | | | | | | |
| 03 | 0020 | JOHN | JOHNSTON | GS 0343 | 09 | 09/14/97 | 2 | 01 | 9619 | 00000000 | S00000 | PROG ANAL | | | | E | | | | | | | |
| 03 | 0020 | SMITH | ANDRE | GS 0343 | 09 | 09/28/97 | 2 | 01 | 9620 | 00000000 | S00000 | PROG ANAL | | | | C | | | | | | | |
| | | LEV4 0020 | COUNT | 2 | | | | | | | | | | | | | | | | | | | |

94. P0099, Error Analysis For T&A Processing

Brief Description: Provides a list of T&A's with missing personnel actions which require an action to be taken by the personnel office before the T&A can process. Additional security is required to generate this report because interface is made with the Time and Attendance Validation System (TIME). To obtain access, contact your agency security officer.

Sequence of Data: T&A contact point

Report Updated: After Time and Attendance Validation System (TIME) is executed.

| | | | | | | |
|--|-----|-----------------------------------|-----------|-----------|-------------------------|--|
| REPORT ID: CULP0099 | | ERROR ANALYSIS FOR T&A PROCESSING | | | DATE PREPARED: XX/XX/XX | |
| PROCESSING PAY PERIOD: 20 | | AGENCY: FOREST SERVICE | | | PASS NO. 04 PAGE 1 | |
| SENSITIVE PERSONNEL DATA - USE IS RESTRICTED | | | | | | |
| MISSING PERSONNEL ACTIONS | | | | | | |
| CONTACT POINT | E/O | NAME LAST | F M | SSNO | MSG. NO. | P/P ON TA ERROR MESSAGE DESCRIPTION |
| 11 30 0100 00 06 0000 | | ANDREW | X M | 000000000 | 348 | 20 T&A CODED FINAL - NO SEPARATION ACTION |
| ORG STRUCTURE - 11 01 00 0006 00 | | | | | | |
| 0000 ANDREWS | | M I | 000000000 | 187 | 20 | EMPLOYEE EXCEEDED TEMPORARY PROMOTION NTE DATE |
| ORG STRUCTURE - 11 01 00 0006 00 | | | | | | |
| *** CONTACT POINT TOTAL T&A-S: 2 TOTAL ERRORS: 2 | | | | | | |

95. P0100, Current Employees Use Of Official Time For Union Business

Brief Description: Provides an alphabetical list of employees with pay transaction codes 35, 36, 37, and 38 and includes the number of accumulated hours for a specific pay period of each employee.

Sequence of Data: Employee name

Report Updated: After Bi-Weekly Examination Analysis and Reporting System (BEAR) is executed.

| | | | | | | | |
|---------------------------------------|--------------|---|------------------------|------|-------|---------|-------------|
| REPORT: CULP0100 | | CURRENT EMPLOYEES USE OF OFFICIAL TIME FOR UNION BUSINESS | | | | PAGE: 1 | |
| DATE: XX/XX/XX | | ACCUMULATED FOR PAY PERIODS 9601 THROUGH 9612 | | | | | |
| OFFICE OF THE CHIEF FINANCIAL OFFICER | | | | | | | |
| ----- | CURRENT NAME | ----- | | PAY | | TRAN | ACCUMULATED |
| LAST | FIRST | MI | ORG. STRUCTURE | PLAN | GRADE | CODE | HOURS |
| ANDREW JR | WILLIAM | | 00-70-40-0040-15000000 | GS | 11 | 37 | 32.00 |
| JANES | JOHNSON | C | 00-70-03-0020-20200000 | GS | 05 | 37 | 11.00 |
| JOHNSONS | ANDREW | M | 00-70-20-0030-20400000 | GS | 07 | 37 | 31.25 |
| SMITHS | WILLIAMS | A | 00-70-30-0040-15000000 | GS | 06 | 37 | 580.00 |
| SMITHS | MARYS | D | 00-70-30-0050-00000000 | GS | 06 | 37 | 240.00 |

96. P0101, Mailing List Of Residence Addresses

Brief Description: Provides a list of employees and their residence addresses.
Sequence of Data: Employee name
Report Updated: After PINE is executed.

| REPORT ID: CULP0101 | | MAILING LIST OF RESIDENCE ADDRESSES | | | | PAGE 3 | |
|--|----------|---|----------|--------------------|----------|---------------------|----------|
| DATE XX/XX/XX | | DB OSDBU OFF OF SMALL & DISADV BUS UTIL | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | |
| B B DOE | | P P DOE | | R R JOHNSON | | X F D JOHNSON | |
| 0000 ELVANS ROAD SE | | 000 RALEIGH ST S E | | 0000 NORA DRIVE | | 0000 DEER GAP COURT | |
| WASHINGTON | DC 20020 | WASHINGTON | DC 20032 | SILVERSPRING | MD 20004 | ALEXANDRIA | VA 22300 |
| C C JONES | | M M JONES | | L L SMITH | | P P SMITH | |
| 0000 00TH ST N E | | 0000 SUN VALLEY DRIVE | | 00000 QUARAM PLACE | | 0000 00TH PLACE | |
| WASHINGTON | DC 20017 | WALDORF | MD 20603 | BOWIE | MD 20720 | GHILLUM | MD 20782 |
| C C WILLIAMS | | D D WILLIAMS | | | | | |
| 0000 ANYSTREET N E | | 0000 STREET S E | | | | | |
| WASHINGTON | DC 20017 | WASHINGTON | DC 20017 | | | | |

97. P0102, Statistical Separation Report

Brief Description: Provides a list of the number of separations within a specific occupational series by state and includes the reason for the separation.
Sequence of Data: Descending grade
Report Updated: After PINE is executed.

| REPORT ID: CULP0102 | | U S D A | | | | PAGE 3 | |
|--|------------|------------------------------|-------|-----------------------|-----------------------|-------------------|--|
| DATE: XX/XX/XX | | DEPTAL ADMIN MGMT SERV STAFF | | | | | |
| STATISTICAL SEPARATION REPORT | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | |
| OCCUPATIONAL SERIES: 0334 COMPUTER SPECIALIST | | | | | | | |
| STATE NAME | STATE CODE | PAY PLAN | GRADE | SEPARATION (NOA) CODE | NUMBER OF SEPARATIONS | REASON OR REMARKS | |
| | | GS | 13 | 00199 | 1 | RESIGNATION | |
| | | GS | 12 | 00199 | 1 | RESIGNATION | |
| TOTAL SEPARATIONS BY OCC SER: | | | | 2 | | | |

100. P0105, List Of Employees With Incorrect FLSA Codes

Brief Description: Provides an alphabetical list of employees with incorrect Fair Labor Standards Act codes.
Sequence of Data: Employee name
Report Updated: After PINE is executed.

| REPORT ID | CULP0105 | LIST OF EMPLOYEES WITH INCORRECT FLSA CODES | | | | | | | PAGE | 1 |
|--------------|------------|---|------------------------|---------------------|----------|---------|--|--------|------|---|
| AGENCY: | | FA | - | FARM SERVICE AGENCY | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | |
| ORG LEVEL 2: | | 05 | - | XXXXXX | | | | | | |
| ORG LEVEL 3: | | 04 | - | XXXXXX | | | | | | |
| ORG LEVEL 4: | | 0000 | - | XXXXXXXX | | | | | | |
| LAST NAME | FIRST NAME | MI | OFFICIAL TITLE | FLSA | PAY PLAN | OCC SER | GRADE | MR NO. | | |
| SMITHS JR | JOHN | F | SUPVY SUPRT SRVCS ASST | N | GS | 0303 | 07 | 30361 | | |
| ORG LEVEL 4: | | 0007 | COUNT | 1 | | | | | | |
| ORG LEVEL 3: | | 04 | COUNT | 1 | | | | | | |
| ORG LEVEL 2: | | 05 | COUNT | 01 | | | | | | |
| AGENCY: | | FA | COUNT | 001 | | | | | | |

101. P0106, Position Sensitivity Codes

Brief Description: Provides an alphabetical list of employees' position sensitivity codes for a selected organizational structure.
Sequence of Data: Employee name
Report Updated: After PINE is executed.

| REPORT ID | CULP0106 | POSITION SENSITIVITY CODES | | | | | DATE AS OF | XX/XX/XX | PAGE | 1 |
|----------------------------|--------------|----------------------------|---------------------------------------|--------|-------------|-----|------------|--|--------------------------|---|
| ORG-STRUCTURE-CODE-AGENCY | | : 00 | OFFICE OF THE CHIEF FINANCIAL OFFICER | | | | | | | |
| ORG-STRUCTURE-CODE-2ND-LEV | | : 01 | CHIEF FINANCIAL OFFICER | | | | | | | |
| ORG-STRUCTURE-CODE-3RD-LEV | | : 00 | | | | | | | | |
| ORG-STRUCTURE-CODE-4TH-LEV | | : 0000 | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | |
| SEN | DUTY STATION | EMPLOYEE NAME | | | PP | OCC | GR | OFFICIAL TITLE | REMARKS | |
| CD | ST | CITY | LAST | FIRST | SSNO | SER | | | | |
| 3N | DC | WASHINGTON | SMITH | JONSON | 000-00-0000 | ES | 0505 | 00 | DEPUTY CH FINANCIAL OFCR | |
| 1N | DC | WASHINGTON | SMITH | ANDREW | 000-00-0000 | GS | 0343 | 15 | PROG ANAL | |
| 1N | DC | WASHINGTON | WILSON | JONES | 000-00-0000 | GS | 0318 | 11 | SECY OA | |
| TOTALS - : | | 3 | | | | | | | | |

102. P0107, Work Force Profile By Organizational Structure

Brief Description: Provides a list of the number of employees within each race and national origin. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Series and descending grade

Report Updated: After PINE is executed.

| REPORT ID | | WORK FORCE PROFILE | | | | | | | | | | PAGE | | |
|-----------|-------------------------------------|--|-------|------------|--------------|------------|--------------|-----------|-------------|------------|--------------|-------------|---------------|----------|
| CULP0107 | | BY ORGANIZATIONAL STRUCTURE | | | | | | | | | | 1 | | |
| | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | |
| AGENCY: | 00 | OFF OF THE CHIEF FNANCL OFFCR | AS OF | XX/XX/XX | LEVEL 5: | 00 | | | | | | | | |
| LEVEL 2: | 01 | CHIEF FINANCIAL OFFICER | | | LEVEL 6: | 00 | | | | | | | | |
| LEVEL 3: | 00 | | | | | LEVEL 7: | 00 | | | | | | | |
| LEVEL 4: | 0000 | | | | | LEVEL 8: | 00 | | | | | | | |
| SERIES | TITLE | PAY PLAN | GRADE | WHITE MALE | WHITE FEMALE | BLACK MALE | BLACK FEMALE | HISP MALE | HISP FEMALE | ASIAN MALE | ASIAN FEMALE | AM.IND MALE | AM.IND FEMALE | TOT EMPL |
| 0301 | MISCELLANEOUS ADMINISTRATION & PROG | EG | 15 | | | | 1 | | | | | | | 1 |
| 0318 | SECRETARY | GS | 11 | | 1 | | | | | | | | | 1 |
| 0343 | MANAGEMENT & PROGRAM ANALYSIS | GS | 15 | | 1 | | | | | | | | | 1 |

103. P0108, Employment Summary

Brief Description: Provides the number of permanent full-time, part-time, and other types of employees in active and non-duty status. The report also provides the ceiling and non-ceiling count.

Sequence of Data: Agency name

Report Updated: After PINE is executed.

| REPORT ID: | | U.S. DEPARTMENT OF AGRICULTURE | | | | | | | | | | PAGE | |
|------------|-------------------------|--|--------|----------|--------|-------------|-------|-------------|-------|-------------|----------|-------------|--|
| CULP0108 | | EMPLOYMENT SUMMARY | | | | | | | | | | 1 | |
| DATE | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| XX/XX/XX | | PPT | | PPT | | PPT & OTHER | | PPT & OTHER | | PPT & OTHER | | PPT & OTHER | |
| DIVISION | | CEILING | STATUS | NON-DUTY | STATUS | CEILING | TOTAL | PPT | OTHER | STATUS | NON-DUTY | NON-CEILING | |
| TOTAL - | XXXXXXXXXXXXXXXXXXXXXXX | 6 | 0 >< | 0 | 0 >< | 0 | 0 | 0 | 0 | 0 | 0 >< | 0 | |
| | XXXXXXXXXXXXXXXXXXXXXXX | 9 | 0 >< | 0 | 0 >< | 0 | 0 | 0 | 0 | 0 | 0 >< | 0 | |
| TOTAL - | XXXXXXXXXXXXXXXXXXXXXXX | 9 | 0 >< | 0 | 0 >< | 0 | 0 | 0 | 0 | 0 | 0 >< | 0 | |
| | XXXXXXXXXXXXXXXXXXXXXXX | 8 | 0 >< | 1 | 0 >< | 1 | 1 | 0 | 0 | 0 | 0 >< | 0 | |
| TOTAL - | XXXXXXXXXXXXXXXXXXXXXXX | 8 | 0 >< | 1 | 0 >< | 1 | 1 | 0 | 0 | 0 | 0 >< | 0 | |
| | XXXXXXXXXXXXXXXXXXXXXXX | 2 | 0 >< | 0 | 0 >< | 0 | 0 | 0 | 0 | 0 | 0 >< | 0 | |
| | XXXXXXXXXXXXXXXXXXXXXXX | 9 | 0 >< | 0 | 0 >< | 0 | 0 | 0 | 0 | 0 | 0 >< | 0 | |
| | XXXXXXXXXXXXXXXXXXXXXXX | 1 | 0 >< | 0 | 0 >< | 0 | 0 | 0 | 0 | 0 | 0 >< | 0 | |

104. P0109, Employment Of Veterans

Brief Description: Provides a list of the total number and percentage of veterans employed in the following categories: All Veterans, Vietnam Era Veterans, Compensable Disability Veterans, and Veterans Readjustment Appointments.

Sequence of Data: Agency name

Report Updated: After PINE is executed.

| REPORT ID: CULP0109 | | U.S. DEPARTMENT OF AGRICULTURE | | | | | | | | PAGE 1 | |
|--|------------------------------|--------------------------------|-------|-----------------|-------|------------------------|-------|------------------------------------|----|------------------|-----|
| DATE XX/XX/XX | | EMPLOYMENT OF VETERANS | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| AGENCY | | ALL VETERANS | | VETERANS STATUS | | COMPENSABLE DISABILITY | | VETERANS READJUSTMENT APPOINTMENTS | | TOTAL EMPLOYMENT | |
| | TOTAL | % | TOTAL | % | TOTAL | % | TOTAL | % | | | |
| XX | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | 2 | 33.3 | 2 | 33.3 | 0 | .0 | 0 | .0 | | X |
| XX | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | 0 | .0 | 0 | .0 | 0 | .0 | 0 | .0 | | X |
| XX | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | 1 | 8.3 | 1 | 8.3 | 0 | .0 | 0 | .0 | | XX |
| XX | XXXXXXXXXXXXXXXXXXXXXXXXXXXX | 17 | 15.5 | 5 | 4.5 | 3 | 2.7 | 0 | .0 | | XXX |

105. P0110, Years Of Service At The End Of Current Year 19XX For Purposes Of Retirement Eligibility

Brief Description: Provides a list of the number of career and career conditional employees in each service year range.

Sequence of Data: Organizational structure and series

Report Updated: After PINE is executed.

| REPORT ID CULP0110 | | YEARS OF SERVICE AT THE END OF CURRENT-YEAR 1997 FOR PURPOSES OF RETIREMENT ELIGIBILITY | | | | | | | | | | | PAGE 5 | |
|--------------------|-----|---|-------|-------|-------|-------|----|----|----|----|----|----|--|-------|
| | | CAREER AND CAREER-CONDITIONAL EMPLOYEES | | | | | | | | | | | | |
| | | DATA AS OF XX/XX/XX | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | |
| | | OCCUPATIONAL-SERIES: 1160 | | | | | | | | | | | | |
| AGENCY: XX - XXXXX | | | | | | | | | | | | | | |
| LEVEL2: 01 - XXXX | | | | | | | | | | | | | | |
| | 0-5 | 6-00 | 11-15 | 16-20 | 21-25 | 26-30 | 31 | 32 | 33 | 34 | 35 | 36 | 37+ | TOTAL |
| LEV3 | 0-5 | 6-00 | 11-15 | 16-20 | 21-25 | 26-30 | 31 | 32 | 33 | 34 | 35 | 36 | 37+ | TOTAL |
| 00 | | 1 | | | | | | | | | | | | 1 |
| SERIES | | 1 | | | | | | | | | | | | 1 |
| LEV-2 | 1 | 3 | | 1 | | 1 | | | | | | | | 6 |
| AGENCY | 1 | 3 | | 1 | | 1 | | | | | | | | 6 |

106. P0111, Employee Listing Within Organizational Structure

Brief Description: Provides a list of employees within a specific organizational structure.

