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Title: I, Payroll/Personnel Manual

Chapter:

Bulletin: Title I, 04-08, Issuance Of Electronic Fund Transfer Child Support Payments To Centralized State Disbursing Units

Date: July 26, 2004

To: Holders of Title I Procedures
Personnel Users Groups
Agency Personnel Offices

Effective with the processing of Pay Period 14 (July 25, 2004), the National Finance Center (NFC) began issuing electronic funds transfer (EFT) payments for certain child support cases where the recipient is a centralized Child Support State Disbursing Unit (SDU). This change was initiated by the Department of the Treasury and Department of Health and Human Services because child support checks issued after December 31, 2004, will no longer have the social security number (SSN) on the check, and many states use the SSN for posting the payment to the payer's account.

Current Child Support Cases

NFC has converted check mailing addresses used for child support payments to EFT for all states/U. S. territories and the District of Columbia **except** for New York, Maryland, South Carolina, and California. (These states will be converted to EFT at a later date.) NFC has also changed many court case numbers to conform to the SDU's new numbering scheme. No action on the part of employee or personnel office is necessary.

New Child Support Cases

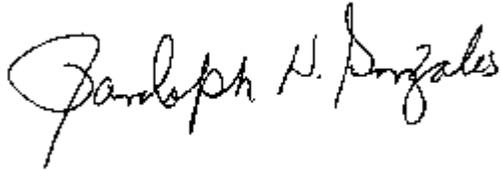
For new child support cases, agencies must now enter EFT routing and account number information when payments are to be issued to the SDU's for all states/U. S. territories and the District of Columbia **except** for New York, Maryland, South Carolina, and California. (These states will be converted to EFT at a later date.) In the interim, new child support cases for these states **should** continue to be issued checks as they have been in the past.

Agencies are encouraged to contact the SDU's to confirm the court case number since these numbers may be different than what appears on the Court Order for Garnishment.

A listing of routing numbers and account numbers for each state/U. S. territory and the District of Columbia has been provided to each agency's Committee for Agriculture Payroll/Personnel System (CAPPS) representative for distribution. A list of contact names and telephone numbers for each SDU was also provided.

Inquiries

For questions about policy/regulations, contact your Agriculture Payroll/Personnel User Group (AGPUG) representative or CAPPS representative. Refer questions about this bulletin to the Administrative Billings and Collection Section at **504-255-5344** .



RANDOLPH H. GONZALES, Acting Director
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