Sequence of Data: Pay plan and descending grade

Report Updated: After PINE is executed.

| REPORT ID | CULP0111 | EMPLOYEE LISTING WITHIN ORGANIZATIONAL STRUCTURE | | | | | | | | | | PAGE | 1 |
|-----------|------------|--|-----|------|-------|------|---------------------|-------|--------|-----|------|----------|--------------|
| DATE | XX/XX/XX | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| AGENCY | 00 | - OFF OF THE CHIEF FINANCL OFFCR | | | | | | | | | | | |
| LEVEL 2 | 01 | - CHIEF FINANCIAL OFFICER | | | | | | | | | | | |
| LEVEL 3 | 00 | - | | | | | | | | | | | |
| LEVEL 4 | 0000 | - | | | | | | | | | | | |
| LAST NAME | FIRST NAME | M | PAY | OCC | GRADE | STEP | POSITION TITLE | IP NO | MR NO | EMP | APPT | NTE DATE | SCD/WGI DATE |
| JONSON | WILSONSON | D | EG | 0301 | 15 | 00 | CONSULTANT | 00000 | F00000 | 3 | 09 | 12-31-93 | |
| SMITH | JONES | T | ES | 0505 | 00 | 06 | DEPUTY CH FINANCIAL | 00000 | S00000 | 1 | 01 | | |
| SMITH | SMITHS | A | GS | 0343 | 15 | 03 | PROG ANAL | 00000 | F00000 | 1 | 01 | | 11-24-96 |
| WILSON | ANDREW | L | GS | 0318 | 11 | 09 | SECY OA | 00000 | F00000 | 1 | 01 | | 04-16-95 |
| | | TOTAL LEVEL 4 (0000) | | | | | | | | | | 4 | |
| | | TOTAL LEVEL 3 (00) | | | | | | | | | | 4 | |
| | | TOTAL LEVEL 2 (01) | | | | | | | | | | 4 | |

107. P0112, Minority Employment By Organization

Brief Description: Provides a list of the number and percentage of male and female employees within each race and national origin. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Agency code

Report Updated: After PINE is executed.

| REPORT ID | CULP0112 | MINORITY EMPLOYMENT BY ORGANIZATION | | | | | | | | | | PAGE | 1 | |
|------------|----------|--|-------|-------|----------|------|----------------|------|-----------------|-----|-------|-------|-----------------|------|
| | | DATA AS OF XX/XX/XX | | | | | | | | | | | | |
| | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | |
| AGENCY | MINORITY | | BLACK | | HISPANIC | | ASIAN AMERICAN | | NATIVE AMERICAN | | OTHER | | TOTAL EMPLOYEES | |
| CD NAME | MALE | FEM | MALE | FEM | MALE | FEM | MALE | FEM | MALE | FEM | MALE | FEM | MALE | FEM |
| 00 OFM | 179 | 650 | 131 | 500 | 31 | 31 | 8 | 20 | 9 | 9 | 322 | 611 | 501 | 1261 |
| | 00.2% | 36.9% | 7.4% | 33.5% | 1.8% | 1.8% | .5% | 1.1% | .5% | .5% | 18.3% | 34.7% | | |
| TOTAL DEPT | 179 | 650 | 131 | 500 | 31 | 31 | 8 | 20 | 9 | 9 | 322 | 611 | 501 | 1261 |
| | 00.2% | 36.9% | 7.4% | 33.5% | 1.8% | 1.8% | .5% | 1.1% | .5% | .5% | 18.3% | 34.7% | | |

108. P0113, Permanent Workforce - Analysis Of Work Force: White Collar (GS, GM, SES and All Other)

Brief Description: Provides a list of the number and percentage of white collar employees. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer. This report is also system generated and mailed to the users upon request. For information about requesting this report, see Title I, Chapter 20, Section 5, Payroll/Personnel Output procedure.

Sequence of Data: Handicap category

Report Updated: After PINE is executed.

| REPORT: CULP0113 PERMANENT WORKFORCE - ANALYSIS OF WORK FORCE: WHITE COLLAR (GS,GM,SES AND ALL OTHER) PAGE: 1 | | | | | | | | | | | | | | | | | | |
|---|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---------|---------|---------|------|------|-------|
| EEO-M0-713, EEOC FORM 440 | | | | | | | | | | | | | | | | | | |
| AS OF XX/XX/XX DEPARTMENT: AG | | | | | | | | | | | | | | | | | | |
| CATEGORY | GS-01 | GS-02 | GS-03 | GS-04 | GS-05 | GS-06 | GS-07 | GS-08 | GS-09 | GS-00 | GS-11 | GS-12 | GS/GM13 | GS/GM14 | GS/GM15 | SES | OTH | TOT |
| | #EMP | #EMP | #EMP | #EMP | #EMP | #EMP |
| | % | % | % | % | % | % | % | % | % | % | % | % | % | % | % | % | % | % |
| DEAFNESS | 0 | 0 | 0 | 5 | 7 | 4 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 17 |
| 16,17 | .0 | .0 | 2.5 | 25.0 | 30.0 | 17.5 | 2.5 | .0 | .0 | .0 | 7.5 | 12.5 | 2.5 | .0 | .0 | .0 | .0 | 000.0 |
| BLINDNESS | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| 23,25 | .0 | .0 | 2.5 | 25.0 | 30.0 | 17.5 | 2.5 | .0 | .0 | .0 | 7.5 | 12.5 | 2.5 | .0 | .0 | .0 | .0 | 000.0 |
| MS-XTREMS | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 3 |
| 28,32-38 | .0 | .0 | 2.5 | 25.0 | 30.0 | 17.5 | 2.5 | .0 | .0 | .0 | 7.5 | 12.5 | 2.5 | .0 | .0 | .0 | .0 | 000.0 |
| PRT-PRLYS | 0 | 0 | 0 | 3 | 2 | 1 | 0 | 0 | 0 | 0 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 9 |
| 64-68 | .0 | .0 | 2.5 | 25.0 | 30.0 | 17.5 | 2.5 | .0 | .0 | .0 | 7.5 | 12.5 | 2.5 | .0 | .0 | .0 | .0 | 000.0 |
| CMP-PRLYS | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 2 |
| 71-68 | .0 | .0 | 2.5 | 25.0 | 30.0 | 17.5 | 2.5 | .0 | .0 | .0 | 7.5 | 12.5 | 2.5 | .0 | .0 | .0 | .0 | 000.0 |
| CONVUL-DS | 0 | 0 | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| 82 | .0 | .0 | 2.5 | 25.0 | 30.0 | 17.5 | 2.5 | .0 | .0 | .0 | 7.5 | 12.5 | 2.5 | .0 | .0 | .0 | .0 | 000.0 |
| MENTL-RTD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

109. P0114, Employment Statistics By Sex

Brief Description: Provides a list of the total number, percentage, and average grade of male and female employees.

Sequence of Data: Agency and pay plan

Report Updated: After PINE is executed.

| REPORT ID | | CULP0114 | | U S D A | | | | PAGE | | 1 | |
|--|------------|----------|---------|---------|--------|---------|-------|-------|--------|---------|-------|
| EMPLOYMENT STATISTICS BY SEX | | | | | | | | | | | |
| DATA AS OF XX/XX/XX | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| MALE EMPLOYMENT | | | | | | | | | | | |
| FEMALE EMPLOYMENT | | | | | | | | | | | |
| AGENCY | TOTAL | PAY | AVERAGE | TOTAL | | AVERAGE | | TOTAL | | AVERAGE | |
| AARC | EMPLOYMENT | PLAN | GRADE | TOTAL | % | GRADE | GRADE | TOTAL | % | GRADE | GRADE |
| | 01 | GS | 06 | 0 | .0% | 00 | | 01 | 000.0% | 06 | |
| | 01 | GS | 07 | 0 | .0% | 00 | | 01 | 000.0% | 07 | |
| | 01 | GS | 11 | 1 | 000.0% | 11 | | 00 | .0% | 00 | |
| | 01 | GS | 11 | 0 | .0% | 00 | | 01 | 000.0% | 11 | |

110. P0115, Listing Of Non-GM Employees (Performance Rating Data)

Brief Description: Provides a list of the dates of non-GM employees' performance ratings.

Sequence of Data: Pay plan and descending grade

Report Updated: After PINE is executed.

| REPORT ID | | CULP0115 | | LISTING OF NON-GM EMPLOYEES (PERFORMANCE RATING DATA) | | | | | | | PAGE | | 1 | | |
|-------------|-----------|------------|------|---|--------|--------|----------------|---|--|-------------------------------------|------|---|---|--|--|
| DATE | | XX/XX/XX | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| | | AGENCY | 00 | - OFF OF THE CHIEF FNANCL OFFCR | | | | | | | | | | | |
| | | LEVEL 2 | 01 | - CHIEF FINANCIAL OFFICER | | | | | | | | | | | |
| | | LEVEL 3 | 00 | | | | | | | | | | | | |
| | | LEVEL 4 | 0000 | | | | | | | | | | | | |
| SSN | LAST NAME | FIRST NAME | M | PAY | OCC | GRADE/ | OFFICIAL TITLE | ORG LEVELS | PERFORMANCE | ENDING DATE OF | | | | | |
| | | | I | PLAN | SERIES | STEP | | 5-8 <td>RATING <td>RATING PERIOD <td colspan="2"></td> </td></td> | RATING <td>RATING PERIOD <td colspan="2"></td> </td> | RATING PERIOD <td colspan="2"></td> | | | | | |
| 000-00-0000 | JONSON | JOHNSTONS | D | EG | 0301 | 15/00 | CONSULTANT | 00-00-00-00 | FS | 11/15/92 | | | | | |
| 000-00-0000 | SMITH | ANDREW | A | GS | 0343 | 15/03 | PROG ANAL | 00-00-00-00 | S | 09/30/96 | | | | | |
| 000-00-0000 | SMITHS | JOHNS | L | GS | 0318 | 11/09 | SECY OA | 00-00-00-00 | O | 09/30/96 | | | | | |
| | | | | | | | | | | TOTAL LEVEL 4 | 0000 | 3 | | | |
| | | | | | | | | | | TOTAL LEVEL 3 | 00 | 3 | | | |
| | | | | | | | | | | TOTAL LEVEL 2 | 01 | 3 | | | |

111. P0116, Listing Of Employees With 7.5% Retirement Coverage

Brief Description: Provides an alphabetical list of active employees with a retirement coverage code of 6, CS (Special) (Civil Service 7.5% deductions under P.L. 93-350) or T, covered by FICA and by the Civil Service Retirement System at a special deduction rate (7.5% - for law enforcement and firefighter personnel).

Sequence of Data: Employee name

Report Updated: After PINE is executed.

| | | | | | | | |
|--|-------------------------------|--|---------------|-------------|----------|-------|-----------------|
| REPORT ID | CULP0116 | LISTING OF EMPLOYEES WITH 7.5% RETIREMENT COVERAGE | PAGE | 3 | | | |
| AGENCY: | 11 FOREST SERVICE | BY ORGANIZATIONAL STRUCTURE | LEVEL 5: | 02 AVIATION | | | |
| LEVEL 2: | 01 XXXXXXXXXXXXXXXXXXXXXXXX | AS OF XX/XX/XX | LEVEL 6: | 00 | | | |
| LEVEL 3: | 00 | | LEVEL 7: | 00 | | | |
| LEVEL 4: | 0000 XXXXXXXXXXXXXXXXXXXXXXXX | | LEVEL 8: | 00 | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | |
| LAST NAME | FIRST NAME | MIDDLE NAME | DATE OF BIRTH | OCC.SERIES | PAY PLAN | GRADE | RETIREMENT-CODE |
| JOHNSONS | SMITH | L | 01/00/45 | 2181 | GS | 12 | 6 |
| SMITH | JANE | W | 07/02/51 | 2181 | GS | 11 | 6 |
| TOTAL EMPLOYEES | IN ORG-STRUC-LEVEL-6 | | 02 | | | | |
| TOTAL EMPLOYEES | IN ORG-STRUC-LEVEL-5 | | 02 | | | | |

112. P0117, Permanent Workforce - Analysis Of Work Force: Federal Wage System

Brief Description: Provides a list of the number and percentage of Federal Wage System employees. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer. This report is also system generated and mailed to the users upon request. For information about requesting this report, see Title I, Chapter 20, Section 5, Payroll/Personnel Output procedure.

Sequence of Data: Handicap category

Report Updated: After PINE is executed.

| REPORT: CULP0117 PERMANENT WORKFORCE - ANALYSIS OF WORK FORCE: FEDERAL WAGE SYSTEM PAGE: 1 | | | | | | | | | | | | | | | | | |
|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|---------|---------|---------|---------|---------|------|------|
| EEO-M0-713, EEOC FORM 440 | | | | | | | | | | | | | | | | | |
| AS OF XX/XX/XX DEPARTMENT: AG | | | | | | | | | | | | | | | | | |
| CATEGORY | WD/WG1 | WD/WG2 | WD/WG3 | WD/WG4 | WD/WG5 | WD/WG6 | WD/WG7 | WD/WG8 | WD/WG9 | WD/WG00 | WD/WG11 | WD/WG12 | WD/WG13 | WD/WG14 | WD/WG15 | OTH | TOT |
| | #EMP | #EMP | #EMP | #EMP | #EMP | #EMP | #EMP | #EMP |
| | % | % | % | % | % | % | % | % | % | % | % | % | % | % | % | % | % |
| DEAFNESS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 16,17 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 |
| BLINDNESS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 23,25 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 |
| MS-XTREMS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 28,32-38 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 |
| PRT-PRLYS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 64-68 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 |
| CMP-PRLYS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 71-68 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 |
| CONVUL-DS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 82 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 |
| MENTL-RTD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

115. P0120, Employee Distribution Report

- Brief Description:** Provides the total number of full-time and part-time employees in each organizational structure level.
- Sequence of Data:** Pay plan
- Report Updated:** After PINE is executed.

| | | | | |
|--|----------|-------------------------------|-----------|-----------|
| REPORT ID | CULP0120 | EMPLOYEE DISTRIBUTION REPORT | PAGE | 1 |
| AS OF XX/XX/XX | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | |
| AGENCY: | 00 - | OFF OF THE CHIEF FNANCL OFFCR | | |
| ORG LEVEL 2: | 01 - | XXXX | | |
| ORG LEVEL 3: | 00 - | | | |
| ORG LEVEL 4: | 0000 - | | | |
| | | PAY PLAN | FULL TIME | PART TIME |
| | | ES | 1 | |
| | | GS/GM/GG | 2 | |
| | | ALL OTHER | | 1 |
| ORG LEVEL 4: | 0000 | COUNT | 3 | 1 |
| ORG LEVEL 3: | 00 | COUNT | 3 | 1 |
| ORG LEVEL 2: | 01 | COUNT | 3 | 1 |

116. P0121, Report Of Accessions -- Monthly

- Brief Description:** Provides a list of new employees within a specific month and organizational structure. The report is a counterpart of Report Number P0150 except sensitive data, age and RNO code, are included. It also provides an Account Nature of Action (Acc NOA) column which identifies the NOA code used on the accession personnel action that was processed for an employee. It contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.
- Sequence of Data:** Employee name
- Report Updated:** After PINE is executed.

| | | | |
|--------------------|---------------------------------|---------------------|--|
| CULP0121 | REPORT OF ACCESSIONS -- MONTHLY | PAGE | 3 |
| MONTH 01 YEAR XX | | | |
| AS OF XX/XX/XX | | | |
| AGENCY: | FA | FARM SERVICE AGENCY | |
| LEV 2: | 05 | XXXXXXXX | |
| LEV 3: | 04 | XXXX | |
| LEV 4: | 0009 | XXXXXX XXXXX OFFICE | |
| | | FIRST | |
| LAST NAME | NAME | MI | ACC NOA |
| | | | POSITION NUMBER |
| | | | PAY PLAN GRADE |
| | | | BASE PAY |
| | | | OCC SERIES |
| | | | T/E T/A |
| | | | DATE ACCESSION |
| JOHNSONS | ANDREW | J | 171 XX000000 GS 04 17447.00 0326 1 04 XXXX/01/19 |
| SMITHS WILLIAMS | JOHNSS | M | 171 XX000000 GS 04 17447.00 0326 1 04 XXXX/01/19 |
| WILLS | JACKSON | I | 171 XX000000 GS 04 17447.00 0326 1 04 XXXX/01/19 |
| TOTAL EMPLOYEES IN | ORG_LEV4 | 3 | |
| TOTAL EMPLOYEES IN | ORG_LEV3 | 5 | |

117. P0122, Report Of Separations -- Monthly

Brief Description: Provides a list of separated employees for a specific month and organizational structure. This report is a counterpart of Report Number P0151 except sensitive data, age and RNO code, are included. It also provides a Separation (Sep) NOA column which identifies the NOA code used on the separation personnel action that was processed for an employee. It contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Employee name

Report Updated: After PINE is executed.

| CULP0122 | | REPORT OF SEPARATIONS -- MONTHLY | | | | | | | | | | PAGE 2 | |
|--------------------------------|--------------|----------------------------------|---------|-----------------|----------|-------|-----------|------------|-----|-----|-----------------|--------|--|
| | | MONTH 01 YEAR 97 | | | | | | | | | | | |
| | | AS OF XX/XX/XX | | | | | | | | | | | |
| AGENCY: FA FARM SERVICE AGENCY | | | | | | | | | | | | | |
| LEV 2: 01 | XXXXXXX | | | | | | | | | | | | |
| LEV 3: 01 | XXXXXXXXXXXX | | | | | | | | | | | | |
| LEV 4: 0000 | | | | | | | | | | | | | |
| LAST NAME | FIRST NAME | MI | SEP NOA | POSITION NUMBER | PAY PLAN | GRADE | BASE PAY | OCC SERIES | T/E | T/A | DATE SEPARATION | | |
| WILLIAMS | JANE | T | 317 | XX000000 | ES | 00 | 119856.00 | 0301 | 1 | 09 | XXXX/01/26 | | |
| SMITHES | JOHNNS | | 317 | 0000XXXX | GS | 07 | 30214.00 | 0318 | 1 | 01 | XXXX/01/00 | | |
| TOTAL EMPLOYEES IN ORG_LEV4 | | | | | | | | | | | | 2 | |
| TOTAL EMPLOYEES IN ORG_LEV3 | | | | | | | | | | | | 2 | |
| TOTAL EMPLOYEES IN ORG_LEV2 | | | | | | | | | | | | 2 | |

118. P0123, Summary Of Accessions & Separations -- Monthly

Brief Description: Provides a list of the number of accessions and separations for a specific month within each organizational structure level.

Sequence of Data: Pay plan

Report Updated: After PINE is executed.

| CULP0123 | | SUMMARY OF ACCESSIONS & SEPARATIONS -- MONTHLY | | | | | | | | | | PAGE 2 | |
|--------------------------------|------------|--|--|--|--|--|-------------|--|--|--|--|--------|--|
| | | MONTH 01 YEAR XX | | | | | | | | | | | |
| | | AS OF XX/XX/XX | | | | | | | | | | | |
| AGENCY: FA FARM SERVICE AGENCY | | | | | | | | | | | | | |
| LEV 2: 01 | XXXXXXXXXX | | | | | | | | | | | | |
| LEV 3: 01 | XXXXXX | | | | | | | | | | | | |
| LEV 4: 0000 | | | | | | | | | | | | | |
| | | OCCUPATIONAL - SERIES: 5703 | | | | | | | | | | | |
| PAY PLAN | | ACCESSIONS | | | | | SEPARATIONS | | | | | | |
| GS | | 0 | | | | | 1 | | | | | | |
| *TOTAL ORG LEV4 | | 0 | | | | | 1 | | | | | | |
| *TOTAL ORG LEV3 | | 0 | | | | | 1 | | | | | | |
| *TOTAL ORG LEV2 | | 0 | | | | | 1 | | | | | | |
| *TOTAL OCC SER | | 0 | | | | | 1 | | | | | | |
| *TOTAL ORG AGCY 00 | | 6 | | | | | 4 | | | | | | |

120. P0125, Permanent Workforce - Analysis Of Work Force: Types Of Occupations

Brief Description: Provides a list of the number and percentage of all permanent employees. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer. This report is also system generated and mailed to users upon request. For information about requesting this report, see Title I, Chapter 20, Section 5, Payroll/Personnel Output procedure.

Sequence of Data: Handicap category

Report Updated: After PINE is executed.

| PERMANENT WORKFORCE - ANALYSIS OF WORK FORCE: TYPES OF OCCUPATIONS | | | | | | | | | | | PAGE: 1 |
|--|------|------|------|-------|-------|------|-------|------|-----|--------|---------|
| EEO-M0-713, EEOC FORM 440 | | | | | | | | | | | |
| AS OF XX/XX/XX DEPARTMENT: AG | | | | | | | | | | | |
| CATEGORY | PROF | ADM | TECH | CLER | OTHER | BLUE | MIXED | SUPV | LDR | NONSUP | TOTAL |
| | % | % | % | % | % | % | % | % | % | % | % |
| DEAFNESS | 1 | 0 | 9 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 17 |
| 16,17 | 5.8 | .0 | 52.9 | 41.1 | .0 | .0 | .0 | .0 | .0 | .0 | 000.0 |
| BLINDNESS | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| 23,25 | .0 | .0 | .0 | 000.0 | .0 | .0 | .0 | .0 | .0 | .0 | 000.0 |
| MS-XTREMS | 0 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| 28,32-38 | .0 | 33.3 | 66.6 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | 000.0 |
| PRT-PRLYS | 0 | 3 | 2 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 9 |
| 64-68 | .0 | 33.3 | 22.2 | 44.4 | .0 | .0 | .0 | .0 | .0 | .0 | 000.0 |
| CMP-PRLYS | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| 71-68 | 50.0 | 50.0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | 000.0 |
| CONVUL-DS | 1 | 0 | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| 82 | 25.0 | .0 | .0 | 75.0 | .0 | .0 | .0 | .0 | .0 | .0 | 000.0 |
| MENTL-RTD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 | .0 |

121. P0126, Position Locations By Series And Grade

Brief Description: Provides an alphabetical list of employees with official title and duty station.

Sequence of Data: Series and descending grade

Report Updated: After PINE is executed.

| REPORT ID | | CULP0126 | | POSITION LOCATIONS BY SERIES AND GRADE | | | | | PAGE | | 1 | |
|--------------|------|----------|-----------|--|-----------------|-------------------|----|--|------|--|---|--|
| AS OF | | XX/XX/XX | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | |
| AGENCY: | | XX XXXX | | | | | | | | | | |
| SERIES | PLAN | GRADE | LAST NAME | FIRST NAME | OFFICIAL TITLE | DUTY STATION CITY | ST | | | | | |
| 0318 | GS | 09 | JOHNSON | JANE | SECRETARY (OA) | WASHINGTON | DC | | | | | |
| 0318 | GS | 06 | WILLIAMS | JOHN | SECY OA | WASHINGTON | DC | | | | | |
| SERIES TOTAL | | 2 | | | | | | | | | | |
| 0341 | GS | 13 | SMITH | WILLIAM | ADMV OFFCR | WASHINGTON | DC | | | | | |
| SERIES TOTAL | | 1 | | | | | | | | | | |
| 0343 | GS | 14 | SMITH | JOHN | PROG ANAL | WASHINGTON | DC | | | | | |
| SERIES TOTAL | | 1 | | | | | | | | | | |
| 0401 | GS | 15 | DOE | JACK | DEPUTY DIRECTOR | WASHINGTON | DC | | | | | |
| SERIES TOTAL | | 1 | | | | | | | | | | |
| 1160 | GS | 14 | JONES | MARY | FNANCL ANAL | WASHINGTON | DC | | | | | |
| SERIES TOTAL | | 1 | | | | | | | | | | |
| AGENCY TOTAL | | 6 | | | | | | | | | | |

122. P0127, Overdue Performance Appraisals For Non-Merit Pay Employees

Brief Description: Provides a list of employees with overdue performance appraisals within an occupational series excluding employees in pay plan ES or GM and tenure group of "0". This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Series and descending grade

Report Updated: After PINE is executed.

| REPORT ID | | CULP0127 | | U.S. DEPARTMENT OF AGRICULTURE | | | | | PAGE | | 3 | |
|-------------|----------|------------------------------------|----------|--|------------|--------------------|------------------------------|--|------|--|---|--|
| AS OF | | XX/XX/XX | | OVERDUE PERFORMANCE APPRAISALS FOR NON-MERIT PAY EMPLOYEES | | | | | | | | |
| AGENCY | | 00 - OFF OF THE CHIEF FNANCL OFFCR | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | |
| LEVEL 2 | | 70 - NATIONAL FINANCE CENTER | | | | | | | | | | |
| LEVEL 3 | | 03 - XXXX STAFF | | | | | | | | | | |
| LEVEL 4 | | 0000 - XXXX OFF | | | | | | | | | | |
| SSN | LAST | FIRST | PAY PLAN | OCC SERIES | GRADE/STEP | PERFORMANCE RATING | ENDING DATE OF RATING PERIOD | | | | | |
| 000-00-0000 | SMITHS | WILLIAM | GS | 0201 | 12/06 | S | 09/30/XX | | | | | |
| 000-00-0000 | WILLIAMS | JONSON | GS | 0201 | 11/05 | S | 09/30/XX | | | | | |
| 000-00-0000 | ANDREW | JOHNS | GS | 0203 | 07/08 | FS | 09/30/XX | | | | | |
| 000-00-0000 | JOHNSON | ANDREW | GS | 0203 | 07/04 | FS | 09/30/XX | | | | | |
| 000-00-0000 | WILLIAMS | JOHNSTON | GS | 0203 | 06/09 | S | 09/30/XX | | | | | |

123. P0128, Unsatisfactory Performance Appraisals For Ratings - Non-Merit Pay Employees

- Brief Description:** Provides a list of employees with unsatisfactory performance ratings, excluding pay plans ES and GM.
- Sequence of Data:** Series and descending grade
- Report Updated:** After PINE is executed.

| SSN | LAST | FIRST | I | PLAN | SERIES | STEP | OFFICIAL TITLE | ORG LEVELS | PERFORMANCE | ENDING DATE OF RATING PERIOD |
|------------------------|------------|--------|---|------|--------|-------|-------------------|-------------|-------------|------------------------------|
| 000-00-0000 | JOHN | ANDRE | C | GS | 0303 | 07/06 | OPERS TECHNCN | 03-00-00-00 | U | 09/30/00 |
| 000-00-0000 | WILLIAMSON | JONSON | H | GS | 0475 | 11/07 | AGRL MGMT SPECLST | 05-00-00-00 | M | 09/30/00 |
| TOTAL LEVEL 4 - 0000 - | | | | 2 | | | | | | |
| TOTAL LEVEL 3 - 03 - | | | | 2 | | | | | | |

124. P0129, Employees On Grade Retention

- Brief Description:** Provides a list of employees in grade retention with a pay rate determinant code of A, B, E, F, U, or V.
- Sequence of Data:** Pay rate determinant code
- Report Updated:** After PINE is executed.

| PAY-RATE DET CODE | LAST NAME | FIRST NAME | MI | SSNO | PAY PLAN | OCC SER | GRADE | BASE SAL | RET-PAY PLAN | RET-OCC SERIES | RET GRADE | EXP DATE |
|-------------------|-----------|------------|----|-------------|----------|---------|-------|-----------|--------------|----------------|-----------|----------|
| A | DOE | JANE | L | 000-00-0000 | GS | 0303 | 05 | 14.84 | WG | 4417 | 06 | 08/02/00 |
| A | SMITH | JOHN | H | 000-00-0000 | GS | 0475 | 11 | 56,943.00 | GS | 0475 | 12 | 00/01/00 |
| ORG-LEV4 | TOTAL | 2 | | | | | | | | | | |

125. P0130, Employees On Pay Retention

Brief Description: Provides a list of employees in grade retention with a pay rate determinant code of J, K, or R.

Sequence of Data: Pay rate determinant code

Report Updated: After PINE is executed.

| REPORT ID | | EMPLOYEES ON PAY RETENTION | | | | | | | | | | PAGE | |
|----------------|----------|----------------------------|---------------------|----|-------------|----------|---------|-------|-----------|--------------|--|-----------|----------|
| CULP0130 | | AS OF XX/XX/XX | | | | | | | | | | 5 | |
| AGENCY: | | FA | FARM SERVICE AGENCY | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | |
| ORG-LEVEL 2: | | 05 | XXXX | | | | | | | | | | |
| ORG-LEVEL 3: | | 05 | XXXX | | | | | | | | | | |
| ORG-LEVEL 4: | | 00 | XXXX | | | | | | | | | | |
| PAY-RATE | DET CODE | LAST NAME | FIRST NAME | MI | SSNO | PAY PLAN | OCC SER | GRADE | BASE SAL | RET-PAY PLAN | RET-OCC SERIES | RET GRADE | EXP DATE |
| K | | DOE | JANE | C | 000-00-0000 | GS | 0475 | 13 | 79,780.00 | | 0000 | 00 | 00/00/00 |
| K | | SMITH | JOHN | L | 000-00-0000 | GS | 0475 | 09 | 44,686.00 | | 0000 | 00 | 00/00/00 |
| ORG-LEV4 TOTAL | | 2 | | | | | | | | | | | |

126. P0131, Employees With Pay Rate Determinant Code

Brief Description: Provides a list of employees with a pay rate determinant code not equal to zero.

Sequence of Data: Pay rate determinant code

Report Updated: After PINE is executed.

| REPORT ID | | EMPLOYEES WITH PAY RATE DETERMINANT CODE | | | | | | | | | | PAGE | |
|----------------|----------|--|------------------------------|----|-------------|----------|---------|-------|-----------|--------------|--|-----------|----------|
| CULP0131 | | AS OF XX/XX/XX | | | | | | | | | | 3 | |
| AGENCY: | | DM | DEPTAL ADMIN MGMT SERV STAFF | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | |
| ORG-LEVEL 2: | | 20 | XXXX | | | | | | | | | | |
| ORG-LEVEL 3: | | 20 | XXXX | | | | | | | | | | |
| ORG-LEVEL 4: | | 00 | | | | | | | | | | | |
| PAY-RATE | DET CODE | LAST NAME | FIRST NAME | MI | SSNO | PAY PLAN | OCC SER | GRADE | BASE SAL | RET-PAY PLAN | RET-OCC SERIES | RET GRADE | EXP DATE |
| 6 | | DOE | JANE | I | 000-00-0000 | GS | 0344 | 05 | 23,426.00 | | 0000 | 00 | 00/00/00 |
| 6 | | SMITH | JOHN | E | 000-00-0000 | GS | 0318 | 07 | 32,804.00 | | 0000 | 00 | 00/00/00 |
| 6 | | WILLIAMS | JACK | B | 000-00-0000 | GS | 0303 | 07 | 28,487.00 | | 0000 | 00 | 00/00/00 |
| ORG-LEV4 TOTAL | | 3 | | | | | | | | | | | |
| ORG-LEV3 TOTAL | | 3 | | | | | | | | | | | |
| ORG-LEV2 TOTAL | | 3 | | | | | | | | | | | |

127. P0132, Specific Pay Rate Determinant Code

- Brief Description:** Provides a list of employees for a specific pay rate determinant code.
- Sequence of Data:** Pay rate determinant code
- Report Updated:** After PINE is executed.

| REPORT ID | CULP0132 | SPECIFIC PAY RATE DETERMINANT CODE | | | | | | | | | | PAGE | 1 |
|----------------|----------|------------------------------------|------------|----|-------------|----------|---------|-------|-----------|--------------|----------------|--|----------|
| | | AS OF XX/XX/XX | | | | | | | | | | | |
| AGENCY: | 07 | RURAL HOUSING SERVICE | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | |
| ORG-LEVEL 2: | 50 | XXXXXX | | | | | | | | | | | |
| ORG-LEVEL 3: | 48 | XXXXXXX | | | | | | | | | | | |
| ORG-LEVEL 4: | 18 | XXXX | | | | | | | | | | | |
| PAY-RATE | DET CODE | LAST NAME | FIRST NAME | MI | SSNO | PAY PLAN | OCC SER | GRADE | BASE SAL | RET-PAY PLAN | RET-OCC SERIES | RET GRADE | EXP DATE |
| 2 | | SMITH | JOHN | J | 000-00-0000 | GS | 1001 | 07 | 33,067.00 | | 0000 | 00 | 00/00/00 |
| ORG-LEV4 TOTAL | | | | 1 | | | | | | | | | |
| ORG-LEV3 TOTAL | | | | 1 | | | | | | | | | |
| ORG-LEV2 TOTAL | | | | 1 | | | | | | | | | |
| AGENCY TOTAL | | | | 1 | | | | | | | | | |

128. P0133, Master Record Number By Series And Grade For Permanent Full Time Employees

- Brief Description:** Provides a list of the number of permanent full-time employees within each master record number.
- Sequence of Data:** Descending grade
- Report Updated:** After PINE is executed.

| REPORT ID | CULP0133 | U.S. DEPARTMENT OF AGRICULTURE | | | | | | | | | | PAGE | 1 |
|-----------|----------|--|----------------------|---|---------------------|------------------|--|--|--|--|--|--|---|
| | | MASTER RECORD NUMBER BY SERIES AND GRADE FOR PERMANENT FULL TIME EMPLOYEES | | | | | | | | | | | |
| AGENCY | 00 | - OFF OF THE CHIEF FNANCL OFFCR | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | |
| LEVEL 2 | 01 | - CHIEF FINANCIAL OFFICER | | | | | | | | | | | |
| LEVEL 3 | 00 | | | | | | | | | | | | |
| LEVEL 4 | 0000 | | | | | | | | | | | | |
| | | OCCUPATIONAL SERIES : 0343 - MANAGEMENT & PROGRAM ANALYSIS | | | | | | | | | | | |
| | | GRADE | MASTER RECORD NUMBER | | NUMBER OF EMPLOYEES | | | | | | | | |
| | | 15 | X00000 | | 1 | | | | | | | | |
| | | | | | | TOTAL GRADE 15 - | | | | | | 1 | |
| | | 11 | X00000 | | 1 | | | | | | | | |
| | | | | | | TOTAL GRADE 11 - | | | | | | 1 | |
| | | 00 | X00000 | | 1 | | | | | | | | |
| | | | | | | TOTAL GRADE 00 - | | | | | | 1 | |
| | | TOTAL LEVEL 4 - 0000 - | | 3 | | | | | | | | | |

129. P0134, Earnings Limitation Status Report

Brief Description: Provides a list of employees and the master record number for grades 12 and above.

Sequence of Data: Descending grade

Report Updated: After PINE is executed.

| REPORT ID | EARNINGS LIMITATION STATUS REPORT | | | | | | | PAGE | 1 |
|--------------|-----------------------------------|-------|-------------|---------------|----------|-------|---------|--|---|
| CULP0134 | AS OF XX/XX/XX | | | | | | | | |
| AGENCY 00 | - OFF OF THE CHIEF FNANCL OFFCR | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | |
| LEVEL 2 01 | - XXXXXXXX | | | | | | | | |
| LEVEL 3 00 | - | | | | | | | | |
| LEVEL 4 0000 | - | | | | | | | | |
| LAST | EMPLOYEE NAME | FIRST | SSNO | EARN-LMT CODE | PAY PLAN | GRADE | OCC SER | OFFICIAL TITLE | |
| JONSON | WILLAMSON | | 000-00-0000 | Y | EG | 15 | 0301 | CONSULTANT | |
| SMITH | ANDREW | | 000-00-0000 | Y | GS | 15 | 0343 | PROG ANAL | |
| | TOTAL LEVEL 4 (0000) | | 2 | | | | | | |
| | TOTAL LEVEL 3 (00) | | 2 | | | | | | |
| | TOTAL LEVEL 2 (01) | | 2 | | | | | | |

130. P0135, Probationary Period (Supervisor/Manager)

Brief Description: Provides an alphabetical list of employees in a supervisory/managerial probationary period. It also provides the commencement date of the probationary period.

Sequence of Data: Employee name

Report Updated: After PINE is executed.

| REPORT ID | PROBATIONARY PERIOD (SUPERVISOR/MANAGER) | | | | | | | | PAGE | 1 |
|--|--|-----------------------|-----------|------|------|-----|----------|-------|----------|-------------------------------|
| CULP0135 | AS OF XX/XX/XX | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | |
| AGENCY: | FA | - FARM SERVICE AGENCY | | | | | | | | |
| EMPLOYING OFFICE: | 0000 | | | | | | | | | |
| LAST NAME | FIRST NAME | MI | STRUCTURE | LEV2 | LEV3 | SER | PAY PLAN | GRADE | DATE | PROBATIONARY PERIOD COMMENCED |
| WILLIAMS | JACK | J | 02 | 03 | 0028 | GS | 14 | | 09/01/00 | |
| ORG-LEV3 TOTAL | 1 | | | | | | | | | |
| ORG-LEV2 TOTAL | 1 | | | | | | | | | |
| SMITH | JOHN | A | 05 | 01 | 1145 | GS | 14 | | 12/22/00 | |
| ORG-LEV3 TOTAL | 1 | | | | | | | | | |
| ORG-LEV2 TOTAL | 1 | | | | | | | | | |
| DOE | JANE | R | 06 | 01 | 1146 | GS | 15 | | 06/08/00 | |
| ORG-LEV3 TOTAL | 1 | | | | | | | | | |
| ORG-LEV2 TOTAL | 1 | | | | | | | | | |
| JOHNSON | MARY | A | 07 | 07 | 0501 | GS | 14 | | 08/18/00 | |
| ORG-LEV3 TOTAL | 1 | | | | | | | | | |
| ORG-LEV2 TOTAL | 1 | | | | | | | | | |
| EMPLOYING OFFICE TOTAL | 4 | | | | | | | | | |

131. P0136, Supervisory Code And Average Grade Report For Permanent Full Time And Permanent Part Time Employees

- Brief Description:** Provides a list of the number of permanent full-time and part-time employees within each supervisory code.
- Sequence of Data:** Pay plan and descending grade
- Report Updated:** After PINE is executed.

| | | | | | | | | | | |
|--|------------------------------------|---|---|---|-----|---|-----------|-------|------|---|
| REPORT ID | CULP0136 | | | | | SUPERVISORY CODE AND AVERAGE GRADE REPORT | | | PAGE | 1 |
| DATE PREPARED: | XX/XX/XX | | | | | FOR PERMANENT FULL TIME AND PERMANENT PART TIME EMPLOYEES | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | |
| AGENCY: | XX - ALT. AG. RESEARCH AND COMMERC | | | | | | | | | |
| PAY-PLAN - | SUPERVISORY CODE | | | | | PERMANENT | | TOTAL | | |
| GRADE | 2 | 4 | 5 | 6 | OTH | FULL-TIME | PART-TIME | | | |
| GS 15 | | | 1 | | | 1 | | 1 | | |
| GS 14 | | | | | 2 | | | 2 | | |
| GS 13 | | | | | 1 | | | 1 | | |
| GS 09 | | | | | 1 | | | 1 | | |
| GS 06 | | | | | 1 | | | 1 | | |
| TOTAL | | | 1 | | 5 | 6 | | 6 | | |
| AVERAGE GRADE: | | | | | | 11.83 | 00.00 | | | |

132. P0137, Employees With Appointment Limitations

- Brief Description:** Provides an alphabetical list of employees with monetary, hour, and day appointment limitations.
- Sequence of Data:** Employee name
- Report Updated:** After PINE is executed.

| | | | | | | | | | | | |
|------------------|------------|----|-----------------------------|-----------------------|----------|--|--|-----------------|----------|------|---|
| REPORT ID | CULP0137 | | | | | EMPLOYEES WITH APPOINTMENT LIMITATIONS | | | | PAGE | 9 |
| AS OF XX/XX/XX | | | | | | | | | | | |
| AGENCY: | PA | - | POLICY ANALYSIS & COORD CTR | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | |
| ORG LEVEL-2: | 30 | - | XXXXXXXX | | | | | | | | |
| ORG LEVEL-3: | 30 | - | XXXX STAFF | | | | | | | | |
| ORG LEVEL-4: | 0000 | - | | | | | | | | | |
| LAST NAME | FIRST NAME | MI | SSNO | APPOINTMENT AUTHORITY | DOLLARS | APPNT LIM HOURS | BALANCE DAYS | SERVICE YR DATE | NTE DATE | | |
| DOE | JANE | M | 000-00-0000 | SCH A213.3002G | 5,667.49 | .00 | .00 | 08/17/96 | 00/00/00 | | |
| JOHNSON | MARY | L | 000-00-0000 | SCH A213.3002G | 5,666.82 | .00 | .00 | 08/17/96 | 00/00/00 | | |
| JONES | ANDREW | L | 000-00-0000 | SCH A213.3002G | 6,134.00 | .00 | .00 | 06/06/97 | 00/00/00 | | |
| ORG-LEVL-4 TOTAL | 3 | | | | | | | | | | |
| ORG-LEVL-3 TOTAL | 3 | | | | | | | | | | |
| ORG-LEVL-2 TOTAL | 3 | | | | | | | | | | |
| AGENCY TOTAL | 3 | | | | | | | | | | |

133. P0138, Listing Of Intermittent Employees

Brief Description: Provides an alphabetical list of intermittent employees by duty station.
Sequence of Data: Employee name
Report Updated: After PINE is executed.

| | | | | | | | | | | | | | | | | | |
|----------------|--|------|---------------------|---------|-------|------|---------|-------|------|----------|----------|----------|--|-------------------|---------|-----|-----|
| REPORT ID | CULP0138 LISTING OF INTERMITTENT EMPLOYEES | | | | | | | | | | AS OF | XX/XX/XX | PAGE | 1 | | | |
| AGENCY: | PA | - | FARM SERVICE AGENCY | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | |
| ORG LEVEL-2: | 05 | - | XXXXXXXXXXXXXX | | | | | | | | | | | | | | |
| ORG LEVEL-3: | 03 | - | XXXXX | | | | | | | | | | | | | | |
| DUTY-STATION | 00 | 0000 | XXXXXX | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | APPNT LIM TOTAL | APPNT LIM BALANCE | SERVICE | NTE | C/Y |
| LAST NAME | FIRST NAME | MI | SSNO | DOLLARS | HOURS | DAYS | DOLLARS | HOURS | DAYS | YR DATE | DATE | WK/DAYS | | | | | |
| JOHNSON | JANE | Z | 000-00-0000 | .00 | .00 | .00 | .00 | .00 | .00 | 00/00/00 | 12/31/00 | 2 | | | | | |
| SMITH | JOHN | S | 000-00-0000 | .00 | .00 | .00 | .00 | .00 | .00 | 00/00/00 | 12/31/00 | 2 | | | | | |
| WILLIAMS | ANDREW | J | 000-00-0000 | .00 | .00 | .00 | .00 | .00 | .00 | 00/00/00 | 12/31/00 | 2 | | | | | |
| TOTAL IN STATE | | | | | | | | | | | | | 3 | | | | |

134. P0139, Employee Listing

Brief Description: Provides a list of employees with pertinent personnel information.
Sequence of Data: Pay plan and descending grade
Report Updated: After PINE is executed.

| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------|---------------------------|-----|-------------------------------|--------|---------|---------------------|--------|-------|----|----|--|-----|-----|----------|----------|----------|----|----|----|-----|-----|-----|-----|-----|--|--|--|
| REPORT ID | CULP0139 EMPLOYEE LISTING | | | | | | | | | | PAGE | 1 | | | | | | | | | | | | | | | |
| DATE | XX/XX/XX | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | | | |
| AGENCY | 00 | - | OFF OF THE CHIEF FNANCL OFFCR | | | | | | | | | | | | | | | | | | | | | | | | |
| LEVEL 2 | 01 | - | CHIEF FINANCIAL OFFICER | | | | | | | | | | | | | | | | | | | | | | | | |
| LEVEL 3 | 00 | - | | | | | | | | | | | | | | | | | | | | | | | | | |
| LEVEL 4 | 0000 | - | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | OCC | OFFICIAL | MR NO. | IP NO. | TY | TY | FL | DTY | POS | SCD | SCD | NTE | | | |
| EMPLOYEE NAME | PP | SER | GR/ST | SALARY | TITLE | MR NO. | IP NO. | EM | AP | SA | HRS | SEN | WGI | LEAVE | DATE | | | | | | | | | | | | |
| SMITH | JONES | ES | 0505 | 00/06 | 123,000 | DEPUTY CH FINANCIAL | X00000 | 00000 | 1 | 01 | E | 80 | 3N | 00-00-00 | 12-03-92 | 00-00-00 | | | | | | | | | | | |
| SMITH | ANDREW | GS | 0343 | 15/03 | 80,997 | PROG ANAL | X00000 | 00000 | 1 | 01 | E | 80 | 1N | 11-24-96 | 01-29-89 | 00-00-00 | | | | | | | | | | | |
| WILSON | SMITHS | GS | 0318 | 11/09 | 48,553 | SECY OA | X00000 | 00000 | 1 | 01 | E | 80 | 1N | 04-16-95 | 05-23-63 | 00-00-00 | | | | | | | | | | | |
| TOTAL FTP | | | | | | | | | | | | | = | 3 | TOTAL GW | = | 0 | | | | | | | | | | |
| TOTAL PTP | | | | | | | | | | | | | = | 0 | TOTAL YW | = | 0 | | | | | | | | | | |
| TOTAL AO | | | | | | | | | | | | | = | 1 | TOTAL-SR | = | 0 | | | | | | | | | | |
| TOTAL CEILING | | | | | | | | | | | | | = | 4 | | | | | | | | | | | | | |
| TOTAL NON-CEILING | | | | | | | | | | | | | = | 0 | | | | | | | | | | | | | |

135. P0140, Absolute Retention Standing

Brief Description: Provides a four section report. The first three sections are (1) permanent full-time, (2) permanent part-time, (3) excepted employees (**Figure 1**). Each section includes the employee's performance appraisal, official title, pay plan, series and grade, organizational structure, and veterans preference code. The fourth section is temporary employees (**Figure 2**) and includes the employee's official title, pay plan, series, grade, and organizational structure. This report contains sensitive data; additional security access is required. To obtain access, contact your agency security officer.

Sequence of Data: Sub group and service computation date

Report Updated: After PINE is executed.

| REPORT ID: CULP0140 | | PERMANENT FULL-TIME EMPLOYEES | | | | | | | PAGE | | 3 |
|--|----------|-------------------------------|----------|-----------|------------|-----------|----------------|------------|---------------|---------|---|
| DATE XX/XX/XX | | ABSOLUTE RETENTION STANDING | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| AGENCY : 00 | | | | | | | | | | | |
| EMP-OFFICE: 0000 | | | | | | | | | | | |
| SUB GROUP | SCD RIF | EMPLOYEE NAME | AGE | LOS YR-MO | BIRTH DATE | PERF APPR | OFFICIAL TITLE | PP GRADE | ORG-STR (2-4) | VET PRF | |
| II AD | 08-07-00 | ANDREWS WILLIAM | 33 | 02-02 | 07-11-64 | S | STAFF ACCTNT | GS 0500/11 | 50-00-0000 | 6 | |
| II B | 09-04-00 | SMITHS MARYJANES | 27 | 06-01 | 06-03-70 | S | STAFF ACCTNT | GS 0500/11 | 60-00-0000 | 1 | |
| II B | 01-21-00 | JONES JR DOE | 25 | 01-08 | 05-16-72 | S | COMPR SPECLST | GS 0334/09 | 03-00-0000 | 1 | |
| GROUP I | | | GROUP II | | | | | | | | |
| I AD | | 0 | | | II AD | | 1 | | | | |
| I A | | 0 | | | II A | | 0 | | | | |
| I B | | 0 | | | II B | | 2 | | | | |
| TOTAL I | | | | | TOTAL II | | 3 | | | | |
| TOTAL EMPS | | | 3 | | | | | | | | |

Figure 1. First three sections (example is for permanent full-time employees)

| REPORT ID: CULP0140 | | TEMPORARY EMPLOYEES | | | | | | | PAGE | | 1 |
|--|----------|-----------------------------|-----|-----------|------------|-----------|----------------|------------|---------------|---------|---|
| DATE XX/XX/XX | | ABSOLUTE RETENTION STANDING | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | |
| AGENCY : 00 | | | | | | | | | | | |
| EMP-OFFICE: 0000 | | | | | | | | | | | |
| SUB GROUP | SCD RIF | EMPLOYEE NAME | AGE | LOS YR-MO | BIRTH DATE | PERF APPR | OFFICIAL TITLE | PP GRADE | ORG-STR (2-4) | VET PRF | |
| I A | 06-23-00 | SMITHS JANE | 64 | 31-03 | 05-23-33 | S | SYS ACCTNT | GM 0500/13 | 50-00-0000 | 2 | |
| I A | 12-02-00 | JOHN WILLIAM | 54 | 29-00 | 05-08-43 | O | COMPR SPECLST | GS 0334/12 | 03-00-0000 | 2 | |
| I A | 11-16-00 | SMITH ANDREW | 50 | 28-11 | 11-04-46 | S | ACCTG TECHNC | GS 0303/05 | 00-00-0000 | 2 | |
| I A | 12-17-00 | WILLIAMS JONSON | 53 | 28-09 | 11-00-43 | S | ACCTG TECHNC | GS 0303/05 | 00-00-0000 | 2 | |

Figure 2. Fourth section (temporary employees)

138. P0143, Performance Reviews Due (Food Inspectors)

Brief Description: Provides an alphabetical list of food inspectors due four month reviews, eight month reviews, and performance appraisals based on the month requested.

Sequence of Data: Employee name

Report Updated: After PINE is executed.

| | | | | | | | | |
|---------------|----------|---|----------------|-------|--|----------------------------|-----------------------|---|
| REPORT ID | CULP0143 | PERFORMANCE REVIEWS DUE (FOOD INSPECTORS) JANUARY | | | | | PAGE | 1 |
| AGENCY | 37 | FOOD SAFETY & INSPECTION SERV. | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | |
| ORG LEVEL 2 | 15 | XXXX | | | | | | |
| ORG LEVEL 3 | 20 | XXXX | | | | | | |
| ORG LEVEL 4 | 0000 | XXXX | | | | | | |
| EMPLOYEE NAME | | DATE | DUTY STATION | ST | 4-MONTH PERFORMANCE REVIEW | 8-MONTH PERFORMANCE REVIEW | PERFORMANCE APPRAISAL | |
| LAST | FIRST | | CITY | | | | | |
| SMITHS | JOHN | 09/18 | PELICAN RAPIDS | MN | DUE | | | |
| SMITHS | JANE | 05/11 | MELROSE | MN | | DUE | | |
| WILLIAM | WILLIAMS | 05/26 | LONG PRAIRIE | MN | | DUE | | |
| ORG LEVEL 5 | 03 | CIRCUIT - PELICAN RAPIDS, MN | | COUNT | 3 | | | |

139. P0144, VMO Performance Reviews Due

Brief Description: Provides an alphabetical list of Veterinary Medical Officers (VMO) due 6-month reviews and performance appraisals based on the month selected.

Sequence of Data: Employee name

Report Updated: After PINE is executed.

| | | | | | | | | |
|---------------|----------|-------------------------------------|--------------|-------|--|-----------------------|------|---|
| REPORT ID | CULP0144 | VMO PERFORMANCE REVIEWS DUE JANUARY | | | | | PAGE | 3 |
| AGENCY | 03 | AGR. RESEARCH SERVICE | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | |
| ORG LEVEL 2 | 60 | FIELD ORGANIZATION | | | | | | |
| ORG LEVEL 3 | 66 | SOU ATLANTIC AREA(ATHENS,GA) | | | | | | |
| ORG LEVEL 4 | 6612 | ATHENS, GA | | | | | | |
| EMPLOYEE NAME | | DATE | DUTY STATION | ST | 6-MONTH PERFORMANCE REVIEW | PERFORMANCE APPRAISAL | | |
| LAST | FIRST | | CITY | | | | | |
| SMITHS | JOHNS | 07/09 | ATHENS | GA | DUE | | | |
| ORG LEVEL 5 | 07 | SOUTHEAST POULTRY RESEARCH LABORATO | | COUNT | 1 | | | |
| ORG LEVEL 4 | 6612 | COUNT | 1 | | | | | |
| ORG LEVEL 3 | 66 | COUNT | 1 | | | | | |
| ORG LEVEL 2 | 60 | COUNT | 01 | | | | | |
| AGENCY | 03 | COUNT | 003 | | | | | |

140. P0145, Documents On The Future File

Brief Description: Provides a list of employees within a specific POI whose personnel actions and payroll documents are in the Future Inquiry System (FINQ).

Sequence of Data: Employee name

Report Updated: After PINE is executed.

| REPORT ID: CULP0145 | | NATIONAL FINANCE CENTER | | | | | | PAGE 1 | | | |
|---------------------|------------|------------------------------|-------------------------------|-----|-----------|----|------------------------------------|---------|---------|-----------|--|
| DATE XX/XX/XX | | DOCUMENTS ON THE FUTURE FILE | | | | | | | | | |
| | | SRVC AGCY 11 | SUBMITTING OFFICE NUMBER 0000 | | AGENCY 11 | | *** FOR PERSONNEL ACTIONS ONLY *** | | | | |
| LAST NAME | FIRST NAME | | SSNO | DOC | EFFECTIVE | PP | NO | NOA (1) | NOA (2) | AUTH DATE | |
| DOES | ANDREW | H | 000-00-0000 | 063 | 00/29/97 | 22 | 765 | | | 00/07/97 | |
| JOHNSON | WILLIAMS | A | 000-00-0000 | 030 | 00/12/97 | 21 | | | | | |
| SMITHS | JANE | J | 000-00-0000 | 349 | 05/25/99 | 11 | | | | | |
| TOTAL | | 3 | | | | | | | | | |

141. P0146, Documents On The Future File (350 Documents Only)

Brief Description: Provides a list of employees within a specific POI whose personnel actions are in FINQ.

Sequence of Data: Employee name

Report Updated: After PINE is executed.

| REPORT ID: CULP0146 | | ***** | | | | | | PAGE 1 | | |
|---------------------|------------|------------------------------|-------------------------------|-----|-----------|----|--|---------|---------|-----------|
| DATE: XX/XX/XX | | NATIONAL FINANCE CENTER | | | | | | | | |
| | | DOCUMENTS ON THE FUTURE FILE | | | | | | | | |
| | | AGENCY 11 | SUBMITTING OFFICE NUMBER 0000 | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | |
| LAST NAME | FIRST NAME | | SSNO/ | DOC | EFFECTIVE | PP | NO | NOA (1) | NOA (2) | AUTH DATE |
| JOHN | WILLIAM | M | 000000000 | 063 | 00/12/XX | 21 | 7 | 02 | | 00/12/00 |
| WILLIAMSON | SMITH | R | 000000000 | 063 | 00/12/XX | 21 | 7 | 02 | | 00/12/00 |
| SMITHS | ANDREWS | JUNIOR | 000000000 | 063 | 00/26/XX | 22 | 7 | 02 | | 00/26/00 |
| SMITHS | JOHNS | L | 000000000 | 063 | 00/26/XX | 22 | 7 | 21 | | 00/26/00 |

142. P0147, Employees Using Designated Agent

- Brief Description:** Provides a list of employees whose checks are sent to a designated agent.
- Sequence of Data:** POI and employee name
- Report Updated:** After PINE is executed.

| | | | | | | |
|--|---------------|--|-----------|--------------------------|------------------|--|
| REPORT ID: CULP0147 | | NATIONAL FINANCE CENTER | | | PAGE 6 | |
| AGENCY XX | | SENSITIVE PERSONNEL DATA - USE IS RESTRICTED | | | DATE XX/XX/XX | |
| EMPLOYEES USING DESIGNATED AGENT | | | | | | |
| | | SOCIAL SECURITY NUMBER | DESG AGNT | ORGANIZATIONAL STRUCTURE | | |
| SON | EMPLOYEE NAME | | | | | |
| 0000 | ANDREWS, JANE | 000000000 | 0000 | 00 04 | 0000 00 00 00 00 | |
| | JONES, JANE | 000000000 | 0000 | 13 01 | 0000 00 00 00 00 | |
| | SMITH, JOHN | 000000000 | 0000 | 15 60 | 0000 00 00 00 00 | |
| TOTAL NUMBER OF EMPLOYEES USING DESIGNATED AGENT | | 26 | | | | |

143. P0148, Status Of Lump Sum Payments

- Brief Description:** Provides an alphabetical list of separated employees who have an outstanding leave balance on the database. Employees who have been separated for 10 days or more and for whom lump sum payments have not been processed through the automated system are identified with an asterisk. This report also indicates whether or not an employee's last T&A was coded "final."
- Sequence of Data:** Employee name
- Report Updated:** After PINE is executed.

| | | | | | | | | | | | | | | | |
|--|----------------|--------------------------------|---------------|---------------------|----|----|-----|-----|------------|----------|--------|-----------|---------|---------|---------|
| REPORT ID CULP0148 | | STATUS OF LUMP SUM PAYMENTS | | | | | | | | | | PAGE 1 | | | |
| | | AS OF XX/XX/XX | | | | | | | | | | | | | |
| AGENCY | DB | OFF OF SMALL & DISADV BUS UTIL | | | | | | | | | | | | | |
| ORG LEVEL 2 | 01 | XXXX | | | | | | | | | | | | | |
| ORG LEVEL 3 | 00 | | | | | | | | | | | | | | |
| ORG LEVEL 4 | 0000 | | | | | | | | | | | | | | |
| SUBM OFFICE | 0000 | | | | | | | | | | | | | | |
| SSNO | EMPLOYEE NAME | T/A CONTACT POINT | NATURE ACTION | SEPARATION EFF DATE | PP | YR | T/A | EMP | FINAL TYPE | PAY PLAN | LV CAT | ANNUAL LV | SICK LV | COMP LV | REST LV |
| 000-00-0000 | DOE, MARYANN T | 11 0000 01 01 | 317 | 07/19/00 | 14 | 97 | YES | F/T | GS | 6 | 008.25 | 0.00 | 0.00 | 0.00 | |
| TOTAL EMPLOYEES | | 1 | | | | | | | | | | | | | |
| * EMPLOYEES WHO HAVE BEEN SEPARATED 00 DAYS OR MORE AND LUMP SUM PAYMENTS HAVE NOT BEEN PROCESSED----PLEASE VERIFY | | | | | | | | | | | | | | | |

144. P0149, T & A Reject Percentage Report By Agency (Cumulative)

Brief Description: Provides statistical T&A data for the current processing pay period. It also provides agency totals and percentages as well as corresponding year-to-date figures. Additional security access is required to generate this report because interface is made with the Time and Attendance Validation System (TIME). To obtain access, contact your agency security officer.

Sequence of Data: T&A contact point

Report Updated: After TIME is executed.

| REPORT ID: CULP0149 DB 05 T & A REJECT PERCENTAGE REPORT BY AGENCY (CUMULATIVE) PAGE 1 | | | | | | | | | | | | |
|--|-------------------|-------|--------------|----------|-----------------------|-------|--------------|----------|-----------------|-------|--------------|----------|
| DATE PREPARED: XX/XX/XX PAY PERIOD 16 PASS 99 TIME PREPARED: 16.00.06 | | | | | | | | | | | | |
| CONTACT POINT | SCANNED T & A Y S | | | | TRANSMITTED T & A Y S | | | | TOTAL T & A Y S | | | |
| | TOTAL T&AYS | VALID | TOTAL REJECT | PER CENT | TOTAL T&AYS | VALID | TOTAL REJECT | PER CENT | TOTAL T&AYS | VALID | TOTAL REJECT | PER CENT |
| XX-11-0000-15-00 | 0 | 0 | 0 | 0.0% | 6 | 6 | 0 | 0.0% | 6 | 6 | 0 | 0.0% |
| AGCY XX TOTALS FOR PASS 99 | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.0% |
| AGCY XX TOTALS THRU PASS 99 | 0 | 0 | 0 | 0.0% | 6 | 6 | 0 | 0.0% | 6 | 6 | 0 | 0.0% |
| YTD TOTALS FOR AGENCY XX THRU P/P 16 | 0 | 0 | 0 | 0.0% | 121 | 115 | 6 | 4.9% | 121 | 115 | 6 | 4.9% |

145. P0150, Report Of Accessions -- Monthly (W/O Sensitive Data)

Brief Description: Provides a list of new employees within a specific month and organizational structure. This report is a counterpart of Report Number P0121 except sensitive data, age and RNO code, are included. It also provides an Acc NOA column which identifies the NOA code used on the accession personnel action that was processed for an employee. Additional security access is required to generate this report because interface is made with the Personnel History Information System (PHIS) database. To obtain access, contact your agency security officer.

Sequence of Data: Pay plan and grade

Report Updated: After PINE is executed.

| CULP0150 REPORT OF ACCESSIONS -- MONTHLY (W/O SENSITIVE DATA) PAGE 3 | | | | | | | | | | | |
|--|---------|----|---------|-----------------|----------|-------|----------|------------|-----|-----|----------------|
| MONTH 01 YEAR 97 AS OF XX/XX/XX | | | | | | | | | | | |
| AGENCY: FA FARM SERVICE AGENCY | | | | | | | | | | | |
| LEV 2: 05 XXXXX | | | | | | | | | | | |
| LEV 3: 04 XXXXX | | | | | | | | | | | |
| LEV 4: 0000 XXXX OFFICE | | | | | | | | | | | |
| LAST NAME | NAME | MI | ACC NOA | POSITION NUMBER | PAY PLAN | GRADE | BASE PAY | OCC SERIES | T/E | T/A | DATE ACCESSION |
| JOHNSONS | ANDREW | J | 171 | PR222024 | GS | 04 | 17447.00 | 0326 | 1 | 04 | 1997/01/19 |
| SMITHS WILLIAMS | JOHNSS | M | 171 | PR222044 | GS | 04 | 17447.00 | 0326 | 1 | 04 | 1997/01/19 |
| WILLS | JACKSON | I | 171 | PR222014 | GS | 04 | 17447.00 | 0326 | 1 | 04 | 1997/01/19 |
| TOTAL EMPLOYEES IN ORG_LEV4 | | | | | | | | | | 3 | |
| TOTAL EMPLOYEES IN ORG_LEV3 | | | | | | | | | | 5 | |

146. P0151, Report Of Separations -- Monthly (W/O Sensitive Data)

Brief Description: Provides a list of new employees within a specific month and organizational structure. This report is a counterpart of Report Number P0122 except sensitive data, age and RNO code, are included. It also provides a Sep NOA column which identifies the NOA code used on the accession or separation personnel action that was processed for an employee. Additional security access is required to generate this report because interface is made with the PHIS database. To obtain access, contact your agency security officer.

Sequence of Data: Pay plan and grade

Report Updated: After PINE is executed.

| CULP0151 REPORT OF SEPARATIONS -- MONTHLY (W/O SENSITIVE DATA) PAGE 2 | | | | | | | | | | | |
|---|------------|----|---------|-----------------|----------|-------|-----------|------------|-----|-----|-----------------|
| MONTH 01 YEAR 97 | | | | | | | | | | | |
| AS OF XX/XX/XX | | | | | | | | | | | |
| AGENCY: FA FARM SERVICE AGENCY | | | | | | | | | | | |
| LEV 2: 01 XXXXX | | | | | | | | | | | |
| LEV 3: 01 XXXX | | | | | | | | | | | |
| LEV 4: 0000 | | | | | | | | | | | |
| LAST NAME | FIRST NAME | MI | SEP NOA | POSITION NUMBER | PAY PLAN | GRADE | BASE PAY | OCC SERIES | T/E | T/A | DATE SEPARATION |
| WILLIAMS | JANE | T | 317 | XXXXXXXX | ES | 00 | 119856.00 | 0301 | 1 | 09 | XXXX/01/26 |
| SMITHES | JOHNS | | 317 | 0000XXXX | GS | 07 | 30214.00 | 0318 | 1 | 01 | XXXX/01/00 |
| TOTAL EMPLOYEES IN ORG_LEV4 | | 2 | | | | | | | | | |
| TOTAL EMPLOYEES IN ORG_LEV3 | | 2 | | | | | | | | | |
| TOTAL EMPLOYEES IN ORG_LEV2 | | 2 | | | | | | | | | |

147. P0152, Leave Error Report

Brief Description: Provides YTD data as contained in the database and leave data (accrued, used, and balance) for the pay period indicated. It is a duplicate of TIME 4004, Leave Error Report, that is mailed to agencies to correct leave errors listed on the report. Additional security access is required because interface is made with TIME. To obtain access, contact your agency security officer.

Sequence of Data: Employee name

Report Updated: After BEAR is executed.

| REPORT ID: CULP0152 LEAVE ERROR REPORT DATE PREPARED: XX/XX/XX PAGE 1 | | | | | | | | | | | | | | |
|---|----------|------|---------|--------------------|----------|--------|-----------------|-------------|-----------|-----------|---------|---------|--|--|
| SENSITIVE PERSONNEL DATA - USE IS RESTRICTED | | | | | | | | | | | | | | |
| CONTACT POINT: 11 30 0116 00 03 EMPLOYING OFFICE: 5040 | | | | | | | | | | | | | | |
| * DATA BASE * TIME AND ATTENDANCE REPORT | | | | | | | | | | | | | | |
| * * * * * | | | | | | | | | | | | | | |
| SSNO | PP LEAVE | EMPL | * PRIOR | YTD EARNED | YTD USED | YTD CR | ENDING BALANCE | P/T BALANCE | CARRYOVER | * ACCRUED | USED | END | | |
| | | | | | | | | | | THIS PP | THIS PP | BALANCE | | |
| NAME: JONSON, ANDREW | 19 | ANN | 2 | 57.00 | 28.00 | | 23.00 | 2.00 | 2.00 | 2.00 | 2.00 | 22.00 | | |
| | | | | SCD DATE: 09/25/XX | | | A/L CATEGORY: 6 | | | | | | | |
| 000-00-0000 | 19 | ANN | 2 | 39.00 | 38.00 | | 73.00 | 2.00 | 1.00 | 1.00 | 72.00 | | | |
| | | | | SCD DATE: 07/17/XX | | | A/L CATEGORY: 6 | | | | | | | |
| NAME: SMITHES, WILLIAM | 19 | ANN | 2 | 27.00 | 26.00 | | 1.00 | 4.25 | 2.00 | 3.00 | | | | |
| | | | | SCD DATE: 05/19/XX | | | A/L CATEGORY: 4 | | | | | | | |
| NAME: WILLIAMS, JANE | 19 | ANN | 1 | 36.00 | 24.00 | | 12.00 | | 4.00 | | 20.00 | | | |
| | | | | SCD DATE: 05/19/XX | | | A/L CATEGORY: 4 | | | | | | | |
| | | | | COMP | 24.00 | 22.50 | 1.50 | ** | | 2.50 | ** | | | |
| ** COMP ENDING BALANCE = (COMP-CURRENT-BAL + COMP-PRIOR-YR-BAL + COMP-BAL-REL-OBS). | | | | | | | | | | | | | | |
| TOTAL EMPLOYEES: 3 | | | | TOTAL ERRORS: 5 | | | | | | | | | | |

148. P0153, Employees Eligible To Retire (FERS/CSRS Offset) Currently

Brief Description: Provides a list of FERS and CSRS Offset employees eligible to retire currently. For CSRS employees, see report P0001.

Sequence of Data: Retirement coverage code

Report Updated: After PINE is executed.

| REPORT ID: CULP0153 | | | | | | | | | | | | EMPLOYEES ELIGIBLE TO RETIRE(FERS/CSRS OFFSET) CURRENTLY | | | | | | | | | | | | PAGE 5 | |
|-------------------------------------|------|----|-----------|------------|-----|-------------|----------|----------|----------|-----------|---------------|--|-------------|--|--|--|--|--|--|--|--|--|--|--|--|
| AGENCY FA | | | | | | | | | | | | FARM SERVICE AGENCY | | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | |
| ORG LEVEL 2 05 | | | | | | | | | | | | XXXX | | | | | | | | | | | | | |
| ORG LEVEL 3 03 | | | | | | | | | | | | XXXX | | | | | | | | | | | | | |
| ORG LEVEL 4 THRU 8 0008-00-00-00-00 | | | | | | | | | | | | XXXX OFFICE | | | | | | | | | | | | | |
| PAY-PL | SERS | GR | LAST NAME | FIRST NAME | SSN | BIRTH DATE | SCD-RET | POI | RET CODE | AGE YR MO | LENGTH OF SRV | DUTY STATION | | | | | | | | | | | | | |
| GS | 0475 | 12 | JOHNSON | X | D | 000-00-0000 | 08/25/36 | 03/31/68 | 4882 | C | 61 00 | 29 | 36-0400-037 | | | | | | | | | | | | |
| GS | 1001 | 05 | SMITHS | WILLIAM | A | 000-00-0000 | 03/06/35 | 03/22/86 | 4882 | K | 62 05 | 11 | 36-1240-095 | | | | | | | | | | | | |
| AGRL. CREDIT CLK (OA) | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL EMPLOYEES FOR LEVEL 4 | | | | | 2 | | | | | | | | | | | | | | | | | | | | |

149. P0154, Employees Eligible To Retire (FERS/CSRS Offset) Currently Or Within 1 Year

Brief Description: Provides a list of FERS and CSRS Offset employees eligible to retire currently or within 1 year. For CSRS employees, see report P0002.

Sequence of Data: POI and SCD

Report Updated: After PINE is executed.

| REPORT ID: CULP0154 | | | | | | | | | | | | EMPLOYEES ELIGIBLE TO RETIRE(FERS/CSRS OFFSET) CURRENTLY OR WITHIN 1 YEAR | | | | | | | | | | | | PAGE 5 | |
|-------------------------------------|------|----|-----------|------------|-----|-------------|----------|----------|----------|-----------|---------------|---|-------------|--|--|--|--|--|--|--|--|--|--|--|--|
| AGENCY FA | | | | | | | | | | | | FARM SERVICE AGENCY | | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | |
| ORG LEVEL 2 05 | | | | | | | | | | | | XXXX | | | | | | | | | | | | | |
| ORG LEVEL 3 03 | | | | | | | | | | | | XXXX | | | | | | | | | | | | | |
| ORG LEVEL 4 THRU 8 0000-00-00-00-00 | | | | | | | | | | | | XXXX OFFICE | | | | | | | | | | | | | |
| PAY-PL | SERS | GR | LAST NAME | FIRST NAME | SSN | BIRTH DATE | SCD-RET | POI | RET CODE | AGE YR MO | LENGTH OF SRV | DUTY STATION | | | | | | | | | | | | | |
| GS | 0301 | 15 | SMITH | WILLIAM | A | 000-00-0000 | 07/30/28 | 08/16/93 | 4881 | K | 69 00 | 04 | 25-0030-015 | | | | | | | | | | | | |
| GS | 2005 | 05 | SMITH | WILLIAM | T | 000-00-0000 | 06/08/35 | 08/00/87 | 4882 | K | 62 02 | 00 | 25-0030-015 | | | | | | | | | | | | |
| STATE EXEC DIR | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUPPLY TECHNICIAN | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL EMPLOYEES FOR LEVEL 4 | | | | | 2 | | | | | | | | | | | | | | | | | | | | |

150. P0155, Employees Eligible To Retire (FERS/CSRS Offset) Currently Or Within 2 Years

Brief Description: Provides a list of FERS and CSRS Offset employees eligible to retire currently or within 2 years. For CSRS employees, see P0003.

Sequence of Data: POI and SCD

Report Updated: After PINE is executed.

| REPORT ID: CULP0155 | | | | | | | | | | | | | EMPLOYEES ELIGIBLE TO RETIRE(FERS/CSRS OFFSET) CURRENTLY OR WITHIN 2 YEARS | | | | | | | | | | | | | PAGE | 6 | | | | | | | | | | | | | | | | | | | | | | | | |
|-----------------------------|------|----|-----------|-------------------|------------|-----|-------------|----------|----------|----------|-----------|---------------|--|-------------|--|--|--|--|--|--|--|--|--|--|--|---------------------|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| AGENCY | | | | | | | | | | | | | FA | | | | | | | | | | | | | FARM SERVICE AGENCY | | | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | |
| ORG LEVEL 2 | | | | | | | | | | | | | 05 | | | | | | | | | | | | | XXXX | | | | | | | | | | | | | | | | | | | | | | | | | |
| ORG LEVEL 3 | | | | | | | | | | | | | 03 | | | | | | | | | | | | | XXXX | | | | | | | | | | | | | | | | | | | | | | | | | |
| ORG LEVEL 4 THRU 8 | | | | | | | | | | | | | 0000-00-00-00-00 | | | | | | | | | | | | | XXXX OFFICE | | | | | | | | | | | | | | | | | | | | | | | | | |
| PAY-PL | SERS | GR | LAST NAME | OFFICIAL TITLE | FIRST NAME | SSN | BIRTH DATE | SCD-RET | POI | RET CODE | AGE YR MO | LENGTH OF SRV | DUTY STATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GS | 0301 | 15 | SMITH | STATE EXEC DIR | JOHNSON | A | 000-00-0000 | 07/30/28 | 08/16/93 | 4881 | K | 69 00 | 04 | 25-0030-015 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GS | 2005 | 05 | SMITHS | SUPPLY TECHNICIAN | MARYJANES | T | 000-00-0000 | 06/08/35 | 08/00/87 | 4882 | K | 62 02 | 00 | 25-0030-015 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL EMPLOYEES FOR LEVEL 4 | | | | | | | | | | | | | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

151. P0156, Employees Eligible To Retire (FERS/CSRS Offset) Currently Or Within 3 Years

Brief Description: Provides a list of FERS and CSRS Offset employees eligible to retire currently or within 3 years. For CSRS employees, see P0004.

Sequence of Data: POI and SCD

Report Updated: After PINE is executed.

| REPORT ID: CULP0156 | | | | | | | | | | | | | EMPLOYEES ELIGIBLE TO RETIRE(FERS/CSRS OFFSET) CURRENTLY OR WITHIN 3 YEARS | | | | | | | | | | | | | PAGE | 9 | | | | | | | | | | | | | | | | | | | | | | | | |
|-----------------------------|------|----|-----------|-----------------------|------------|-----|-------------|----------|----------|----------|-----------|---------------|--|-------------|--|--|--|--|--|--|--|--|--|--|--|---------------------|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| AGENCY | | | | | | | | | | | | | FA | | | | | | | | | | | | | FARM SERVICE AGENCY | | | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | |
| ORG LEVEL 2 | | | | | | | | | | | | | 05 | | | | | | | | | | | | | XXXX | | | | | | | | | | | | | | | | | | | | | | | | | |
| ORG LEVEL 3 | | | | | | | | | | | | | 03 | | | | | | | | | | | | | XXXX | | | | | | | | | | | | | | | | | | | | | | | | | |
| ORG LEVEL 4 THRU 8 | | | | | | | | | | | | | 0000-00-00-00-00 | | | | | | | | | | | | | XXXX OFFICE | | | | | | | | | | | | | | | | | | | | | | | | | |
| PAY-PL | SERS | GR | LAST NAME | OFFICIAL TITLE | FIRST NAME | SSN | BIRTH DATE | SCD-RET | POI | RET CODE | AGE YR MO | LENGTH OF SRV | DUTY STATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GS | 0475 | 12 | JOHNSON | AGRL MGMT SPECLST | M | D | 000-00-0000 | 08/25/36 | 03/31/68 | 4882 | C | 61 00 | 29 | 36-0400-037 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GS | 1001 | 05 | SMITHS | AGRL. CREDIT CLK (OA) | WILLIAM | A | 000-00-0000 | 03/06/35 | 03/22/86 | 4882 | K | 62 05 | 11 | 36-1240-095 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL EMPLOYEES FOR LEVEL 4 | | | | | | | | | | | | | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

152. P0157, Employees Eligible To Retire (FERS/CSRS Offset) Currently Or Within 4 Years

Brief Description: Provides a list of FERS and CSRS Offset employees eligible to retire currently or within 4 years. For CSRS employees, see P0005.

Sequence of Data: POI and SCD

Report Updated: After PINE is executed.

| REPORT ID: CULP0157 | | | | | | | | | | | | | EMPLOYEES ELIGIBLE TO RETIRE(FERS/CSRS OFFSET) CURRENTLY OR WITHIN 4 YEARS | | | | | | | | | | | | | PAGE 8 | | | | | | | | | | | | |
|----------------------------------|------|----|----------------|------------|---------------|------------|----------|------|----------|-----------|---------------|--------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| AGENCY FA FARM SERVICE AGENCY | | | | | | | | | | | | | AS OF XX/XX/XX | | | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | |
| ORG LEVEL 2 05 | | | | | | | | | | | | | XXXXXX | | | | | | | | | | | | | | | | | | | | | | | | | |
| ORG LEVEL 3 03 | | | | | | | | | | | | | XXXXX | | | | | | | | | | | | | | | | | | | | | | | | | |
| ORG LEVEL 4 THRU 8 0000-00-00-00 | | | | | | | | | | | | | XXXX | | | | | | | | | | | | | | | | | | | | | | | | | |
| PAY-PL | SERS | GR | LAST NAME | FIRST NAME | SSN | BIRTH DATE | SCD-RET | POI | RET CODE | AGE YR MO | LENGTH OF SRV | DUTY STATION | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GS | 0301 | 15 | WILLIAMS | JOHNSON | R 000-00-0000 | 09/05/27 | 07/12/93 | 4881 | K | 69 11 | 04 | 09-0280-003 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | STATE EXEC DIR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GS | 0318 | 06 | WILLIAMSON | JACKSON | S 000-00-0000 | 01/01/39 | 12/14/87 | 4882 | K | 58 07 | 09 | 09-0842-003 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | SECY OA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL EMPLOYEES FOR LEVEL 4 | | | | | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

153. P0158, Employees Eligible To Retire (FERS/CSRS Offset) Currently Or Within 5 Years

Brief Description: Provides a list of FERS and CSRS Offset employees eligible to retire currently or within 5 years. For CSRS employees, see P0006.

Sequence of Data: POI and SCD

Report Updated: After PINE is executed.

| REPORT ID: CULP0158 | | | | | | | | | | | | | EMPLOYEES ELIGIBLE TO RETIRE(FERS/CSRS OFFSET) CURRENTLY OR WITHIN 5 YEARS | | | | | | | | | | | | | PAGE 7 | | | | | | | | | | | | |
|----------------------------------|------|----|----------------------------------|------------|-------------|------------|----------|------|----------|-----------|---------------|--------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| AGENCY FA FARM SERVICE AGENCY | | | | | | | | | | | | | AS OF XX/XX/XX | | | | | | | | | | | | | ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | |
| ORG LEVEL 2 01 | | | | | | | | | | | | | XXXX | | | | | | | | | | | | | | | | | | | | | | | | | |
| ORG LEVEL 3 00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ORG LEVEL 4 THRU 8 0000-00-00-00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PAY-PL | SERS | GR | LAST NAME | FIRST NAME | SSN | BIRTH DATE | SCD-RET | POI | RET CODE | AGE YR MO | LENGTH OF SRV | DUTY STATION | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GS | 0301 | 15 | SMITH | MARY JAN | 000-00-0000 | 08/14/39 | 04/19/93 | 4881 | K | 58 00 | 04 | 11-0000-001 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | CONFID ASST | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GS | 0301 | 15 | JONSON | JONES | 000-00-0000 | 12/17/39 | 08/19/95 | 4881 | K | 57 08 | 02 | 11-0000-001 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | SPECIAL ASST TO THE ADMINISTRATO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL EMPLOYEES FOR LEVEL 4 | | | | | 2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

154. P0159, SPPS - Analysis Of QSR Payments Within Department By Reason Code

Brief Description: Provides a list of the total number and amount of quick service request (QSR) payments by reason code for the current pay period and year to date.

Sequence of Data: Agency

Report Updated: After BEAR is executed.

| CULP0159/SPPS0501 | | SPECIAL PAYROLL PROCESSING SYSTEM | | | | DATE: XX/XX/XX | |
|-------------------|--------------------------------|---|---------------------------------|--------------------------|---------|------------------------|---------|
| | | QUICK SERVICE REQUEST | | | | | |
| | | ANALYSIS OF QSR PAYMENTS WITHIN DEPARTMENT BY REASON CODE | | | | PAGE 1 | |
| | | PROCESSING PAY PERIOD NO/YR XX/XX | | | | | |
| AG | U.S. DEPARTMENT OF AGRICULTURE | REASON | | -- CURRENT PAY PERIOD -- | | ---- YEAR TO DATE ---- | |
| AGENCY | POI | CODE | DESCRIPTION | NO. REQUEST | AMOUNT | NO. REQUEST | AMOUNT |
| 11 | 5008 | 01 | LATE T&A | 4 | 1375.00 | 7 | 2950.00 |
| | | 05 | DATA BASE INCORRECT | 0 | .00 | 2 | 1575.00 |
| | | 06 | PERSONNEL DOCUMENTS ROLLED BACK | 0 | .00 | 2 | 1175.00 |
| | | | POI 5008 TOTALS: | 4 | 1375.00 | 11 | 5700.00 |

155. P0160, SPPS - Transaction Register

Brief Description: Provides a list of the quick service request (QSR) payments processed each day. It also provides the employee name, net pay, payment date, schedule number, and pay period of each QSR payment.

Sequence of Data: Social security number

Report Updated: QSR payments are processed each work day at 11:00 AM Central Standard Time (CST). Requests entered after 11:00 AM CST will be updated and processed the following day.

| CULP0160/SPPS051 | | SENSITIVE PERSONNEL DATA - USE IS RESTRICTED | | | | DATE: XX/XX/XX | | |
|---|-----------------|--|--------------|-----------------------------|-----------|-----------------------|-----------------|-------------------|
| DEPT/AGCY: AG/11 | | SPECIAL PAYROLL PROCESSING SYSTEM | | | | | | |
| POI: 0000 | | QUICK SERVICE REQUEST | | | | PAGE 1 | | |
| | | TRANSACTION REGISTER | | | | | | |
| | | PROCESSING PAY PERIOD NO/YR XX/XX | | | | | | |
| SSNO | EMPLOYEE NAME | NET PAY | PAYMENT DATE | ---- TRANSACTION ENTRY DATE | ---- TIME | CHECK SEQUENCE NUMBER | SCHEDULE NUMBER | PAY PERIOD NUMBER |
| 000000000 | SMITHS, JOHNS K | 550.00 | 00/14/00 | 00/11/XX | 13:57:48 | 000000 | 000000 | 19 |
| REASON CODE: 02 DESCRIPTION: LATE ACCESSION | | T & A CONTACT POINT: AG 11, ST 31, CITY 0207, UN 00, TK 00 | | | | | | |
| CK DIST: BANK RTE NO: 004000721, ACCT NO: 3216 7787 | | ACCT TYPE: C | | | | | | |
| CONTACT: NAME: JOHNSON, ANDREW | | AGENCY: 11 | | PHONE NO.: 000 000-0000 | | | | |

160. P0165, SPPS - Death Case/Status Of Active Claims By Agency/POI Thru Quarter Ending XX/XX/XX

Brief Description: Provides a quarterly status of disbursement to the beneficiary/heir.

Sequence of Data: Employee name

Report Updated: Each SPPS process

| | | | |
|---------------------------------------|--|-------------------------|---------------|
| CULP0165/SPPS162 | SENSITIVE PERSONNEL DATA - USE IS RESTRICTED | | DATE MM/DD/YY |
| | | | PAYE 'ZZZZ |
| SPECIAL PAYROLL PROCESSING SYSTEM | | | |
| DEATH CASE | | | |
| STATUS OF ACTIVE CLAIMS BY AGENCY/POI | | | |
| THRU QUARTER ENDING XX/XX/XX | | | |
| DEPARTMENT: AG | | | |
| AGENCY: 00 | | | |
| POI: 0000 | | | |
| EMPLOYEE NAME JOHNSON, JANE A. | | | |
| SSNO 000000000 DATE OF DEATH XX/XX/XX | | | |
| DATE OF LAST DISBURSEMENT: XX/XX/XX | | | |
| NET AMOUNT(S) RECORDED : | | | |
| PAYE DISBURSED : | .00 | NOT DISBURSED: X,XXX.XX | |
| MANUAL PAY DISBURSED : | .00 | OUTSTANDING: .00 | |
| TAX CREDITS DISBURSED : | .00 | NOT DISBURSED: XX.XX | |
| NET AMOUNT(S) PROCESSED : | | | |
| DISBURSED TO CLAIMANTS : | .00 | | |
| PENDING STATUS : | .00 | | |
| COLLECTIONS : | .00 | | |
| | | TOTAL PROCESSED: | .00 |

161. P0166, SPPS - Indebtedness/Active Cases As Of XX/XX/XX

Brief Description: Provides a list of outstanding SPPS indebtedness cases and the number of days held in SPPS.

Sequence of Data: Social security number

Report Updated: Each SPPS process

| | | | |
|------------------|--|---------------------|-------------------------------|
| CULP0166/SPPS121 | SENSITIVE PERSONNEL DATA - USE IS RESTRICTED | | DATE: XX/XX/XX |
| | SPECIAL PAYROLL PROCESSING SYSTEM | | |
| | INDEBTEDNESS | | |
| | ACTIVE CASES AS OF 00/04/XX | | PAGE: 1 |
| DEPARTMENT: AG | | | |
| AGENCY: 11 | | | |
| POI: 0000 | | | |
| SSNO | EMPLOYEE NAME | DATE OF TERMINATION | NUMBER OF DAYS ACTIVE IN SPPS |
| 000000000 | JONE, SMITHS P | XX/XX/XX | 0000000 |
| | | | |
| | | | |
| | | | |
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162. P0167, SPPS - Indebtedness Advanced Leave Hours Collected By SPPS For Processing Pay Period/Yr XX/XX

Brief Description: This pay period report provides a list of separated employees who are indebted for leave, the type of advanced leave, and the number of advanced leave hours collected through SPPS. The hours collected must be deleted from the database using the Time Inquiry - Leave Update System (TINQ).

Sequence of Data: Social security number

Report Updated: Each SPPS process

| | | | | | |
|------------------|----------------|---|--|---------------|----------------|
| CULP0167/SPPS120 | | SENSITIVE PERSONNEL DATA - USE IS RESTRICTED | | | DATE: XX/XX/XX |
| | | SPECIAL PAYROLL PROCESSING SYSTEM | | | PAGE 1 |
| | | INDEBTEDNESS ADVANCED LEAVE HOURS COLLECTED BY SPPS | | | |
| | | FOR PROCESSING PAY PERIOD/YR XX/XXXX | | | |
| DEPARTMENT: AG | | | | | |
| AGENCY: 11 | | | | | |
| POI: 0000 | | | | | |
| SSNO | | | | | |
| | | EMPLOYEE NAME | | TYPE OF LEAVE | LEAVE HOUR |
| T & A | CONTACT POINT: | STATE 46 CITY 0203 UNIT 00 TIMEKEEPER 15 | | | |
| 000000000 | | JOHNSTONS, SMITH S | | SICK | 4.00 |
| T & A | CONTACT POINT: | STATE 46 CITY 0203 UNIT 00 TIMEKEEPER 09 | | | |
| 000000000 | | SMITH, WILLIAMS P | | ANNUAL | 4.00 |
| T & A | CONTACT POINT: | STATE 46 CITY 0203 UNIT 00 TIMEKEEPER 09 | | | |
| 000000000 | | SMITH, WILLIAMS P | | ANNUAL | 4.00 |
| | | | | | |
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163. E0001, Status Of Documents By SSN

Brief Description: Provides a list of employees with documents on the PACT or PRES database and the status of the documents.

Sequence of Data: Social security number

Report Updated: When documents are successfully added in PACT or PRES.

| REPORT ID: CULE0001 | | NATIONAL FINANCE CENTER | | | | | | | | | | PAGE | 1 |
|--|------|---|-----------|----------------------------|----|-----|------|----------|----------|----------|--------|-------|---------------------|
| DATE: XX/XX/XX | | PERSONNEL REMOTE ENTRY SYSTEM (PACT/PRES) | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | |
| SERVICING AGENCY-00 | | AGENCY-00 | | STATUS OF DOCUMENTS BY SSN | | | | | | | | | |
| AGCY | SSN/ | FORM | | NATURE OF ACTION | | EFF | AUTH | ENTRY | OPER | USER | STATUS | | |
| CD | POI | POS. NO. | LAST NAME | NO. | PP | 1ST | 2ND | DATE | DATE | DATE | INIT | ID | |
| 00 | 0000 | 000000000 | JONES | SF-1198 | 18 | | | | | XX/XX/XX | RYM | NP000 | RELEASED-PRINT ONLY |
| 00 | 0000 | 000000000 | DOE | AD-350A | 18 | 877 | | XX/XX/XX | XX/XX/XX | XX/XX/XX | NRA | NP000 | RELEASED-PRINT ONLY |

164. E0002, Status Of Documents By Form No.

Brief Description: Provides a list of employees with documents on the PACT or PRES database and the status of the documents.

Sequence of Data: Form number

Report Updated: When documents are successfully added in PACT or PRES.

| REPORT ID: CULE0002 | | NATIONAL FINANCE CENTER | | | | | | | | | | PAGE | 1 | |
|--|------|---|-----------|---------------------------------|----|-----|------|-------|------|----------|--------|-------|---------------------|--|
| DATE: XX/XX/XX | | PERSONNEL REMOTE ENTRY SYSTEM (PACT/PRES) | | | | | | | | | | | | |
| ** SENSITIVE PERSONNEL DATA - USE IS RESTRICTED ** | | | | | | | | | | | | | | |
| SERVICING AGENCY-00 | | AGENCY-00 | | STATUS OF DOCUMENTS BY FORM NO. | | | | | | | | | | |
| AGCY | FORM | SSN/ | | NATURE OF ACTION | | EFF | AUTH | ENTRY | OPER | USER | STATUS | | | |
| CD | POI | NO. | LAST NAME | POS. NO. | PP | 1ST | 2ND | DATE | DATE | DATE | INIT | ID | | |
| 00 | 0000 | AD-581 | WILLIAMS | 000000000 | 18 | | | | | XX/XX/XX | NRA | NP000 | RELEASED-PRINT ONLY | |
| 00 | 0000 | AD-581 | JOHNSONS | 000000000 | 18 | | | | | XX/XX/XX | NRA | NP000 | RELEASED-PRINT ONLY | |
| 00 | 0000 | AD-581 | DOES | 000000000 | 18 | | | | | XX/XX/XX | MNJ | NP000 | RELEASED-PRINT ONLY | |
| 00 | 0000 | AD-581 | JONSONS | 000000000 | 18 | | | | | XX/XX/XX | NRA | NP000 | RELEASED-PRINT ONLY | |
| | | TOTAL | | | 4 | | | | | | | | | |

170. U0003, Listing Of All Documents Processed

Brief Description: Provides a cumulative list of all transactions processed during the current pay period and shows the disposition of each document. It also provides a HCUP Ind (History Correction Update Processing System Indicator) column. Y denotes the personnel action is part of a HCUP package. Also available to FESI users is Report U6703.

Sequence of Data: Social security number

Report Updated: After PINE is executed.

| REPORT CULU0003 | | NATIONAL FINANCE CENTER | | | | | | | | | | PAGE NO | | 1 |
|-----------------|--------|------------------------------------|-------|---------|------------|-------------|----------------|------|--------------|-------------|----------|-----------|--|-----------|
| DATE XX/XX/XX | | LISTING OF ALL DOCUMENTS PROCESSED | | | | | | | | | | | | |
| | | PAY PERIOD 17 PASS 05 | | | | | | | | | | | | |
| | | | | | | | | | | | | | ** PRESENT FOR 060-063-065 DOCUMENTS ONLY ** | |
| SSNO | AGENCY | DOC CODE | PP NO | PASS NO | FAIL COUNT | DISPOSITION | EFFECTIVE DATE | SON | BATCH NUMBER | ACTION CODE | HCUP IND | AUTH DATE | NOA CODE1 | NOA CODE2 |
| 000000000 | 11 | 063 | 17 | 01 | | APPLIED | 08/17/XX | 0000 | 7700 | 2 | | 08/16/00 | | 894 |
| 000000000 | 11 | 063 | 17 | 03 | | APPLIED | 08/30/XX | 0000 | 5522 | 3 | | 08/27/00 | | 357 |
| 000000000 | 11 | 100 | 17 | 02 | | APPLIED | 08/17/XX | 0000 | 5521 | | | | | |
| | | 112 | 17 | 02 | | APPLIED | 08/17/XX | 0000 | 5521 | | | | | |

171. U0004, Listing Of Error Counts By Document

Brief Description: Provides a list of the number of errors for each error message within a form number. Also available to FESI users is Report U6704.

Sequence of Data: Agency code and POI

Report Updated: After PINE is executed.

| REPORT CULU0004 | | NATIONAL FINANCE CENTER | | | | | | | | | | PAGE NO. | | 4 |
|-----------------|------|-------------------------------------|-------|--------------------------|--------------|---|--|--|--|--|--|----------|--|---|
| DATE XX/XX/XX | | LISTING OF ERROR COUNTS BY DOCUMENT | | | | | | | | | | | | |
| | | FOR PAY PERIOD 17 PASS 05 | | | | | | | | | | | | |
| AGENCY | SON | FORM NUMBER | | ERR MSG NO | NO OF ERRORS | DESCRIPTION | | | | | | | | |
| XX | 0000 | SF-50 | (063) | 021 | 1 | DOCUMENT BEING HELD FOR MORE THAN ONE AUDIT PASS | | | | | | | | |
| | | | | 025 | 1 | IN SINQ DUE TO ROLLBACK-TAKE APPROPRIATE ACTION | | | | | | | | |
| XX | | | | 439 | 1 | LEAVE EARN STATUS MUST BE PRESENT | | | | | | | | |
| XX | | | | 030 | 2 | DOCUMENT EDITED - WAITING DUE TO HCUP PACKAGE | | | | | | | | |
| | | | | 031 | 1 | HCUP DOCUMENT IN ERROR | | | | | | | | |
| | | | | 074 | 1 | DATE AND NATURE OF ACTION REQUIRE FEGLI REMARK CD | | | | | | | | |
| | | | | 099 | 1 | OCCUPATIONAL SERIES CODE CANNOT CHANGE WITH NOA | | | | | | | | |
| XX | | | | 018 | 2 | MULTIPLE PERSONNEL ACTION ERROR | | | | | | | | |
| | | | | 021 | 1 | DOCUMENT BEING HELD FOR MORE THAN ONE AUDIT PASS | | | | | | | | |
| | | | | 025 | 2 | IN SINQ DUE TO ROLLBACK-TAKE APPROPRIATE ACTION | | | | | | | | |
| | | | | 158 | 1 | EMPLOYEE SEPARATED - CANNOT PROCESS ACTION | | | | | | | | |
| | | | | 513 | 2 | VIETNAM INDICATOR AND VETS PREF NOT COMPATIBLE | | | | | | | | |
| | | | | TOTAL NUMBER OF ERRORS = | 16 | | | | | | | | | |

172. U0005, Listing Of Error Counts By Document

Brief Description: Provides a list of the number of errors for each error message within a form number. Also available to FESI users is Report U6705.

Sequence of Data: Agency code and form number

Report Updated: After PINE is executed.

| | | | | | |
|--------------------------|-------------|-------------------------------------|--------------|---|---|
| REPORT CULU0005 | | NATIONAL FINANCE CENTER | | PAGE NO. | 1 |
| DATE XX/XX/XX | | LISTING OF ERROR COUNTS BY DOCUMENT | | | |
| | | FOR PAY PERIOD 17 PASS 05 | | | |
| AGENCY | FORM NUMBER | ERR MSG NO | NO OF ERRORS | DESCRIPTION | |
| XX | SF-50 (063) | 018 | 2 | MULTIPLE PERSONNEL ACTION ERROR | |
| | | 021 | 2 | DOCUMENT BEING HELD FOR MORE THAN ONE AUDIT PASS | |
| | | 025 | 3 | IN SINO DUE TO ROLLBACK-TAKE APPROPRIATE ACTION | |
| | | 030 | 2 | DOCUMENT EDITED - WAITING DUE TO HCUP PACKAGE | |
| | | 031 | 1 | HCUP DOCUMENT IN ERROR | |
| | | 074 | 1 | DATE AND NATURE OF ACTION REQUIRE FEGLI REMARK CD | |
| | | 099 | 2 | OCCUPATIONAL SERIES CODE CANNOT CHANGE WITH NOA | |
| | | 158 | 1 | EMPLOYEE SEPARATED - CANNOT PROCESS ACTION | |
| | | 439 | 1 | LEAVE EARN STATUS MUST BE PRESENT | |
| | | 513 | 2 | VIETNAM INDICATOR AND VETS' PREF NOT COMPATIBLE | |
| | | 599 | 1 | CLASSIFICATION ACTION CODE INVALID | |
| TOTAL NUMBER OF ERRORS = | | | 18 | | |

173. U0006, Listing Of Personnel Error Messages

Brief Description: Provides a list of employees with payroll/personnel error messages for a specific pay period, job, and pass. Also available to FESI users is Report U6706.

Sequence of Data: User ID and organizational structure

Report Updated: After PINE is executed.

| | | | | | |
|---|-----------------------------------|---|---------|----------|---|
| REPORT U0006 | | U.S. DEPARTMENT OF AGRICULTURE | | PAGE NO. | 1 |
| DATE XX/XX/XX | | NATIONAL FINANCE CENTER | | | |
| | | LISTING OF PERSONNEL ERROR MESSAGES | | | |
| SIGNON IDENT XX000 | | FOR PAY PERIOD 17 JOB 1700 PASS 05 | | | |
| ***** SENSITIVE PERSONNEL DATA -- USE IS RESTRICTED ***** | | | | | |
| ORG STRUCTURE | SON | | | | |
| SSNO | EMPLOYEE NAME | | | | |
| FORM (TASK) FAIL ERR |E R R O R M E S S A G E..... |ELEMENT NAME..... ..CONTENT OF ELEMENT... | | | |
| NUMBER | CNT | CODE | | | |
| 02 08 09 0200 | 0000 | | | | |
| 000000000 | SMITHS, JOHN M | | | | |
| SF-50 (063) | 01 025 | IN SINO DUE TO ROLLBACK-TAKE APPROPRIATE ACTION | | | |
| SF-50 (063) | 01 186 | EFF DATE OF ACTION NOT LATER THAN LAST ACTION | | | |
| 187 CONTINUATION OF ERROR MESSAGE 186 | | NAT OF ACT 1ST 3 POS | 000 | | |
| | | NAT OF ACT 2ND 3 POS | 781 VXM | | |
| | | PREVIOUS EFFECTIVE DATE | 000000 | | |
| | | EFFECTIVE DATE OF ACTION | 081797 | | |
| | | DB-PREVIOUS EFFECTIVE DATE | 000000 | | |
| | | DB-EFFECTIVE DATE OF ACTION | 082297 | | |
| | | AUTHENTICATION DATE | 081797 | | |
| | | DB-NAT OF ACT 1ST 3 POS | 000 | | |
| | | DB-NAT OF ACT 2ND 3 POS | 571 XZM | | |
| | | DB-AUTHENTICATION DATE | 082297 | | |

174. U6701, SINQ 67 Listing Of Personnel Error Messages

Brief Description Provides a two-section report of position data and personnel actions entered in FESI that failed the PINE edits. The report also lists PMSO error messages. The first section (**Figure 1**) lists employees with current payroll/personnel edit messages for the prior, current, and future pay periods. When the entire department is requested, the second section (**Figure 2**) provides a summary of the total count of prior, current, and future suspended transactions and is sorted by form number. Also available to FESI users and all other users is Report U0001. For Employee Express users, see Report U6801.

Sequence of Data: Form number

Report Updated: After PINE is executed.

| | | | | | | | | |
|--|---------------|------------------------------------|-------------------------|--------------|----------------|-----------------------|--|---|
| REPORT U6701 | | U.S. DEPARTMENT OF AGRICULTURE | | | | PAGE NO | | 2 |
| DATE XX/XX/XX | | NATIONAL FINANCE CENTER | | | | | | |
| SINQ 67 LISTING OF PERSONNEL ERROR MESSAGES | | | | | | | | |
| SIGNON IDENT SPC | | FOR PAY PERIOD 14 JOB 1400 PASS 01 | | | | | | |
| *** SENSITIVE PERSONNEL DATA -- USE IS RESTRICTED **** | | | | | | | | |
| | | | | | | | | |
| ORG STRUCTURE | | SON | | BATCH NUMBER | | | | |
| SSNO | EMPLOYEE NAME | NOA AUTH1 | AUTH2 | AUTH DATE | EFFECTIVE DATE | USER ID | | |
| FORM (TASK) | FAIL | ERR | E R R O R M E S S A G E | | ELEMENT NAME | CONTENT OF ELEMENT... | | |
| NUMBER | CNT | CODE | | | | | | |
| 51 07 54 0000 | 0000 | 6706 | | | | | | |
| 000000000 | SMITH, JOHN M | 302 NEM | XX XX XX | XX XX XX | SPC | | | |
| SF-50 (063) | 1 | 000 EFF DATE INDICATES FUTURE DOC | | | | XXXXXX | | |
| 098 RESIDENCE ADDRESS MISSING - MUST SUBMIT AD-349 | | | | | | | | |
| | | | | | | | | |

Figure 1. First section

| | | | | | | | | |
|---|-------------|--------------------------------|--------------|-------|--|----------|--|---|
| REPORT U6701 | | U.S. DEPARTMENT OF AGRICULTURE | | | | PAGE NO. | | 1 |
| DATE | | NATIONAL FINANCE CENTER | | | | | | |
| SINQ 67 REPORT OF SUSPENSE DOCUMENT COUNT | | | | | | | | |
| FOR JOB PASS | | | | | | | | |
| FOR DEPARTMENT AG SERVICING AGENCY 00 | | | | | | | | |
| SUBMITTING OFFICE 0000 AGENCY 00 | | | | | | | | |
| FORM NUMBER | PRIOR COUNT | CURRENT COUNT | FUTURE COUNT | TOTAL | | | | |
| NFC-74 | 0 | 0 | 0 | 0 | | | | |
| AD-581 | 0 | 0 | 0 | 0 | | | | |
| SF-50 | 0 | 0 | 0 | 0 | | | | |
| AD-349 | 0 | 0 | 0 | 0 | | | | |
| AD-347 | 0 | 0 | 0 | 0 | | | | |
| AD-658 | 0 | 0 | 0 | 0 | | | | |
| AD-770 | 0 | 0 | 0 | 0 | | | | |
| AD-287-2 | 0 | 0 | 0 | 0 | | | | |
| SF-1187 | 0 | 0 | 0 | 0 | | | | |
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Figure 2. Second section

176. U6703, SINQ 67 Listing Of All Documents Processed

Brief Description: Provides a cumulative list of FESI transactions processed during the current pay period and shows the disposition of each document. It also provides a HCUP Ind (History Correction Update Processing System Indicator) column. Y denotes the personnel action is part of a HCUP package. Also available to FESI users and all other users is Report U0003.

Sequence of Data: Social security number

Report Updated: After PINE is executed.

| REPORT CULU6703 | | | | | | | | | | | | | | NATIONAL FINANCE CENTER | | PAGE NO | | 1 |
|-----------------|--------|----------|-------|---------|------------|-------------|----------------|------|--------------|-------------|----------|-----------|-----------|--|--|-----------------------|--|---|
| DATE XX/XX/XX | | | | | | | | | | | | | | SINQ 67 LISTING OF ALL DOCUMENTS PROCESSED | | PAY PERIOD 20 PASS 01 | | |
| SSNO | AGENCY | DOC CODE | PP NO | PASS NO | FAIL COUNT | DISPOSITION | EFFECTIVE DATE | SON | BATCH NUMBER | ACTION CODE | HCUP IND | AUTH DATE | NOA CODE1 | NOA CODE2 | | | | |
| 000000000 | 93 | 063 | 20 | 01 | | APPLIED | XX/XX/XX | 0000 | 6620 | 2 | | XX/XX/XX | | 782 | | | | |
| 000000000 | 93 | 063 | 20 | 01 | 01 | SUSPENSE | XX/XX/XX | 0000 | 6620 | 2 | | XX/XX/XX | 782 | | | | | |
| 000000000 | 93 | 063 | 20 | 01 | | APPLIED | XX/XX/XX | 0000 | 6620 | 2 | | XX/XX/XX | | 003 | | | | |
| | | | | | | | | | | | | | | | | | | |
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177. U6704, SINQ 67 Listing Of Error Counts By Document

Brief Description: Provides a list of the number of errors for each form and position related errors. This information is gathered from personnel and position data entered through FESI. Also available to FESI users and all other users is Report U0004.

Sequence of Data: Agency code and POI

Report Updated: After PINE is executed.

| REPORT CULU6704 | | | | | | | | | | NATIONAL FINANCE CENTER | | PAGE NO. | | 2 |
|--------------------------|------|--------------|--|------------|--------------|------------------------------------|--|--|--|---|--|---------------------------|--|---|
| DATE XX/XX/XX | | | | | | | | | | SINQ 67 LISTING OF ERROR COUNTS BY DOCUMENT | | FOR PAY PERIOD 20 PASS 01 | | |
| AGENCY | SON | FORM NUMBER | | ERR MSG NO | NO OF ERRORS | DESCRIPTION | | | | | | | | |
| 68 | 1636 | PMSO-1 (998) | | 041 | 5 | INDIVIDUAL POSITION ALREADY EXISTS | | | | | | | | |
| TOTAL NUMBER OF ERRORS = | | | | | 5 | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
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| | | | | | | | | | | | | | | |

178. U6705, SINQ 67 Listing Of Error Counts By Document

- Brief Description:** Provides a list of the number of position and personnel errors for each form and position related errors. This information is gathered from personnel and position data entered through FESI. Also available to FESI users and all other users is Report U0005.
- Sequence of Data:** Agency code and form number
- Report Updated:** After PINE is executed.

| | | | | |
|---|--------------|------------|--------------|------------------------------------|
| REPORT CULU6705 | | | | PAGE NO. 2 |
| DATE XX/XX/XX | | | | |
| NATIONAL FINANCE CENTER SINQ 67 LISTING OF ERROR COUNTS BY DOCUMENT FOR PAY PERIOD 20 PASS 01 | | | | |
| AGENCY | FORM NUMBER | ERR MSG NO | NO OF ERRORS | DESCRIPTION |
| IN | PMSO-1 (998) | 004 | 16 | MASTER RECORD ALREADY EXISTS |
| | | 041 | 5 | INDIVIDUAL POSITION ALREADY EXISTS |
| | | 046 | 1 | POSITION SENSITIVITY CODE INVALID |
| | | 051 | 1 | WK-TITLE-CD NOT IN TMGT |
| TOTAL NUMBER OF ERRORS = | | | 23 | |
| | | | | |
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179. U6706, SINQ 67 Listing Of Personnel Error Messages

Brief Description: Provides a two-section report of FESI transactions that failed the PINE edits. The first section (**Figure 1**) lists employees with position and personnel edit messages for a specific pay period, job, and pass. When the entire department is requested, the second section (**Figure 2**) provides a summary of the count of prior, current, and future suspended transactions. Also available to FESI users and all other users is Report U0006. For employee express users, see Report U6806.

Sequence of Data: User ID and organizational structure

Report Updated: After PINE is executed.

| | | | | | | | |
|--|------------------------------------|-------------------------|--------------|----------------|-----------------------|---------|---|
| REPORT U6706 | U.S. DEPARTMENT OF AGRICULTURE | | | | | PAGE NO | 2 |
| DATE XX/XX/XX | NATIONAL FINANCE CENTER | | | | | | |
| SINQ 67 LISTING OF PERSONNEL ERROR MESSAGES | | | | | | | |
| SIGNON IDENT SPC | FOR PAY PERIOD 14 JOB 1400 PASS 01 | | | | | | |
| *** SENSITIVE PERSONNEL DATA -- USE IS RESTRICTED **** | | | | | | | |
| | | | | | | | |
| | ORG STRUCTURE | SON | BATCH NUMBER | | | | |
| SSNO | EMPLOYEE NAME | NOA AUTH1 AUTH2 | AUTH DATE | EFFECTIVE DATE | USER ID | | |
| FORM (TASK) FAIL | ERR | E R R O R M E S S A G E | | ELEMENT NAME | CONTENT OF ELEMENT... | | |
| NUMBER | CNT | CODE | | | | | |
| 51 07 54 0000 | 0000 | 6706 | | | | | |
| 000000000 | SMITH, JOHN M | 302 NEM | XX XX XX | XX XX XX | SPC | | |
| SF-50 (063) 1 | 000 EFF DATE INDICATES FUTURE DOC | | | | XXXXXX | | |
| 098 RESIDENCE ADDRESS MISSING - MUST SUBMIT AD-349 | | | | | | | |

Figure 1. First section

| | | | | | | | |
|---|--------------------------------|---------------|--------------|-------|--|----------|---|
| REPORT U6706 | U.S. DEPARTMENT OF AGRICULTURE | | | | | PAGE NO. | 4 |
| DATE | NATIONAL FINANCE CENTER | | | | | | |
| SINQ 67 REPORT OF SUSPENSE DOCUMENT COUNT | | | | | | | |
| FOR JOB 1400 PASS | | | | | | | |
| FOR DEPARTMENT CM | | | | | | | |
| FORM NUMBER | PRIOR COUNT | CURRENT COUNT | FUTURE COUNT | TOTAL | | | |
| NFC-74 | 0 | 0 | 0 | 0 | | | |
| AD-581 | 0 | 0 | 0 | 0 | | | |
| SF-50 | 0 | 0 | 0 | 0 | | | |
| AD-349 | 0 | 0 | 0 | 0 | | | |
| AD-347 | 0 | 0 | 0 | 0 | | | |
| AD-658 | 0 | 0 | 0 | 0 | | | |
| AD-770 | 0 | 0 | 0 | 0 | | | |
| AD-287-2 | 0 | 0 | 0 | 0 | | | |
| SF-1187 | 0 | 0 | 0 | 0 | | | |

Figure 2. Second section

181. U6806, Employee Express Personnel Error Messages

Brief Description: Provides a two-section report of EEX transactions that failed the PINE edits. The first section (**Figure 1**) lists employees with payroll edit messages for a specific pay period, job, and pass. When the entire department is requested, the second section (**Figure 2**) provides a summary of the count of prior, current, and future suspended transactions and is sorted by form number. For FESI users, see Reports U0006 and U6706. For all other users, see Report U0001 only.

Sequence of Data: User ID and organizational structure

Report Updated: After PINE is executed.

| | | | | |
|--|--|-----------------------------------|-----------------------------|-----------------------|
| REPORT U6806 | U.S. DEPARTMENT OF AGRICULTURE | | PAGE NO | 2 |
| DATE XX/XX/XX | NATIONAL FINANCE CENTER | | | |
| LISTING OF PERSONNEL ERROR MESSAGES | | | | |
| SIGNON IDENT SPC | FOR PAY PERIOD 14 JOB 1400 PASS 01 | | | |
| *** SENSITIVE PERSONNEL DATA -- USE IS RESTRICTED **** | | | | |
| | | | | |
| ORG STRUCTURE | SON | | | |
| SSNO | EMPLOYEE NAME | | | |
| FORM (TASK) FAIL | ERR |E R R O R M E S S A G E..... | ELEMENT NAME..... | CONTENT OF ELEMENT... |
| NUMBER | CNT | CODE | | |
| 51 07 54 | 0000 | 0000 | | |
| 000000000 | SMITH, JOHN M | | | |
| AD-349 (349) 1 06 006 | AGENCY/SON NOT COMPATIBLE WITH DATA BASE | | AGENCY CODE - BLOCK 95 | |
| | | | DB-AGENCY | 54 |
| | | | AGENCY CODE AD-349 | 54 |
| | | | DB-SUBMITTING OFFICE NUMBER | 1812 |

Figure 1. First section

| | | | | |
|---|--------------------------------|---------------|--------------|-------|
| REPORT U6806 | U.S. DEPARTMENT OF AGRICULTURE | | PAGE NO. | 4 |
| DATE | NATIONAL FINANCE CENTER | | | |
| EMPLOYEE EXPRESS PERSONNEL ERROR MESSAGES | | | | |
| FOR JOB 1400 PASS | | | | |
| FOR DEPARTMENT GM | | | | |
| FORM NUMBER | PRIOR COUNT | CURRENT COUNT | FUTURE COUNT | TOTAL |
| NFC-74 | 0 | 0 | 0 | 0 |
| AD-581 | 0 | 0 | 0 | 0 |
| SF-50 | 0 | 0 | 0 | 0 |
| AD-349 | 0 | 0 | 0 | 0 |
| AD-347 | 0 | 0 | 0 | 0 |
| AD-658 | 0 | 0 | 0 | 0 |
| AD-770 | 0 | 0 | 0 | 0 |
| AD-287-2 | 0 | 0 | 0 | 0 |
| SF-1187 | 0 | 0 | 0 | 0 |

Figure 2. Second section

Appendix

This section contains the following appendix:

A. CULPRPT Reports listed by the following subject matter:

A. CULPRPT Reports Listed By Subject Matter

ACCESSIONS AND SEPARATIONS

| | |
|--|----|
| Report Of Accessions -- Monthly (P0121) | 78 |
| Report Of Separations -- Monthly (P0122) | 78 |
| Report Of Accessions -- Monthly (W/O Sensitive Data) (P0150) | 93 |
| Report Of Separations -- Monthly (W/O Sensitive Data) (P0151) | 94 |
| Statistical Separation Report (by occupational series) (P0102) | 68 |
| Summary Of Accessions & Separations -- Monthly (P0123) | 79 |

AGE SURVEY

| | |
|---|----|
| Age Survey - Career And Career-Conditional GS & GM Employees (by grade) (P0066) | 52 |
| Age Survey - Permanent Employees (P0035) | 38 |

DEATH CASES

| | |
|---|-----|
| Death Case/Indebtedness Audit Error(s) For Processing Date XX/XX/XX (P0163) | 100 |
| Death Case/Completed Claims By Agency/POI Thru Calendar Year Ending 12/31/XX (P0164) | 100 |
| Death Case/Status Of Active Claims By Agency/POI Thru Quarter Ending XX/XX/XX (P0165) | 101 |

DESIGNATED AGENT

| | |
|--|----|
| Employees Using Designated Agent (P0147) | 92 |
|--|----|

EDUCATION

| | |
|---|----|
| Cooperative Education Employees (P0068) | 53 |
| Cooperative Education And Junior Fellowship Employees (P0069) | 53 |

EEO/HANDICAP

| | |
|--|----|
| Handicap By Type Of Occupation (P0020) | 30 |
| Handicap Data White Collar Employees (P0014) | 27 |
| Handicap Data Blue Collar Employees (P0015) | 28 |

EMPLOYEE EXPRESS SUSPENSE REPORTS

| | |
|---|-----|
| Employee Express Personnel Error Messages (U6801) | 115 |
| Employee Express Personnel Error Messages (User ID) (U6806) | 116 |

EMPLOYEE LISTING/ROSTER

| | |
|--|----|
| Active Employees Eligible For Horse Allowance (P0080) | 93 |
| Active Full/Part-Time Employees - T&A's Not Received By NFC (P0013) | 29 |
| Alphabetic Roster Of Employees (P0087) | 62 |
| Earnings Limitation Status Report (P0134) | 84 |
| Experts And Consultants (P0141) | 89 |
| Employee Listing (P0139) | 87 |
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